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CCI
A Miniratna Company

THE COTTON CORPORATION OF INDIA LTD.

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(A Government of India Undertaking, Under Ministry of Textiles)
Constantia, 3rd floor, 11, Dr. U.N. Brahmachari Street, Kolkata - 700 017.
□□□□□□ / Phone: 2281 2208, 2281 1358, □□□□□/Fax:2281 2953
□-□□□/Email: kolkata@cotcorp.com, □□□□□□□/website: www.cotcorp.org.in
Mins.of Textiles Website : www.texmin.nic.in **CIN:U51490MH1970GOI014733**

सूचना का अधिकार RIGHT TO INFORMATION

Dated : 5th February, 2026

T E N D E R N O T I C E

THE COTTON CORPORATION OF INDIA LTD., DESIRES TO APPOINT C&F AGENTS / AGENCY WHO ARE INTERESTED TO CARRY-OUT THE JOB INCLUDING (I) TRANSPORTATION OF F.P COTTON BALES FROM VARIOUS STORAGE POINTS, AS MENTIONED IN THE DOCUMENT TO CNF BENAPOLE **(II)** TRANSIT WAREHOUSING**,** (II**I**) OBTAINING PHYTOSANITARY & FUMIGATION CERTIFICATE AND (I**V**) WEIGHTMENT & INSPECTION OF COUNTRY DAMAGE OF COTTON BALES MEANT FOR EXPORT I.E. ALL WORKS RELATED TO EXPORT OF COTTON BALES BY ROAD/RAIL TO BANGLADESH VIA PETRPOLE . INTERESTED PARTIES MAY COLLECT TENDER DOCUMENT FROM THE OFFICE ADDRESSED AS ABOVE ON ANY WORKING DAY ON OR BEFORE **13.02.2026** OR MAY DOWNLOAD THE SAME FROM OUR WEBSITE www.cotcorp.org.in OR FROM GOVT. TENDER PORTAL www.eprocure.gov.in ON PAYMENT OF RS.112/- (including GST) BY DD / PAY ORDER / RTGS IN FAVOR OF " THE COTTON CORPORATION OF INDIA LTD." PAYABLE AT KOLKATA. LAST DATE OF SUBMISSION OF QUOTATION IS UPTO **02.00 P.M ON 25.02.2026**. THE SAME WILL BE OPENED IN PRESENCE OF THE REPRESENTATIVE OF THE PARTIES ON **25.02.2026 AT 02.30 P.M.**

DY. GENERAL MANAGER

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Mins.of Textiles Website : www.texmin.nic.in **CIN:U51490MH1970GOI014733**

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दिनांक : 05.02.2026

निविदा सूचना

भारतीय कपास निगम लिमिटेड, ऐसे C&F एजेंट/एजेंसी को नियुक्त करना चाहती है जो निम्नलिखित काम करने में रुचि रखते हों: (I) निगम कि विभिन्न शाखायों के अन्तर्गत विभिन्न केन्द्र से CNF बेनापोल तक निर्यात हेतु गांठे परिवहन करना (II) ट्रांजिट वेयरहाउसिंग, (III) फाइटोसैनिटरी और फ्यूमिगेशन प्रमाणपत्र की व्यवस्था (IV) निर्यात के लिए गांठों के वजन और क्षतिग्रस्त गांठों का इंस्पेक्शन, यानी पेट्रापोल के रास्ते सड़क/रेल द्वारा बांग्लादेश में गांठों के निर्यात से संबंधित सभी कार्य। इच्छुक पार्टियां **दिनांक 24.02.2026** को या उससे पहले किसी भी कार्यरत दिन ऊपर दिए गए पते पर कार्यालय से निविदा दस्तावेज़ ले सकती हैं और निगम कि वेबसाइट www.cotcorp.org.in या सरकारी टेंडर पोर्टल www.eprocure.gov.in से भी डाउनलोड कर सकते हैं, जिसके लिए DD / पे ऑर्डर / RTGS के माध्यम से 112/- रुपये (GST सहित) "द कॉटन कॉर्पोरेशन ऑफ इंडिया लिमिटेड, कोलकाता" के नाम पर, जमा करना होगा। । निविदा सूचना के अनुसार दरपत्र दाखिल करने कि अंतिम तिथी **दिनांक 25.02.2026 को दोपहर 02.00 बजे** तक हैं। इसे **दिनांक 25.02.2026 को दोपहर 02.30** बजे पार्टियों के प्रतिनिधियों की मौजूदगी में खोला जाएगा।

