भारतीय कपास निगम लिमिटेड
THE COTTON CORPORATION OF INDIA LTD.
(भारत सरकार का उपक्रम / A Government of India Undertaking)
(वस्त्र मंत्रालय / MINISTRY OF TEXTILES)
CIN U51490MH1970GOI014733
"कपास भवन", एस.सी.ओ. 7-11, न्यू हाउसिंग बोर्ड, बरनाला रोड, सिरसा – 125055 (हरियाणा)
"Kapas Bhawan", S.C.O. 7-11, New Housing Board, Barnala Road- SIRSA-125055 (Haryana)
दूरभाष: 01666-248601, 218459, 298601, ई-मेल: sirsa@cotcorp.com

संख्या:भाकनि/हरि/सिरसा/विपणन(क्रय)/जिनिंग प्रेसिंग/2026/ दिनांक 20.07.2026

कपास फसल वर्ष 2026-27 के पैनल में शामिल करने हेतु गैर-आधुनिक (Non-Modern) जिनिंग एवं प्रेसिंग फैक्ट्रियों के पंजीकरण (Registration) के लिए पुन: अभिरुचि अभिव्यक्ति (EoI)

भारतीय कपास निगम लिमिटेड, शाखा कार्यालय, सिरसा कपास फसल वर्ष 2026-27 के लिए निम्न प्रस्तावित केंद्रों पर स्थित जिनिंग एवं प्रेसिंग फैक्ट्रियों के पंजीकरण (Registration) हेतु केंद्रवार ऑनलाइन आवेदन आमंत्रित करता हैं।

होडल	महेंद्रगढ़

इस सुचना का उद्देश्य जिनिंग एवं प्रेसिंग फैक्ट्रियों के पंजीकरण (Registration) हेतु आवेदन आमंत्रित करना है। इसके लिए पहले पंजीकरण और उसके बाद भौतिक निरीक्षण (Physical Survey) किया जाएगा। निरीक्षण में योग्य पाई गई फैक्ट्रियों को पैनल में शामिल (Empanelled) किया जाएगा तथा केवल पैनल में शामिल फैक्ट्रियों को ही वित्तीय बोली (Financial Bid) प्रक्रिया में भाग लेने के लिए आमंत्रित किया जाएगा। अंतिम चयन वित्तीय बोली के परिणाम के आधार पर किया जाएगा।

एक जिनिंग और प्रेसिंग फ़ैक्टरी केवल एक केंद्र के लिए आवेदन कर सकती है। **EoI को 05.08.2026 को सुबह 10.30 बजे या उससे पहले जमा किया जाना चाहिए और रजिस्ट्रेशन फ़ॉर्म उसी दिन, यानि 05.08.2026 को सुबह 11.30 बजे खोले जाएंगे।**

जिनिंग एवं प्रेसिंग फैक्ट्री का स्थान उपरोक्त उल्लिखित केंद्रों की एपीएमसी (APMC) की अधिकार-सीमा के अंदर होना चाहिए।

पंजीकरण के बाद निर्धारित न्यूनतम आवश्यकताओं की पूर्ति सुनिश्चित करने हेतु जिनिंग एवं प्रेसिंग फैक्ट्रियों का सर्वेक्षण (Survey) किया जाएगा।

