GST: 36AAACT4053B3ZR

भा.क.नि.

C.C.I.

भारतीय कपास निगम लिमिटेड

एक मिनी रत्न कंपनी (भारत सरकार का उपक्रम – वस्त्र मंत्रालय के अंतर्गत)

THE COTTON CORPORATION OF INDIA LIMITED

A Mini Ratna Company (Government of India Undertaking - Ministry of Textiles)

शाखा कार्यालय: मंगलमूर्ति टावर, पहली मंजिल, सिनेमा रोड, आदिलाबाद - 504 001, तेलंगाना

Branch Office, Mangalmurthy Tower, 1st Floor, Cinema Road,
Adilabad – 504 001, Telangana.
Ph: 08732-226538/226708, E-mail: adilabad@cotcorp.com

सूचना का अधिकार

आज़ादी का अमृत महोत्सव

Ref.No.: CCI/ADL/IT/2025-26/ **Date: 17th December, 2025.**

SHORT TENDER NOTICE

The Cotton Corporation of India Ltd, Adilabad invites sealed tender from reputed companies/ firms / agencies / authorised distributor / dealer / retailer / partner of the OEM for supply of 22 numbers of 2TB & 5 numbers 5 TB External USB Hard disks.

The seller may submit sealed tenders in the prescribed format. Sealed tenders superscribing ***"Tender for supply of external hard disk" addressed to Branch Head*** may be dropped in the Tender Box kept at Mangalmurthy Tower, 1st Floor, Cinema Road, Adilabad-504001 on or before 22nd **December, 2025** upto **3:00 p.m**. which will be opened on the same day at 3:30 P.M., in the presence of tenderers who may remain present.

The Corporation reserves the right to accept or reject any/all tender. However, in case any tender is rejected, parties may seek the reasons for rejections. In case, parties have any query about the tender condition they may seek clarification from the Corporation.

Branch Head

TENDER FOR SUPPLY OF EXTERNAL HARD DISK

(1) Tender should be submitted to Branch Head, The Cotton Corporation of India Limited, Mangalmurthy Tower, 1st Floor, Cinema Road, Adilabad-504001.
Envelope A: Sealed Envelope "A" marked as "Technical Bid-I" on the envelope should contain Technical Bid-I except financial bid.

Envelope B: Sealed Envelope "B" marked as "Financial Bid-II" on the envelope should contain Financial Bid-II (Price Quotations)

Envelope C: Sealed Envelope C should contain Envelope "A" and Envelope "B" Duly super scribing "Tender for supply of external hard disk".

Note: Each envelope should contain the name and address of the Vender.

(2) I/We hereby declare that I/We have downloaded the tender documents from the Cotton Corporation of India Ltd. website www.cotcorp.org.in / www.eprocure.gov.in and printed the same. I/We have verified the contents of the printed documents from the website and there is neither any addition nor any deletion nor any alteration to the content of the tender documents.

(3) I/We declare that the information/tender form downloaded is original and in the event of this being different from the original tender documents, my tender form may be rejected by the Corporation.

(4) Date of opening of Technical Bid-I has been kept 22.12.2025 at 3.30 p.m. in the presence of tenderers who may remain present.

(5) Financial Bid-II for price quotations shall be opened in respect of those tenderers who qualify Technical Bid-I for specifications and other requirements.

(6) The tender should be signed by the person having necessary authorization.

(7) Tenders containing false, incomplete and/or inadequate information are liable to be rejected.

(8) However, Corporation decision shall be final and binding to all. The Corporation reserves the right to accept or reject any / all tenders. However, the tenderer may seek reason for rejection in writing.

Signature of the Tenderer:

Name of the Tenderer :

Address & Seal :

Terms and Conditions

1. Only those parties who have valid GST No**.** and PAN can apply. Self-Certified copy of GST Registration Certificate and PAN Card is to be enclosed.
2. Bidders must have an office in Adilabad to ensure delivery at short notice (within 24 hours).
3. All products supplied must be original, unused, and manufactured within the last one year.
4. Bidders must be capable of supplying external HDDs USB 3.00 on 24 hours' notice as per the requirement of the buyer. (Delivery to be made within 24 hours)
5. The vendor should provide 3 years OEM's warranty from the date of delivery including free maintenance service for a period of 3 years from the date of delivery.
6. The bidders should not have been blacklisted or debarred by any Agency/Organization/Corporation. An undertaking to this effect must be submitted.
7. Rate should be quoted including of GST, levies, all applicable taxes and expenses. Rate should be for above configuration only. TDS will be deducted as per rule, before making payment.
8. All logistics (i.e. transportation, labour, loading/unloading, insurance, replacement, etc.) shall be the responsibility of the supplier(s).
9. The Corporation reserves its right to accept / reject any/ all tenders partially or fully. However, Tenderer may seek the reasons for rejection of their tender from the Corporation.
10. This agreement shall be subject to jurisdiction of courts of Adilabad.

Signature of the Tenderer:

Name of the Tenderer :

Address & Seal :

TENDER FOR SUPPLY OF EXTERNAL HARD DISK

TECHNICAL BID- I

(SPECIFICATIONS)

1) Whether the supplier has an Office in Adilabad:	Yes	No

i) Name of the Organization /Firm

ii) Contact person

iii) Address of the Office.

iv) Contact No and Email id:

(Address Proof of local address to be attached)

2) PAN No: :

3) GST Number :

Signature of the Tenderer:

Name of the Tenderer :

Address & Seal :

TENDER FOR SUPPLY OF EXTERNAL HARD DISK

FINANCIAL BID – II

Particulars	Quantity (In Nos.)	Brand	Per Unit Price incl. Taxes (Rs.)	Total Price Per Unit
2 T.B External USB 3.0 HDD Warranty:3 (Three Years)	**22**			
5 T.B External USB 3.0 HDD Warranty: 3 (Three Years)	**5**			
Total				

Signature of the Tenderer:

Name of the Tenderer :

Address & Seal :