उप महा प्रबंधक

Cost of Form Rs.112/-

Issued to _____

THE COTTON CORPORATION OF INDIA LIMITED
(A GOVT. OF INDIA UNDERTAKING)
"CONSTANTIA BUILDING", 3RD FLOOR,
11, DR.U.N.BRAHMACHARI STREET, KOLKATA - 700017

TRANSPORTATION OF F.P COTTON BALES FROM VARIOUS STORAGE POINTS, AS MENTIONED IN THE DOCUMENT TO CNF BENAPOLE **(II)**TRANSIT WAREHOUSING**,** (II**I**) OBTAINING PHYTOSANITARY & FUMIGATION CERTIFICATE AND (I**V**) WEIGHTMENT & INSPECTION OF COUNTRY DAMAGE OF COTTON BALES MEANT FOR EXPORT I.E. ALL WORKS RELATED TO EXPORT OF COTTON BALES BY RAIL/ROAD VIA PETRAPOLE TO BANGLADESH .

The interested Clearing & Forwarding Agent must fulfill the following basic requirements:-

1. The interested parties should have authorized license from custom authority to act as a C&F agent or their sister concern or associates must have such custom license and in that case they should be authorized by their such sister concern/associates to utilize their services for processing export documents in respect of cotton bales. They should also have at least three years working experience as a C&F agent for export of F.P. cotton bales, either by rail/ road. In case, the parties are not having custom license of their own an authorzation letter from their sister concern/associates confirming association with the party and undertaking the responsibility for processing document on behalf of the party submitting the quotations should be submitted alongwith the tender.

2. A certificate from the Banker of the interested parties with mention of regular and satisfactory financial transaction and at least one certificate from the principal authority with whom they have worked should be enclosed with quotation.

3. The interested parties must have Trade License, GST No. and Income Tax Returns Certificate of last three years. A photo copy of all the above latest Certificates must be enclosed with the quotation.

4. The interested parties must have their own telephones at Office and Residence.

5. The interested parties must submit IBA approved Transporter's Name & address whose Truck Receipt(Consignment Note) shall be given by the C&F Agent. A copy of the latest approval Certificate of IBA issued in favour of such transporters is required to be submitted alongwith the Quotation

6. **EMD of Rs.50,000/-** must be attached with Technical Bid. It must be by way of Demand Draft/ Bankers' Cheque/ RTGS in favour of The Cotton Corporation of India Limited, payable at Kolkata.

The various jobs involved under this Clearing & Forwarding work will be as follows:-

1. Processing of Shipping documents with the Customs Authority including arranging for payment of Customs duty, Octroi, Cess, if any.

2. To place required number of vehicles as per the shipping document at our Godown and unloading of bales at Benapole.

3. To carry out weighment of each vehicles just after loading outside our godown and then just before physical shipment at port of Export/ Rail Head/ Border of despatch/ICD/ CFS etc.

4. Obtaining bill of lading/consignment note from the shipping company or transport contractor and submit to CCI Office as per requirement.

5. Supervision of loading/unloading of bales from the Go Downs and transportation upto Rail Head/ Border of dispatch for shipment.

6. To arrange appraisal and passing of documents for ocean movement at different ports of exits of the consignment after proper endorsement on Shipping bills to lodge claims with concerned authorities for damage of cotton bales during shipment process if any and follow up for realization of all claims with the concerned authority.

7. To co-ordinate with the Corporation in timely shipment of bales and act according to the instruction of the Corporation.

8. To assist and provide necessary information in lodgment of claim with the concerned authorities for loss or damage of cotton bales during shipment process if any.

9. To obtain Certificate of Origin from Chamber of Commerce.

10. To submit exported document with relevant copies of Shipping Bills , original Truck receipt alongwith non-negotiable copies and all other relevant documents in original as well as additional copies in the next day of physical export of consignment.