1. एक्सप्रेशन ऑफ़ इंटरेस्ट' (EoI) में भाग लेने के लिए, आवेदकों को इस वेबसाइट पर रजिस्टर करना होगा: https://cotcorp.enivida.com.
2. EoI में भाग लेने के लिए, इच्छुक आवेदकों को एक बार रजिस्ट्रेशन फ़ीस और प्रोसेसिंग फ़ीस (जो भी लागू हो) जमा करनी होगी। साथ ही, 'एक्सप्रेशन ऑफ़ इंटरेस्ट' (EoI) जमा करने की तारीख से पहले, आवेदकों को ऑनलाइन पेमेंट के ज़रिए ₹50,000/- (पचास हज़ार रुपये) की 'अर्नेस्ट मनी डिपॉज़िट' (EMD) जमा करनी होगी। MSE कैटेगरी (सिर्फ़ माइक्रो और स्मॉल एंटरप्राइज़) में आने वाली और संबंधित अधिकारियों के पास रजिस्टर्ड जिनिंग और प्रेसिंग फ़ैक्टरियों को, EoI के साथ वैध MSE सर्टिफ़िकेट जमा करने पर EMD से छूट दी जाएगी। MSE सर्टिफ़िकेट काम की प्रकृति के अनुरूप होना चाहिए।
3. EMD पर कोई ब्याज देय नहीं होगा। पैनल में शामिल होने के लिए अयोग्य पाए गए आवेदकों की EMD चयन प्रक्रिया पूर्ण होने के बाद वापस कर दी जाएगी। चयनित फैक्ट्रियों के मामले में EMD का प्रबंधन अनुबंध की शर्तों के अनुसार किया जाएगा।
4. भाग लेने वालों को यह सुनिश्चित करना चाहिए कि उनके पास 'क्लास/टाइप 3' स्पेसिफिकेशन वाला डिजिटल सिग्नेचर हो, जिसमें साइनिंग, एन्क्रिप्शन और डिक्रिप्शन की सुविधा हो।

उप महाप्रबंधक

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No.CCI/HRY/Sirsa/Mktg(Pur)/G&P/2026/ Dated: 20.07.2026

RE-EXPRESSION OF INTEREST (EoI) FOR REGISTRATION OF NON-MODERN GINNING & PRESSING FACTORIES FOR EMPANELMENT IN COTTON SEASON 2026–27

The Cotton Corporation of India Ltd., Branch office, Sirsa invites online applications center-wise from Ginning & Pressing Factories for the Cotton Season 2026–27 for registration of Ginning & Pressing factories at the following proposed Centers:

Hodal	Mahendragarh

The purpose of this notice is to invite applications for registration of Ginning & Pressing factories. The process shall consist of registration, followed by physical survey. Factories found qualified in the survey shall be empanelled and only such empanelled factories shall be invited to participate in the financial bid process. Final engagement shall be based on the outcome of the financial bid.

One ginning & Pressing factory can apply for one centre only. The EoI should be submitted on or before **05.08.2026 up to 10.30 (AM) hrs and the registration forms shall be opened on same day i.e. 05.08.2026 at 11.30 (AM) hrs.**

The Ginning & Pressing factory should be located within the jurisdiction of the APMC of the centres mentioned above.

After registration, survey of Ginning & Pressing factories shall be carried out to ensure fulfillment of prescribed minimum requirements.

1. For participating in Expression of Interest (EoI), applicants have to register on Website: https://cotcorp.enivida.com.
2. For participating in EoI, interested applicants shall have to deposit one time registration fees and processing fess (as applicable) and aapplicants shall be required to deposit ₹50,000/- (Rupees Fifty thousand only) as Earnest Money Deposit (EMD) through online payment before the date Of submission of Expression of Interest. Ginning & Pressing factories falling under MSE category (Micro & Small enterprises only) and registered with appropriate authorities are exempted from EMD on submission of valid MSE certificate along with EoI. The MSE Certificate should be relevant to the nature of work.
3. No interest shall be payable on EMD. EMD of applicants not qualifying for empanelment shall be refunded after completion of the selection process. In case of engaged factories, EMD shall be governed as per terms of agreement.
4. Participants should ensure having digital signature with Specifications: Class/Type 3 with signing. Encryption and decryption facility.

Dy General Manager

(*(TO BE SUBMITTED ON LETTERHEAD OF G&P FACTORY)*

REGISTRATION FORM-Non Modern G&P factories

PART-I

1.	Name of the centre :	_____
2.	Full Name of the factory, Address with Pin code, Telephone/Mobile/ E-Mail	_____ _____ _____ _____
3.	Date of Establishment/Incorporation. (Please attach proof of copy)	_____ _____
4(i)	Whether Factory is MSE or not : (Please tick (✓) whichever is applicable and if Yes, attach valid certificate)	Yes No
4(ii)	If Yes a. If MSE is women entrepreneur	Yes No
	b. If MSE whether under SC/ ST category : (If Yes, Pls. attach concerned valid certificate).	Yes No
5.	Star Rating Certificate from Textile Committee (if applicable)	Yes No
6.	Whether Factory is registered under Better Cotton Initiative (BCI) or not : (Please tick (✓) whichever is applicable and if Yes, attach valid certificate)	Yes No
7.	NOC from District Fire & Emergency Officer (If applicable as per state Govt. Act.)	Yes No
8.	Constitution – Company / Partnership / Sole Proprietary/HUF etc.	_____
9.	Name of the Directors/Partners/ Proprietor and their occupation.	1. _____ 2. _____ 3. _____
10.	Name and address of the Associate concern, if any.	_____ _____
11.	Name of Proprietor or Active Partner/ Director with contact details.	_____
12.	Name of Factory Manager/Other Responsible person, along with Contact Details	_____

13. P.F. Code No.
(Please attach certificate issued by Regional Provident Fund Commissioner) _____

14. PAN from Income Tax Department (Attach Copy) _____

15. GST No. _____

16. Whether factory has sufficient Managerial, Supervisory & Technical staff — Yes / No

17. Details of processing of bales during last three crop years

	2023-24	2024-25	2025-26
i) For CCI	---------	---------	---------
ii) Own	---------	---------	---------

18. Details of processing capacity of factory and to be offered to CCI

Type	Machines		Production of bales of allotted capacity		Exclusive/ Turn basis*
	Total	Offered to CCI	Per week	Per month	(Days in a week)
Double Rollers					
Pressing					

*If Turn basis then number of bales of CCI stock which will be processed per month

19. Details of Fire Accidents in the Factory for the Last three Years

S. N.	PARTICULARS	CROP YEAR 2023 -24		CROP YEAR 2024-25		CROP YEAR 2025-26	
		NOS.	LOSS	NOS.	LOSS	NOS.	LOSS
(i)	Fire Accidents in Open Compound						
(ii)	Fire Accidents in Gin. House						
(iii)	Fire Accidents in Press House						
(iv)	Fire Accidents in Godown/ Baracks						

20. Details of heap platforms/ F.P bales shed available in factory and to be offered to CCI free of cost.

Particulars	Availability		Allotment to CCI	
	No.	Capacity	No.	Capacity
Kapas Heap Platforms with shed				
Kapas Heap Platforms without shed				
Cotton Seed Platforms with shed				
Cotton Seed Platforms without shed				
FP Bales with shed				
FP Bales without shed				

21. EMD Details

UTR Number and Date ----------

Name of Bank ----------

Amount ----------

PART-II

Mandatory Parameters Required For Empanelment of G & P Factory **(Non-Modern)**

S.No	Item	Mandatory Requirements	Availability in G&P Factory. (Please tick (✓) whichever is applicable).
1	Ginning Machines	12 DRs of normal size / 11 extra-long DRs/ 9 Jumbo DRs.	Available ☐ Not- Available ☐
2	Kapas Conveyor System	Mechanical / Pneumatic Conveyor with Stone Catcher from Heap to individual Gins.	Available ☐ Not- Available ☐
3	Lint Conveyor System	Mechanical / Pneumatic Conveyor/ Palli or Bora System (Manual) any one from the following: (1)From Gin to Pala hall & subsequently from Pala Hall to Press by Mechanical / Pneumatic Conveyor **or** (ii) From Gin to Pala hall by Mechanical / Pneumatic Conveyor & subsequently from Pala Hall to Press by Palli or Bora System (Manual) **or** (iii)From Gin to Pala hall by Palli or Bora System(Manual)& subsequently from Pala Hall to Press by Mechanical / Pneumatic Conveyor **or** (iv)From Gin to Pala hall & subsequently from Pala Hall to Press or directly from Gin to Press hall by Palli or Bora System (Manual)	Available ☐ Not- Available ☐
4	Bale Press	Single stage oil hydraulic, auto tramping Bale Press with Lint Slide and Pusher mechanism for direct feeding of lint into the press box. Conventional water hydraulic, two-stage presses without auto tramping facility will, however, be permitted if they already exist.	Available ☐ Not- Available ☐
5	Conveyor for Seed	Automatic Conveyor from gins to Seed Platform.	Available ☐ Not- Available ☐
6	Fire Fighting System	Overhead tank/Borewell/well and sump (with adequate water storage capacity 65,000 liters) with a minimum of 6 hydrants strategically located, hose pipes with nozzles and a stand-by diesel pump besides an electric pump.	Available ☐ Not- Available ☐
7	Underground Wiring	All high tension and low tension wires/cables to be under-ground.	Available ☐ Not- Available ☐

8	Weigh Bridge	Capacity: 20 tons/ 5 tons depending on local needs (Not required if the facility is available nearby)	Available ☐ Not- Available ☐
9	Pucca Platform for Kapas with shed	Raised platform with a minimum of 5,000 sq. ft. area. (If shed is not available, deduction shall be made as per the standard rate mentioned in Annexure-A)	Available ☐ Not- Available ☐
10	Pucca Seed platform with shed	Raised, platform of minimum 1000 sq. ft. area. (If shed is not available, deduction shall be made as per the standard rate mentioned in Annexure-A)	Available ☐ Not- Available ☐
11	Bale Storage Space	Pucca/Semi Pucca Platform adjoining Press Hall and admeasuring a minimum area of 600 sq. ft.	Available ☐ Not- Available ☐
12	Approach Road	Road with at least 10 ft. width.	Available ☐ Not- Available ☐
13	Boundary Wall/fence	Wires mesh fence or barbed wire fence with less than 1 ft. gap between wires, or masonry wall, all of a minimum height of 6 ft. (If Wires mesh fence or barbed wire fence, deduction shall be made as per the standard rate mentioned in Annexure-A)	Available ☐ Not- Available ☐
14	CCTV cameras in G & P Factory at given locations with **6 month backup** facility*.	Location of CCTV Camera in G & P Factory:- 1. Factory Weighbridge 2. Path from Weigh Bridge to Factory entry gate. 3. Entry Gate. 4. Kapas Platform. 5. Gin Hall. 6. Press Hall 7. Exit gate. 8. Cotton Seed Platform *If CCTV is not available at the time of empanelment the G & P unit will have to ensure that the requirement is fulfilled before engagement of the factory.	Available ☐ Not- Available ☐

PART-III

Scope of Work:

All work commencing from unloading of kapas for processing in the factory to loading of F.P bales for dispatching to CCI hired Godowns including sample cutting i.e. 2 samples to be drawn from each lot of 100 bales. The details of the work to be carried out in the factory is as under:

For Ginning

- Providing of required number of labourers for all stages of work beginning from unloading of kapas upto gin house and inter-alia the following stages of work in the course of ginning.
- Unloading of kapas received from mandi to heaping of kapas (including all work related to tangliwala, cleaning and grading of heap & its surroundings, picking of nearby scattered kapas etc.)
- In case, kapas weighment is done in factory, then unloading of palli from pallikanta / weighing scale (including of palli) to heaping of kapas (including all work related to tangliwala, cleaning and grading of heap & its surroundings, picking of nearby scattered kapas etc.)
- All work related to Jafri (including grading, cleaning & chugai, picking of foreign particles, khokhri, yellow pickings, etc. from heaps).
- Carrying of graded kapas from the grading hall/heap to gin hall.
- Feeding of kapas to the gins.
- Cleaning of lint, filling into the lint boras, weighment of lint boras if any, and stacking of boras.
- Picking of roll touch and yellow picking from the lint at the time of ginning.
- Transportation of lint to the press hall and in case of Ginning unit only – to Press hall of pressing factory at the same centre or another centre.
- Carrying of Seeds from the gin hall to seed godown.
- Sweeping of lint in ginning hall, picking of kapas boras from heap to gin hall and removing gin waste and miscellaneous items etc. to storing points.
- All work related to Cotton seed including removal of cotton seed from near the berm to provide sufficient space for storage of seed, collection and cleaning of scattered cotton seed and cleaning of cotton seed from khokhri.
- Weighment of lint if required.
- Maintenance of Tarpaulins, Pallies, Grey Cloth, Patties etc. of Corporation. Covering & Uncovering of kapas, bales & cotton seed of CCI with tarpaulins on regular basis. Also, at the end of the season handing over all the Tarpaulins & Pallis to the Centre Incharge of Cotton Corporation of India Ltd.
- Loading & unloading of Corporation's Miscellaneous stock such as Tarpaulins, Pallies, grey cloth, Iron Hoops etc. in factory.
- Any extra labour required to be deployed in the course of pressing of bales and in emergencies and natural calamities like rain, lightening, thunder, cyclone etc.

For Pressing

Providing of required number of labourers for mixing as well as cleaning of lint before feeding in the opener and pressing of bales with standard weight of 170 kg net lint with tolerance limit of +/- 10 kgs for all months.

Formula for calculation of deduction on account of less press weight than 160 qtls is

$$\text{Amount of deduction} = \frac{(170 - \text{Average lot Press Weight})}{100} * \frac{\text{G\&P Rates per bale}}{1.7} * \text{No of Bales in a lot}$$

Iron Hoops:- Bales should be fully covered and wrapped with new iron hoops(18/19 gauge, 1/2" width) to be arranged by the ginning & Pressing factory and with 100 %age cotton cloth (20X20 count, 48X40 R&P, 127 cm width, weight 122 gms per Sq.Metres) with stitching and covering of bales from all sides including top and bottom and it's by a cotton thread/twin evenly spaced and properly made.

Polyester Strappings:- Bales should be fully covered and wrapped with new polyester strappings (width 19.05 mm, thickness 1.27 mm , conforming to type II of IS 15559:2004, colour green as per BIS standard with IS marka clearly visible in the polyester strips at maximum interval of 30 inches to be arranged by the ginning & Pressing factory and with 100 %age cotton cloth (20X20 count, 48X40 R&P, 127 cm width, weight 122 gms per Sq.Metres) with stitching and covering of bales from all sides including top and bottom and it's by a cotton thread/twin evenly spaced and properly made.

GI Wires:- Bales should be fully covered and wrapped with new GI wire with BIS No:- IS 280:2006, Material:- Galvanized High strength steel Wire (G.I),Surface:- Galvanized (Hot-dip or eletro Galvanized),Diameter:- 2.10mm/2.30mm, Bale ties length:-73 Inches, Tensile:-170-175 Kg/Sqmm) with IS marka clearly visible in the GI Wire at maximum interval of 30 inches to be arranged by the ginning & pressing factory and with 100 %age cotton cloth (20X20 count, 48X40 R&P, 127 cm width, weight 122 gms per Sq.Metres) with stitching and covering of bales from all sides including top and bottom and it's by a cotton thread/twin evenly spaced and properly made.

The distance between two stitches shall not exceed 30 mm. The Gap between two patties should be uniform and there should be no bulging of bales at ends. If necessary factory should use extra iron hoops/Plastic strips /GI wire to avoid bulging of bales. Besides handling of lint stocks beginning from opening of lint boras/boundaries till stacking of bales after marka and weighment (including re-checking of weight by CCI Officials), all other allied work during the course of pressing of lint into bales including lint opener and inter-alia the following stages of work in the course of pressing of lint into cotton bales:

- Unloading, carrying and stacking of the lint boras from within the factory or to be received from outside.
- Carrying and opening of lint in the hall.
- Picking of sutli from lint boras and cleaning of boras by picking of lint from boras completely.
- Feeding of cleaned lint into the press box.
- Removing of bales from press platforms to stacking point.
- Weighment of bales.
- Marking of bales.
- Sample cutting (2 each per lot of 100 bales).
- Loading of bales in vehicles from press platform for storage of bales in godowns.
- Any extra labour required to be deployed in the course of pressing of bales and in emergencies and natural calamities like rain, lightening, thunder, cyclone etc.

If requires, the following works also has to be done i.e. (Filling, De-Stacking, Weighment of Cowdy/Ginjump, Empty lint bora re-stiching, Re-Heaping of kapas heap, Re-heaping of C-seed heap, Turning over of Cotton bales, covering of Kapas, Seed, bales by Tarpaullines).

In case the packing material is found to be of sub-standard or inferior quality or is unsatisfactory, the factory shall make good the loss to the Corporation as determined by the Corporation.

For cotton Seed Delivery

1. To enable the delivery of Cotton Seed of CCI, generally labourers are arranged by the factories for the seed delivery to CCI cotton seed buyers and therefore, it is responsibility of the factories to provide adequate labourers for filling, packing of cotton seed in bora/bardana, loading of cotton seed on the vehicles. The seed loading rates as finalized by respective CCI branches in the G&P agreement should be clearly displayed on the Ginning and Pressing factory Gates and the amount shall be payable by the Cottonseed buyer.
2. Delivery of cotton seed shall be made maximum within next working day from the date of arrival of vehicle in the factory premises.

Allocation of Work

1. Only those factories which are empanelled shall be eligible for submitting financial bids.
2. Centrewise L1 factory shall be considered for hiring. When more processing facilities are required at the centre then on need basis the L2/L3/L4 & so on, factory will be engaged provided they agree at the rates of L1.
3. In case if the other factories in the order of L2/L3/L4 & so on do not agree to do job-work on L1 rates, the next factory agreeing to work on L1 rates shall be hired for job- work. However, in case the empanelled factories in the order of L2, L3, L4 and so on do not agree to undertake the job work at the L1 rate and the Corporation requires additional processing capacity, the Corporation may engage the next willing empanelled factory, on need basis in the order of financial ranking, at agreed rates. The process may be followed without inviting fresh financial bids or undertaking re-bidding from empanelled factories.
   It is clarified that the factories finalized in the subsequent process will always remain in the second priority list in the order of L1/L2/L3, and so on.
4. In case of identical rates, CCI will finalise G&P factories as L1, L2, L3 and so on in the highest to lowest order of weightage point obtained in Part IV of the registration form. Further, if weights are equal between two or more factories, then the factories would be engaged in order of oldest Date of establishment/incorporation.
5. The factories should fill the parameters mentioned in part IV which shall be subject to the verification by CCI during survey. The factories should fill up all the information in part IV. Weightage will be considered as zero for the unfilled items.

I/We have gone through the detailed terms and conditions for hiring of G&P factories by the Corporation and agree to carry out the complete processing work as per standards and requirements of the Corporation.

Signature

Name of the Authorized Signatory

Address of the factory with seal

Date:

Part IV

Weightage Sheet				
Sr.No	**Particulars**		**Weightage Points**	**Tick The Relevant Box**
1	Hot Box (Hooper Storage Box) / Suction System	Available	10	
		Not Available	0	
2	Auto Feeder of kapas in ginning machine.	Available	10	
		Not Available	0	
3	Kapas Pre Cleaner	More than 4 Roller	10	
		Up to 4 roller	5	
4	Lint Cleaner	More than 4 roller	10	
		Up to 4 roller	5	
5	Fire detector & diverter system After Ginning	Available	10	
		Not Available	0	
6	Bales Pressing System	Double Press	10	
		Single Press	5	
7	Online Electronic Weighment/ Automatic weighment System immediately after pressing of Bales	Available	10	
		Not Available	0	
8	Bale Storage Space (Platform area)	More than 2500 Sq.ft. area	10	
		Upto 2500 Sqft area	5	
9	Star Rating	5 Star Rating	10	
		4 Star Rating	8	
		3 Star Rating	6	
		2 Star Rating	4	
		1 Star Rating	2	
		Not Available	0	
10	Number of Hydrant with pipe size	6 Nos more than 2 inches	10	
		6 Nos upto 2 inches	5	
11	CC Road (inside Factory)	Available	10	
		Not Available	0	
12	Pucca Platform for kapas with shed Raised platform with a minimum of 5,000 Sq.ft.area.	More than 5000 Sq ft	10	
		Upto 5000 Sq ft	0	
13	Seed Platform with shed Raised platform of minimum of 1,000 Sq.ft.area.	More than 1000 Sq ft	10	
		Upto 1000 Sq ft	0	

I/We hereby confirm that the details submitted by us in Part-I, Part-II, Part-III and Part-IV above are correct and available at the factory premises. I/We agree that the same shall be subject to physical verification by The Cotton Corporation of India Ltd., and any deviation found during survey may lead to disqualification from empanelment. I/We further understand that empanelment does not guarantee allocation of work.

Signature, Name of the Authorized Signatory, Address of the factory with seal & Date

DEDUCTIONS FOR NON-AVAILABILITY OF FOLLOWING INFRASTRUCTURE (Non-Modern)

ANNEXURE-"A"

SL. NO.	PARTICULARS	DEDUCTIONS PER BALE (IN RS.)
1	KAPAS PLATFORM WITH SHED	20-00
2	SEED PLATFORM WITH SHED	20-00
3	CLOTH ON TOP & BOTTOM OF BALE TO BE INSERTED IN PATTIES/PROPER PACKIN(BALES (Deduction will be done in case of non-adherence)	50-00
4	MASONARY/PUCCA WALL (Deduction in case of wire mesh fence / barbed wire fence)	20-00

Signature,
Name of the Authorized Signatory,
Address of the factory with seal
Date:

(To be given on the printed letter head of the factory)

To,
The Branch Manager,
The Cotton Corporation of India Ltd,

Subject: Authority letter for negotiation/finalization of Ginning &Pressing rates and capacity for cotton season 2026-27.

Sir,

We hereby authorise Shri---------- (Name), ---------- Designation) on behalf of our Factory M/s. ---------- (name of the factory) for negotiation and finalisation of Ginning & Pressing rates for cotton season 2026-27.

Further, we submit that we are a sole proprietary/partnership/ company/HUF and we have full authority to authorize Shri ---------- as our representative whose specimen signatures are given herein below.

(----------)
Specimen signature

We agree to all terms and conditions of the Expression of Interest.

Thanking you,

Yours faithfully,

(Signature of the authorized signatory)

Name & Designation----------

Name of the Factory----------

Seal of the Factory----------

Date----------

REQUIRED ENCLOSURES MUST BE SELF ATTESTED

1. Photo Copy of PAN No. from Income Tax Department.
2. Photo Copy of P.F. Code No. (PF Registration/Certificate)
3. Photo copy of GST Registration certificate.
4. Photo Copy of NOC from District Fire & Emergency Officer, or proof of applied for fire NOC (if applicable as per State Govt. Act.)
5. Photo Copy of Factory License or proof of applied for factory license (If applicable)
6. Photo copy of star rating certificate from textile committee (If Applicable)
7. Bank Account No., Bank Branch Name, RTGS Code on Factory letter head.
8. Photo Copy of valid MSE Certificate, if applicable.
9. Authority Letter, if applicable
10. Photo Copy of Memorandum and Articles of association, wherever applicable
11. Photo Copy of Partnership deed, wherever applicable
12. Photo Copy of Lees deed, if applicable
13. Photo copy of Better cotton initiative certificates. (If applicable)
14. Copy of proof of online payment of EMD.
15. All the pages of the registration form as well as the Terms and conditions duly signed by the factory owner/Authorized representative.

The Cotton Corporation of India Ltd., Branch Office : Sirsa (Haryana)

EXPRESSION OF INTEREST FOR REGISTRATION OF GINNING & PRESSING FACTORIES FOR EMPANELMENT FOR COTTON SEASON 2026–27

TERMS AND CONDITIONS

i. The registration form duly filled in all respects and signed by the Authorized Signatory, should be submitted within the stipulated time and date.

ii. Participating G&P factories will have to deposit **Rs. 50,000/- (Rs. Fifty Thousand Rupees only) as EMD** by way of online payment. The factory which falls under MSE category and are registered with MSE authorities are exempted from EMD on production of valid MSE certificate along with Registration form; No interest will be paid on EMD and EMD will be refunded after satisfactory completion of work.

iii. For making online payment Participating G&P factories should deposit amount while applying for registration form on portal i.e. https://cotcorp.enivida.com after login.

iv. All columns in the registration form should be filled in clearly and legibly. Registration form found as incomplete in any respect, may be rejected at the discretion of the Corporation.

v. Mere submission of the registration form does not entitle any factory to be engaged by the Corporation.

vi. The premises of G&P factories having legal dispute continuing /pending with the Cotton Corporation of India Ltd as well due payable by the G&P Factories is not eligible to participate.

vii. If any Central/State Government authority restricts CCI for not assigning G&P job-work to a particular factory for any reasons, CCI will not assign job work till the matter is cleared by the respective factory and also “No Objection Certificate (NOC)” is obtained from the respective authority.

viii. The factories should fill the parameters mentioned in part IV which shall be subject to the verification by CCI during survey. The factories should fill up all the information in part IV. Weightage will be considered as zero for the unfilled items.

ix. The G&P factory, upon engagement after completion of the financial bid process, shall have to give minimum lint %age and maximum trash %age as shall be prescribed at the time of the financial bid.

x. The Corporation shall reserve the right to inspect the above parameters through its visiting officers and improvement if any, in this will have to be agreed by the G & P factory for further purchases and concerned heaps.

xi. Moisture in the bales will depend on actual moisture loss after processing seed cotton (kapas) by the factory vis actual moisture before processing of heap.

xii. The factory should also ensure that there are no yellow pickings, cut seeds / full seeds etc. in the bales processed by them. In case lint %age is less and trash %age is more than prescribed limits proportionate recovery will be made as decided by the corporation based on the padta of concern heap, from ginner’s bills, EMD and other amount.

xiii. The participant G&P factory will have to comply with any subsequent amendment of law / gazette notification given by Govt. of India.

xiv. In the event of Corporation finalizing to hire the ginning and pressing factory, the concerned factory will have to enter into an agreement with the Corporation in the prescribed form with acceptance of all its terms and conditions. The factory will also submit a copy of partnership deed/ memorandum of article/ memorandum of association as the case may be.

xv. Ginning and Pressing factories shall have CCTVs cameras installed at prominent places in the G&P factory as mentioned in Registration form throughout the period when processing of CCI stocks is going on or any stocks of CCI are lying within factory premise with minimum 6 months backup facility. Further CCTVs should remain in working conditions at all the time without any failure.

xvi. The CCTV backup should be stored in HD drive and the same should be retained till 31.12.2027 and should be made available to CCI as and when demanded.

xvii. G&P factories should give monthly declaration about the backup taken by the in HD drive and retained safely.

xviii. The factory should provide one computer with printer along with internet connection in the factory.

xix. Once the Registration form is submitted it will be treated as the terms & conditions are accepted by the applicant and the details filled in the registration form are true. However in case if the factory does not fulfil the required eligible criteria/ infrastructure as mentioned in the Registration form during the survey, such factories shall not be considered for empanelment and registration shall be cancelled.

xx. In case, participant G&P factory has any query about the terms and conditions and/or empanelment process - may seek comments from the Branch Office.

xxi. This registration is for participation in the empanelment process based on survey. Empanelment shall not confer any right for award of work.

xxii. In the following cases, the business dealings with the factories will be liable to be banned for a period of three years :

1. Non-functioning of CCTV or backup facility without prior intimation to CCI in writing.
2. Addition of any moisture to CCI stocks at any stage i.e. heaping to final pressing of bales through any means.
3. Violation in adherence to fire safety measures.
4. Factory involved in false packing, processing or mixing of inferior quality kapas or lint.
5. Complaint related to abnormal charging of labour/loading charges or inordinate delay in loading of cottonseed to CCI buyers, false packing, etc.
6. Refuse to work after acceptance of finalized G&P rates.
7. Lifting or Delivery of any CCI stocks from factory without proper gate pass of CCI.
8. Issuance of any wrong certificate of the quantity, moisture%, etc.
9. Any bales lying in the factory without any Marka or QR code or unknown stocks.

In case if the business dealings with any factory is banned by the Corporation, the said premises of the factory shall remain banned even if there is change in factory management.

DECLARATION

I/We hereby confirm that the above clauses have been read and noted and we agree to abide by all the above Terms and Conditions.

Signature

Name of the Authorized Signatory

Address of the factory with seal

Date: