



भारतीय कपास निगम लिमिटेड

THE COTTON CORPORATION OF INDIA LTD.

शाखा कार्यालय 452003 – इंदौर, रेसकोर्स रोड, ए-27 "कपास भवन"

दूरभाष/Phone : 2434136,2547877 फैक्स/Fax: 0731-2530523 मेल/email: indore@cotcorp.com

WALK IN INTERVIEW

Recruitment of Science, Commerce & Arts graduates on purely Temporary Basis.

The Cotton Corporation of India Ltd., (A Government of India Undertaking), Branch Office – Indore is looking for Science, Commerce & Arts graduates to work for 85 days on purely temporary basis on a consolidated Salary of Rs.14000/-p.m. (subject to all statutory deductions) to all inclusive. The interested Candidate should come on 06.10.2018 at 10.30 AM (Interview from 10.30 AM to 3.00 PM) with prescribed format of application and all original credentials. No TA/DA will be provided for attending walk in interview. Preference will be given for candidates who are having experience in relevant field. For more details and Application Form, see our website www.cotcorp.org.in.

(A.K.SRIVASTAVA)
GENERAL MANAGER



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WALK IN INTERVIEW

RECRUITMENT OF FIELD ASSISTANT/OFFICE ASSISTANT (Account/Gen.)
(ON PURELY TEMPORARY BASIS)

1)	Name of the Post	:	1) Temporary Field Assistant 2) Temporary Office Assistants (A/cs.) 3) Temporary Office Assistants (Gen.)
2)	Number of vacancies	:	As per Requirement
3)	Eligibility Qualification	:	a). For Temporary Field Assistant : Science Graduate or Agriculture graduate or any other equivalent degree (science background up to HSC level is must) from any recognized University with knowledge of computer and with an aggregate 50% marks (45% marks in case of SC/ST/PH) b). For Temporary Office Assistant (A/c): B.Com from a recognized university with knowledge of computer and with an aggregate 50% marks (45% marks in case of SC/ST/PH) c). For Temporary Office Assistants (General): The candidate should be a graduate from a recognized university with knowledge of computer and with an aggregate 50% marks (45% marks in case of SC/ST/PH)
4)	Maximum Age	:	27 years as on 01.10.2018 (relaxable by 5 years in case of SC/ST, 3 years for OBC (excluding Creamy Layer), for Physically Handicapped (VH, HH & OH) 10 years (15 years for SC/ST, 13 years for OBC).
5)	Reservations	:	For SC/ST/OBC/Physically Handicapped persons will be provided as per Government of India's directives.

The Cotton Corporation of India Ltd., Branch Office Indore, invites application from B.Sc/B.Com/BA / any graduates, for Field Assistant & Office Assistant posts of Field Assistant/ Office assistant (Account / Gen.). The Field Assistant/ Office assistant (Account / Gen.) will be on a consolidated Salary of Rs.14000/- p.m (subject to all statutory deduction) all inclusive. The selected candidates can be posted anywhere in India. **Wherever grade points are awarded, a certificate of equivalent percentage of marks certified by the Institute/ University will have to be attached with the application.**

Interested persons fulfilling the criteria mentioned above may obtain the application form from our website www.cotcorp.org.in. Application form duly filled in must be accompanied by self attested copies of (a) Proof of date of Birth, (b) Mark Sheets of SSC/HSC and graduation as well as copy of Degree Certificate, (c) Caste Certificate issued by Empowered Authority & PH certificate (if applicable). The interested Candidate should come for Walk in Interview on dated **06.10.2018** at 10.30 A.M (Interview from 10.30 AM to 3.00 PM) with prescribed format of application and all original credentials on the below address

General Manager,
The Cotton Corporation of India Ltd.,
27/A Race Course road
,kapas Bhawan

INDORE-452003

- (i). Reservation: For SC/ ST/ OBC/ PH will be as per Government of India's guidelines/directives.
- (II) Change in Job – Profile and Posting The candidate can be posted anywhere in India. The management also reserves its right to change the Job profile of the candidate at its discretion at any time.
- (ii). Number of vacancies can be increased/ decreased, at the discretion of the Management, without assigning any reason and without issuing any further notice. Management reserves the right to raise the Standard of Specifications to restrict the number of candidates to be called for interview. **For OBC candidates it is to mention that the non-creamy layer certificate should be validity specific i.e it should be valid as on the date of this advertisement or it should have been issued recently.** The Corporation reserves the right to fill/ not to fill all or any of the post herein advertised without assigning any reason and without issuing any further notice. The Corporation reserves the right to reject the candidature of any cancel this advertisement either partially/ wholly at any time, at its discretion without assigning any reason and without issuing any further notice. **The candidate will have to attend interview at their own expenses and Corporation will not bear any expenses in this regard.** Any legal proceeding arising out of this advertisement shall be subject to the jurisdiction of the courts in Indore.

आवेदन प्रोफॉर्मा / Application Form

पासपोर्ट आकार
का फोटो लगाये
Affix
Passport
size photo

पद के लिये आवेदन-----	
APPLICATION FOR THE POST OF :-----	
1.	आवेदक का पूरा नाम (बड़े अक्षरो मे) Name in full (In capital letters) (सरनेम प्रथम /Surname first)
2.	पिता का नाम Father name
3.	स्थाई पता Permanent Address (The address must contain name of the state) :
	दूरभाष नं / Tel. No. आधार नंबर/Aadhar Card No: (आधार कार्ड कि छाया प्रति सलग्न करना अनिवार्य है) ईमेल आय डी / E-Mail I.D.:
4	पत्राचार के लिये पता यदि उपरोक्त (3) से अलग हो Address for correspondence if different than (3) above (The address must contain name of the state) :

5. श्रेणी (लागू कॉलम में निशान लगाए)
 Category (Please specify) (Please tick mark the column applicable)

सामान्य / General जा.. / SC

अनु. ज . जा.. / ST पि. जा.. / OBC

शरीरिक विकलांग(विएच/एचएच/ओएच

Physically Handicapped (VH/HH/OH):

6. Whether you belong to Minority Community. If yes, please specify whether you are Muslim/ Christian/ Sikh/ Buddhists/ Zoroastrians (Parsis):- _____

7. जन्म तारीख तथा पूर्ण वर्ष में आयु (_____ को)
 Date of Birth with Age in completed years (as on 01.10.2018):

जन्म तारीख (ता./माह /वर्ष): _____
 Date of birth (dd/mm/yyyy): _____

आयु (as on 01.10.2018): _____ वर्ष _____ माह
 Age (as on 01.10.2018): _____ years _____ months

8. अर्हता / Qualifications:

	बोर्ड / संस्था / विश्वविद्यालय का नाम Name of the Board/ Institution/University	उत्तीर्ण परीक्षा Exam passed	उत्तीर्ण माह एवं वर्ष Month & Year of passing	कुल मार्क्स का प्रतिशत Aggregate % of marks
10वीं /10 th				
12वीं /12 th				
Graduation (Mention below name of the degree acquired):----- -----				
अन्य यदि कोई है Other if any				

9. प्रत्येक प्रश्न का निर्दिष्ट उत्तर हाँ/नहीं काटते हुए जैसी स्थिति हो दीजिए:
 Specific answers to each of the question should be given by striking out Yes or No as the case may be:

क) क्या आपको कभी गिरफ्तार किया गया ? a) Have you ever been arrested?	हाँ / नहीं Yes/No
ख) क्या आप पर कभी अभियोग चलाया गया? b) Have you ever been prosecuted?	हाँ / नहीं Yes/No
ग) क्या आपको कभी काराग्रह में रखा गया? c) Have you ever been kept under detention?	हाँ / नहीं Yes/No
घ) क्या आप कभी आवद्ध रहे? d) Have you ever been bound down?	हाँ / नहीं Yes/No
ड) क्या आप पर कभी विधि न्यायालय द्वारा जुर्माना लगाया गया? e) Have you ever been fined by a Court of Law?	हाँ / नहीं Yes/No
च) क्या आपको कभी किसी अपराध के लिये विधि न्यायालय द्वारा दोषी ठहराया गया? f) Have you ever been convicted by a Court of Law for any offence?	हाँ / नहीं Yes/No
छ) क्या आपको भी किसी परीक्षा से रोका गया अथवा किसी विश्वविद्यालय या किसी अन्य शैक्षिक प्राधिकारी / संस्थान द्वारा निकाला गया? g) Have you ever been debarred from any examination or rusticated by any University or any other educational authority/institution?	हाँ / नहीं Yes/No
ज) क्या आपको कभी किसी संघ लोकसेवा आयोग द्वारा उसकी परीक्षा / चयन में प्रवेश से रोका गया या अयोग्य घोषित किया गया? h) Have you ever been debarred/disqualified by any Public Service Commission from appearing at its examination /selection?	हाँ / नहीं Yes/No
झ) क्या इस फॉर्म को भरते समय विधि न्यायालय में आपके विरुद्ध कोई मामला लंबित है? i) Is any case pending against you in any Court of Law at the time of filling up this form?	हाँ / नहीं Yes/No
ट) क्या इस फॉर्म को भरते समय किसी विश्वविद्यालय या शैक्षिक प्राधिकारी / संस्थान द्वारा आपके विरुद्ध कोई मामला लंबित है? j) Is any case pending against you by any University or any other educational Authority/Institution at the time of filling up this form? यदि ऊपर उल्लेखित प्रश्नों में से किसी का उत्तर "हाँ" हैं, तो मामले, गिरफ्तारी/ कारावास / जुर्माना / दोषविद्धि/ दंड इत्यादि तथा / या न्यायालय / विश्वविद्यालय/शैक्षिक प्राधिकारी आदि का पूर्ण विवरण इस फॉर्म को भरते समय दें ।	हाँ / नहीं Yes/No
<p>If the answer to any of the above mentioned question is 'Yes' give full particulars of the case/ arrest/ detention/ fine/ conviction/ sentence/ punishment, etc., and/or the nature of the case pending in the Court/ University/ Educational Authority, etc., at the time of filling up this form.</p>	

10. अनुलग्नक की सूची / List of enclosures :

1) जन्म तारीख के प्रुफ की साक्ष्यांकित प्रतिलिपि (एसएससी/एचएससी प्रमाण पत्र)

Certified copy of proof of date of birth (SSC/HSC Certificate)

2) मार्कशीट प्रतियाँ तथा स्नातक प्रमाण पत्र (एसएससी/एचएससी/स्नातक प्रमाण पत्र)

Copies of mark sheet as well as Degree Certificate (SSC/HSC/Graduation).

3) अधिकृत प्राधिकारी द्वारा जारी जाति प्रमाण पत्र की प्रतिलिपि

Copy of Caste Certificate issued by Empowered Authority

4) निर्धारित फार्म में विकलांग प्रमाण-पत्र व्यक्ति की संबन्धित विकलांगता 40% से कम ना होना
बताने वाला विकलांगता प्रमाण पत्र.

Disability Certificate in the prescribed form stating that persons suffering from not less than 40% of the relevant disability

5) जहां ग्रेड पॉइंट्स दिये जाते हैं, संस्था / विश्वविद्यालय द्वारा मार्क्स के समकक्ष प्रतिशत का
संस्था / विश्वविद्यालय द्वारा साक्ष्यांकित प्रमाण-पत्र ।

Wherever grade points are awarded, a certificate of equivalent percentage of marks certified by the Institute/ University.

घोषणा-पत्र / Declaration

मैं एतद्वारा घोषणा करता हूँ कि मेरे द्वारा आवेदन पत्र में दिए गए सभी विवरण मेरी जानकारी के अनुसार सम्पूर्ण तथा सही हैं । साक्षात्कार के पूर्व या साक्षात्कार के पश्चात मेरे द्वारा दी गई जानकारी झूठी/गलत या अपात्र होने कि स्थिति में, मेरी उम्मीदवारी स्वतः रद्द हो जाएगी ।

I hereby declare that all the statements made in the application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false/incorrect or ineligibility being detected before or after the interview, my candidature will stand automatically cancelled.

(उम्मीदवार का हस्ताक्षर)

Signature of candidate)

उम्मीदवार का नाम : _____

Name of candidate : _____

दिनांक / Date: _____

स्थान / Place: _____

1. अनु. जाति या अनु. जनजाति के जाति का प्रमाण-पत्र निम्नलिखित किसी एक प्राधिकृत अधिकारी द्वारा जारी किया जाना चाहिए।

The caste certificate of SC/ST must be issued by any of the following empowered authority

- क) जिला दंडाधिकारी/अतिरिक्त दंडाधिकारी/जिलाधीश / उप आयुक्त / अतिरिक्त उप आयुक्त / उप जिलाधीश / प्रथम श्रेणी वेतनभोगी दंडाधिकारी / उप विभागीय दंडाधिकारी / तालुका दंडाधिकारी / कार्यकारी दंडाधिकारी / विशेष सहायक आयुक्त ।

Dist. Magistrate / Addl. Dist. Magistrate / Collector / Dy. Commissioner / Addl. Dy. Commissioner / Dy. Collector / 1st Class Stipendiary Magistrate / Sub Divisional Magistrate / Taluka Magistrate / Exec. Magistrate / Extra Asst. Commissioner.

- ख) मुख्य महाप्रान्त दंडाधिकारी / अतिरिक्त मुख्य महाप्रान्त दंडाधिकारी / महाप्रान्त दंडाधिकारी

Chief Presidency Magistrate / Addl. Chief Presidency Magistrate / Presidency Magistrate

- ग) राजस्व अधिकारी जो तहसीलदार श्रेणी से नीचे के स्तर के न हो।

Revenue Officer not below the rank of Tehsildar.

- घ) क्षेत्र उप विभागीय अधिकारी, जहां उम्मीदवार और / या उनका परिवार रहता है।

Sub-Divisional Officer of the area where the candidate and/or his family normally resides.

2. अन्य पिछड़े वर्ग के उम्मीदवारों को निर्धारित प्रोफॉर्मा में सक्षम प्राधिकारी द्वारा जारी उनके अन्य पिछड़ी जाति का तथा उनके "क्रिमीलेयर" के बाहर होने का प्रमाण-पत्र प्रस्तुत करना होगा।

अन्य पिछड़े वर्ग कि श्रेणी में आरक्षण प्राप्त करने वाले उम्मीदवारों को सक्षम प्राधिकारी द्वारा जारी जाति प्रमाण पत्र के अलावा नीचे दिए गए अनुलग्नक-1 के अनुसार घोषणा / प्रतिज्ञा पत्र देना होगा।

OBC candidates have to submit caste certificate issued by the competent authority in the prescribed form regarding his/her OBC status as well as exclusion from "creamy layer". The candidates seeking reservation under OBC category should submit a self declaration/ undertaking as per Annexure-I given below in addition to the certificate issued by the Competent Authority.

3. केंद्रीय या राज्य सरकार द्वारा गठित चिकित्सा बोर्ड के सक्षम प्राधिकारी द्वारा जारी असमर्थता प्रमाण पत्र प्रस्तुत करना है ।

The Competent Authority to issue Disability Certificate shall be a Medical Board duly constituted by the Central or a State Government.

ANNEXURE-I

Declaration/ undertaking - for OBC Candidates only

I, _____son/ daughter of Shri. _____resident of village/ town/ city _____district _____state _____hereby declare that I belong to the _____community which is recognized as a backward class by the Government of India for the purpose of reservation in services as per orders contained in Department of Personnel and Training Office Memorandum No. 36012/22/93-Estt. (SCT), dated 8/9/1993. It is also declared that I do not belong to persons/ sections (Creamy Layer) mentioned in Column 3 of the Schedule to the above referred Office Memorandum, dated 8/9/1993.

Signature of the Candidate

Place:

Date:

Declaration/undertaking not signed by Candidate will be rejected

अनुलग्नक -1

केवल अन्य पिछड़ी जाति के उम्मीदवारों के लिए घोषणा / प्रतिज्ञा

मैं ----- श्री ----- का पुत्र / पुत्री, जो गाँव/शहर-----
-----जिला -----राज्य का रहने वाला / वाली हूँ, एतद्वारा घोषित करता / करती हूँ कि मैं -----
----- समाज से हूँ, जो कार्मिक तथा प्रशिक्षण विभाग के कार्यालय ज्ञापन संख्या 36012/22/93 स्थापना (एससीटी)
दिनांक 08.09.1993 में दिये गए आदेशों के अनुसार भारत सरकार द्वारा सेवा में आरक्षण के प्रयोजन के लिए पिछड़े वर्ग के रूप
में मान्यता प्राप्त है। यह भी घोषणा की जाती है कि मैं ऊपर संदर्भित कार्यालय-ज्ञापन दिनांक 08.09.1993 कि अनुसूची के
कॉलम-3 में उल्लेखित व्यक्तियों / अनुभागों (क्रिमीलेयर) से संबन्धित नहीं हूँ।

आवेदन कर्ता के हस्ताक्षर

स्थान :

दिनांक :

उम्मीदवार द्वारा घोषणा / प्रतिज्ञा पर हस्ताक्षर न करने पर अस्वीकार किया जाएगा।

DECLARATION

I.....(Name of the candidate) appearing for
interview for the post ofhereby declare that the Educational
Certificates, Experience Certificates and other testimonials submitted by me for
employment in the Cotton Corporation of India Limited is genuine.

* I also hereby declare that to the best of my knowledge, none of my relatives is
employed in the Cotton Corporation of India Limited.

* I hereby declare that Shri.....(Name of the person)who is
employed in the Cotton Corporation of India Limited as/who was
employed as..... previously in the Cotton Corporation of India Limited is
related to me as.....(Please indicate the relationship).

Date;.....

.....
Signature of the Candidate

(*Please fill up whichever is applicable)