11. To return export authorization certificate after physical export duly endorsed by Customs authority showing Shipping Bill No., Quantity Shipped and balance quantity thereof.

12. **The rates to be quoted should be per bale basis(weighing 170.00 Kgs. approx at avg.) (inclusive Cess / all other charges / levies and excluding GST) for providing agencies services i.e weighment, obtaining phyto certificate and all terminal handling charges including all transportation from Godown till loading charges and unloading charges if any at ICD/ CFS/ Port of despatch (FOB)/ Port of destination (CFR), arrangement of extra packing material for export if required and container charges etc. Expenses towards loading of bales in the vehicle / container in the Corporation's godown will be borne by the Corporation.**

13. C&F Agent/ Freight Forwarder will have to submit the consignment note/ bill of lading. All the lorries/ container loaded with cotton bales, as soon as move out from CCI's nominated godown, will be weighed over in the weigh bridge available just outside the godown or near by Weigh bridge and also on the gate of crossing border at Petrapole and the Truck Driver shall carry both the weight Certificates of the loaded truck / Containers to Rail Head/ Land Border/ ICD /CFS/ Port of despatch (FOB)/ Port of destination (CFR) etc. C&F Agent shall ensure the shipment will be exported based on weight declared in the invoice. C& F Agent will inform CCI in case of any weight discrepancies so that the same can be corrected prior to the export. **Under no circumstances bales with abnormal shortage noticed on two weighment than invoiced weight shall be exported and the same should be reported to office immediately. Copies of all such weighment slips shall also be submitted to this office.**

14. C&F Agent will have to give prior intimation regarding lifting of the bales from our godown enabling the Corporation to arrange for keeping the godown open and deputing our representative to deliver the bales.

15. On no account the Corporation will pay any detention charges of trucks for any reason in case there is delay in unloading the consignment.

16. The C& F Agent will arrange for submission of necessary Bond in case of any documents needed by Custom Authority for passing of shipping Bill. The Corporation will however arrange for the documents in the meantime.

17. All the lorries carrying cotton bales from our Godowns should be covered by sufficient tarpaulins. In case, any bale is damaged due to non-coverage by tarpaulins the loss will be recovered from the Clearing and Forwarding Agent.

18. All the lorries and containers carrying cotton bales from CCI warehouses to Land port of dispatch should carry necessary documents like shippers invoice etc. in case of any damage in transit inform CCI about the same for arranging insurance survey and C&F will assist CCI to lodge the insurance claim.

19. All quotations should be accompanied with a **Bank Draft of Rs.50,000/- in favor of this Corporation payable at Kolkata towards Earnest Money Deposit** which will be retained by us as Security Deposit free of interest in case of successful bidder while same will be returned to unsuccessful bidders.

20. Once the quotation is accepted the C & F agent will have to deposit further Rs.2,50,000/- by way of DD/PAY ORDER of any scheduled Bank or by means of Electronic Fund Transfer in Bank of Baroda, Camac Street Branch, Camac Street, Kolkata-7000016, A/C No.2910020000804, RTGS Code: BARB0CAMACS in favor of the Corporation within seven days from the date of communicating the acceptance towards Security deposit free of interest. Thus the total Security deposit will stand to Rs.3,00,000/- free of interest.

21. The description of work mentioned above is illustrative and not exhaustive and they will have to consider all incidental works in giving their rates. They will also confirm that no additional charges will be payable for any other miscellaneous jobs connected with the handling of export works except Statutory Charges if applicable which will be reimbursed on production of original receipt.

22. After successful export of the consignment the C&F Agent shall submit their bills in duplicate duly supported with copy of shipping Bill. GST as applicable on each of the job shall be claimed in the bill which will be paid to the C&F Agent. The Corporation will deduct Income Tax wherever applicable on the payment made to the Clearing Agent.

23. The necessary requirement for various job works are as follows:-

I. ***Transit Warehousing***

REQUIREMENTS :

1. The C&F Agent / Agency shall make and maintain it's own adequate arrangements for loading, unloading, stacking, de-stacking, weighment, repair of damaged cotton bales (if any) and other allied works during the storage of F.P. Bales in transit warehouse. It is agreed and clarified that the C&F Agency / Agency shall not levy any charge from CCI for providing such facilities.

   Transit Warehouse should have CCTV camera at all the important points such as entry and exit points with at least one month back up facility. The C&F Agent / Agency should ensure that there are no electric installations such as wires, circuits inside the godowns in a manner which would affect the safety of CCI's stocks inside the godowns.

2. Transit Insurance from storage points to Petrapole / Ghojadanga should be borne by the Corporation.

II. ***Phytosanitary and Fumigation***

REQUIREMENTS :

a) Interested C& F Agent or their Sister Concern or Associates should have authorized license. License for Carrying out Fumigation and approved by Plant Quarantine & Fumigation Station, Dept. of Agriculture, Govt. of India and must be member of Indian Pest Control Association. In such cases they should be authorized by their sister concern/ associates to utilize their services for Phytosanitary and Fumigation.

JOB DETAILS :

The various jobs involved will be as follows:-

i) The Agency will be required to collect job order(s) on daily basis, as & when advised according to despatch schedule.

ii) The Agency will be required to collect Phytosanitary Application from CCI's Office, as and when required and deposit the same to concerned Plant & Quarantine Station of Govt. of India after fulfilling necessary formalities of fumigation etc.

iii) The Agency will be required to fumigate cargo wherever advised with appropriate chemical for fumigation treatment as per requirement of Plant Quarantine Department.

iv) Immediately on receipt of job order necessary fumigation has to be carried out and after fumigation is over Fumigation Certificate in 8 copies duly sealed & signed will have to be deposited to CCI's Office within 24 Hours.

v) Immediately after fumigation, the Agency should arrange inspection of the cargo by the officials of Plant Quarantine Station and obtain Phytosanitary Certificate after depositing necessary fees with them and submit us Phytosanitary Certificate within 48 Hours after the inspection is over.

vi) The Agency will have to co-ordinate with the Corporation's B.O. Kolkata Office for timely arranging Fumigation & Phytosanitary Certificate.

vii) The Agency will have to attend CCI's Office for collecting required documents, as & when advised even before/after working hours and on holidays for which no extra charges will be paid.

viii) Description of work mentioned above is illustrative and not exhaustive and they will have to consider all incidental works if involved while conducting the job in giving their rates. No incidental/additional charges will be payable for any other miscellaneous works connected with the handling of above jobs.

ix) The above terms & conditions are subject to addition/alteration by the Corporation at any point of time & at the discretion of the Corporation.

III. International Inspection & Weighment Controller

REQUIREMENTS :

a) Interested C& F Agent or their Sister Concern or Associates should have Working experience as an International Inspection Agency for F.P. cotton bales/ other commodities. They should also have a foreign internationally recognized correspondent.

Job Details :

i) The Agency shall supervise 100% weighment of export bound cotton bales of approved lots to be offered by our representative on beam scale/ weigh bridge.

ii) The Agency after the weighment is over, shall issue necessary weighment certificate in quadruplicate duly typed, signed and sealed showing 100% weighment of Lot and submit it CCI's Office.

iii) The Agency shall carry out country damage inspection of the cotton bales at the time of weighment and give their report duly typed, signed and sealed in quadruplicate. If no damage is there, certificate should contain a mention about the same.

iv) The Agency shall obtain relevant export documents from CCI's Office for preparing Certificate and submit the same.

v) The Agency shall attend our nominated Godowns as and when advised to carry out weighment and inspection of Country damage and if required before and after normal office working hour.

vi) If necessary, the Agency will have to attend weighment everyday irrespective of any holiday whatsoever. No extra charges are payable for attending weighment on holiday or even before/beyond normal working hours.

vii) The agency will have to submit jointly signed weight sheet on the same date of weight and their certificate in quadruplicate alongwith original weight sheet at CCI's Office.

viii) The description of work mentioned above is illustrative and not exhaustive.

ix) C& Agent/ Agency will obtain gate pass for cotton loaded vehicles after compliances of all necessary formalities including payment of requisites fees through SUVIDHA PORTAL site of Govt. of West Bengal for movement of vehicles/ trucks from Bongaon/ Basirhat to Petrapole/ Gojadanga for export of bales to Bangladesh.

x) The above are subject to addition/alteration by the Corporation at the time of finalizing the quotation or thereafter at any time.

TERMS AND CONDITIONS

- C&F Agency representative should collect delivery order alongwith non-negotiable shipping documents from CCI office and arrange necessary formalities for shipment and co-ordinate with C& F Pan India team. No telephonic intimation for sending representatives will be given in this regard.

- On receipts of delivery instruction from CCI, C& F Agency shall immediately contact concerned Branch Office of the Corporation on whom delivery instructions are issued and collect delivery orders from them. In case delivery order are not received from concerned office of CCI within 72 hours from handing over of delivery instructions to the office, C& F should inform about such non receipts of delivery orders to the Head Office in writing immediately. So that matter can be taken up with the concerned Branch Ofice for issuing delivery orders.

- C& F Agency should arrange Transporter/ authorised representatives and collect the DO from concerned BM's at point of origin.

- In case bales are not shipped at port of despatch within 30 days from the date of issue of delivery order, the consequence of delay in shipment or full if any loss or damage is suffered by CCI / Buyer the same shall be recovered from C& F Agent/ Agencies. The clause is applicable when C& F Agency is responsible for delay. This exclude changes in vessel schedule by the liners, congestion at port of despatch, natural deserter, Strike riots or any other force major.

- The C&F Agency must lift bales immediately latest by 72 hours on receipt of Delivery Order and ensure that the bales reached destination within time schedule considering the LC clause. In case bales are not lifted as per above then the penalty of Rs. 20/- per bale per day will be levied after expiry of the stipulated period for the first five days and from the sixth day onwards the penalty will be Rs. 25/- per bale per day and will be deducted from the bill.

- C&F Agency will have to submit daily report on lifting / despatch / delivery position of bales as per format provided to be obtained from the office address as above. Such reports must reach this office latest by 11 a.m. everyday.

- Under no circumstances the rate agreed will be subject to any escalation during tenure of appointment unless and until there is a major deviation of job scope.

- All Lorries/ Containers/ Wagons loaded with cotton bales before entering into destination will have to be weighed over in the weigh bridge available near destination. Any loss/damage or shortage in transit if found, the Agency will be held responsible. Under no circumstances bales will with abnormal shortage noticed on two weighment than invoiced weight shall be acceptable and same will have to be compensated fully by the C&F Agency. Copies of all such weighment slip shall also be to be submitted to this office.

- C&F Agency will be held responsible for any loss / damage / short receipt due to pilferage or any other reason and this Corporation reserves its right to recover the value of such shortage from the C&F Agency till settlement of the claim by the insurance company. In case of any shortage/ pilferage/ loss in transit C&F Agency will have to submit copy of FIR enabling CCI to lodge Insurance claim with the insurance company. In case of damage of bales by fire in transit the Agency will have to submit fire brigade report from the concerned authority at the time of place of accident.

- The condition of the Lorries/ Containers/ Wagons should not lead to any damage of the bales. Truck carrying chemical, coal , cement etc. should be cleaned thoroughly before bales are loaded.

- Proper safety of the bales in transit should be ensured and transhipment should be avoided as far as possible. In case transhipment is unavoidable under any circumstances bales should not be kept in open and must not be detained at the transhipment point for more than 24 hours. Third party goods or bales of any other destination should not be loaded in same truck

- In case of any loss or damage the Agency will be bound to produce certificate as may be required by the corporation and shall be responsible for any loss suffered by the Corporation in this regard

- On loading of the bales consignment note in 1 copy will have to be submitted to CCI.

- C& F Agency will have to submit the shipping documents to respective branches within 3 days from the date of shipment for onward submission to Bank for payment. In case of delay beyond 3 days, then the loss if any till the time of receipts of shipping documents is suffered by CCI shall be recovered from the Agency.

- Counter foil of each way bill for tax purpose subsequently must be returned by the Agency as enclosures. In case any Way bill is lost by the agency before or after endorsement of concerned tax check post the cost and consequences of such loss will be on account of the agency and they will have to fulfil all required formalities including cost thereon and get the same regularised with the tax authority.

- It will be the responsibility of the Agency to ensure submission of all papers required for transportation of goods and in case there is any delay loss or damage of the goods because of transporters failure to ensure submission of necessary documents/papers the same will be at the cost and responsibility of the C& F Agency.

- Custom related documents are to be provided by CCI office immediately after completion of loading for transporting and completion of custom documentation and formalities by the C&F Agency.

- C&F Agency will submit their bill bale wise which will accompany export invoice, shipping bill, Phyto certificate, international Weighment certificate and certificate of origin for export movement as applicable. Without the above documents the bill of C&F Agency will not be entertained /processed by CCI.

- C& F Agency will be responsible for fulfilment of all the statutory requirement for pre shipment and post shipment under export with the concerned department/ office sand Corporation will provide needful documents as required by the Statutory department and also responsible for obtaining incentives/ duty benefits as entitled against export by the Corporation.

- Payment shall be made within 15 days from the date of submission of bills to CCI.

- Any incomplete quotation not fulfilling any of the above requirements or quotation submitted not as per requirements will not be considered and shall be rejected out-rightly.

- Rate should be quoted for branch wise on keeping of view of the centers surrounding area of storage location. The detailed list of centers under various branches are enclosed as Annexure - IV for reference.

- The Corporation reserves its right to accept or reject whole or any of the quotation . In the event of such rejection the tenderer may seek in writing reason for rejection of their tender.

- If necessary, the Corporation may appoint more than one C&F Agent for the same job at the lowest rate received in the tender and proportionately allot job at the discretion of the Corporation.

- Quotation should be submitted in two bid system---**Technical Bid** to be filled up in enclosed **ANNEXURE-I** alongwith all relevant documents desired by us and **Financial Bid** to be filled up in enclosed **ANNEXURE-II**, both duly sealed and signed by authorized signatory and be submitted in the manner given below:-

  i) Envelope A – Technical Bid alongwith EMD of Rs.50,000/- in (Annexure-I).
  ii) Envelope B – Financial Bid in (Annexure-II).
  iii) Envelove C – should contain a forwarding letter with envelopes A & B duly sealed superscribing **" OFFER FOR APPOINTMENT OF C&F AGENT".**

- Quotation if submitted in any other form or do not fulfill any of the terms and conditions of this enquiry or find incomplete in any respect are liable to be rejected.

- The Quotation addressed to the Assistant General Manager, The Cotton Corporation of India Ltd., Kolkata shall be dropped in the Tender Box kept in the office addressed as above on or before **02.00 P.M. on 25.02.2026**. No tender will be accepted beyond scheduled time & Date. The same will be opened in presence of the representative of the tenderer on **25.02.2026 at 02.30 P.M.** who shall carry an authority letter to attend tender opening.

- Financial Bid for the bidders who qualify the technical Bid in all respect will be opened immediately after evaluation of the Technical Bid.

- The rates so quoted in the quotation by the C&F Agent shall be kept valid upto thirty days within which acceptance of the offer will be communicated to the concerned Clearing & Forwarding Agent. No offer shall be withdrawn within the above period.

- The appointment of C&F Agent will be **valid for a period of six months** from the date of issuance of Work Order within which time no escalation in rates would be allowed. However the Corporation may extend/shorten **the contract period not exceeding Three months at the same rate and on the same terms and conditions.** Similarly this appointment may be subjected to cancellation by the Corporation before expiry of the period which will be intimated to the C&F Agent in writing in advance.

- If the tender form downloaded from web-site, an amount of Rs.112/- (including GST) towards cost of form should be paid by Pay Order / Demand Draft / RTGS favoring Corporation alongwith quotation so submitted which is not refundable.

- **The Rate to be quoted inclusive of all charges and levies should be consolidated one excluding GST applicable.** Description of works mentioned in the Tender is illustrative and not exhaustive and will have to consider all incidental works, if involved while conducting the job in giving their rates. No incidental / additional charges will be payable for any other miscellaneous works connected with the export of cotton bales.

- All consequence of the action on the part of the Clearing & Forwarding Agent as well as their appointed associates contrary to the above points will be on account of the Clearing & Forwarding Agent.

- The above terms and conditions for Clearing & Forwarding Agent as well as their appointed associates are subject to addition/alteration by the Corporation at the time of finalizing the quotation or thereafter.

DY. GENERAL MANAGER

Seal & Signature of authorized signatory:

THE COTTON CORPORATION OF INDIA LTD

TECHNICAL BID

ANNEXURE-I

Name of the party:_____

Sl. No.	Particulars	Compliance
1.	Authorized Custom license particulars showing Validity with copy enclosed. **Note:Self attested copy shall be enclosed**.	
1(a)	The authorized custom license from custom authority to act as C&F agent of sister concern or associate and authority letter in this regard is enclosed.	
2.	Full Postal Address of the Party: City office with Telephone No.	
3.	Working Experience as C& F Agent for last 3 years in Handling Export of Cotton Bales. **Note: Copy of few credentials/accrediation duly Attested shall be enclosed.**	
4.	Trade license particulars with validity **(self attested copy to be enclosed)**	
5.	I.T. return for last 3 years along with Clearance Certificate Submitted **(self attested copy shall be enclosed)**	
6.	GST Registration No. **(self attested copy of registration certificate to be enclosed)**	
7.	**Bankers certificate (enclose copy)**	Yes/ No

8.	EMD particulars: i)Pay Order/DD/Banker's Cheque no. & Date ii)Amount iii)Name of Bank & Branch	No._____ & date_____ Rs._____ _____ _____
9.	Name of Proprietors/Partners/Directors With Telephone Nos. at office & residence and Mobile No.	Name_____ Tel.No.:Offe_____ Resi_____ Mobile No._____
10.	**Authorzation** letter authorising the person for presenting & assigning tender documents. **Note:Original letter to be enclosed.**	 (Name of the **authorized** person)

Note: Technical Bid shall be evaluated as per above criteria.
We confirm having read, understood and accepted all the terms & conditions of the tender.

Signature of **authorized** signatory with seal:

Place:

Date:

THE COTTON CORPORATION OF INDIA LTD
BRANCH OFFICE : KOLKATA

ANNEXURE-II

Name of the party:_____

Tender for C&F Agents for Handling Export Shipments			**CFR(Road/Rail route)**	
FINANCIAL BID				
Particulars of Job	State	Branch (All the storage places under the branch)	Destinations Road/ Rail	
			Rate per bale(CFR) in Rs.(excluding GST)	
			Benapole, Bangladesh (By Road)	Benapole, Bangladesh (By Rail)
Clearing And Forwarding Including Transportation, Phytosanitary & Fumigation And Weighment Controlling Etc, As	Maharashtra	Akola		
		Aurangabad		
	Telangana	Warangal		
		Mahabubnagar		
		Adilabad		
	Odisha	Rayagada		

Note : One single rate to be quoted on per bale (weiging 170 kgs approx) basis (incl. Cess/ all other charges/ levies and excluding GST) for providing agency services, weighment obtaining phyto – certificate and all terminal handling charges including all transportation from Godown till unloading / Loading (if any) at ICD/CFS/ Rail head/ Border of despatch etc. and container/ Wagon/ Lorry charges etc.

Signature of Authorised Signatory with seal:

Place:

Date:

DECLARATION

(Should be typed on the Bidder's Letter head)

Ref.No.

Date :

To
The Cotton Corporation of India Ltd.,
"Constantia", 3rd Floor
11, Dr.U.N.Brahmachari Street,
Kolkata – 700017

Sub: **Submission of tender for Appointment of C&F Agent/Agency for export of cotton bales to Bangladesh by road via Petrapole.**

Dear Sir,

1. I/We have read and understood all the terms and conditions of the tender and other instructions and hereby undertake to abide by them

2. I/We hereby declare that tender documents have been downloaded from CCI website www.cotcorp.org.in or Govt. Tender Portal www.eprocure.gov.in and it is submitted in original without any alterations / modifications / deletions / additions.

OR

I/We hereby declare that tender documents have been collected from CCI, B.O. Kolkata and it is submitted in original without any alterations / modifications / deletions / additions.

3. I/We are enclosing herewith DD / Pay Order No. _____ dated _____ in your favour an amount of Rs.112/- towards cost of Tender Form.

4. I/We have filled in and signed each page of the tender documents and the same are enclosed herewith.

Signature of Authorised Signatory with seal:

Place:

Date: