भा.क.नि.
CCI

भारतीय कपास निगम लिमिटेड
(भारत सरकार का उपक्रम - वस्त्र मंत्रालय)
THE COTTON CORPORATION OF INDIA LIMITED
(A Government of India Undertaking -Ministry of Textiles)
प्लॉट नंबर 138/2030/25/8, पहली मंज़िल, स्वामी विवेकानंद विद्यामंदिर के पास, रिंगरोड,रायगड़ा -765001 (ओडिशा)
Plot No. 138/2030/25/8, 1st Floor, Near Swami Vivekananda Vidya Mandir, Ring Road, Rayagada -765001 (Odisha) दूरभाष/PhoneNo.:06856-224616, वेबसाइट/Website: www.cotcorp.org.in, **Mail:**rayagada@cotcorp.com

REF. NO: CCI/RGDA/Mktg (Job Work Godown)/2026-27/ **Date: 17.08.2026**

गोदामों में जॉब वर्क के लिए निविदा सूचना
TENDER NOTICE FOR JOB WORK AT GODOWNS

The Cotton Corporation of India Ltd., Branch Office Rayagada invites sealed tenders from reputed Job Work Contractors for handling various works relating to Fully Pressed Cotton Bales like Carrying, De-stacking, Weighment, Sample cutting etc and for handling the miscellaneous items like Tarpaulins, Grey cloth, Jute Twine and Lint boundaries in various godowns located at **Rayagada, Gunupur, Junagarh, Koksara, Kantabanji, Khariar Road, Dumerpani, Berhampur, Malamunda, Bargarh, Jeypore, Sonepur, Nabarangpur, Padampur, Gaud Sargiguda, Aneigaon, & Balangir respectively.** The tender form can be downloaded from the website and the tenderers shall have to pay Rs.118/- including GST by Demand Draft (D.D)/Pay order (P.O) drawn in favour of The Cotton Corporation Of India Ltd, payable at Rayagada or by Electronic Fund Transfer/Digital Mode of payment such as BHIM, UPI and RTGS/NEFT. Electronic fund transfer will be valid subject to confirmation of realization. The Tender form, duly completed in all aspects along with EMD of Rs. 20,000/- for each godown should be submitted only in sealed cover super scribed as "Tender for Job Work Contract in Godowns for cotton season 2026-27." addressed to the Branch Manager, should reach to the above address on or before 11.00 hours on 07.09.2026. The sealed tenders received within the stipulated time shall be opened on the same day i.e.07.09.2026. at 11.30 hours. in presence of the tenderers who may wish to remain present. The Tender notice is also available on websites **www.cotcorp.org.in** and **www.eprocure.gov.in** MSE and startup bidders are exempted from tender fees and EMD on production of valid MSE /startup certificate. The MSE / Startup certificate should be valid to nature of work of the Tender.

Dy. General Manager

TECHNICAL-BID

(On the Letter Head of the Tenderer)

Date: _____

To

Branch Head

The Cotton Corporation of India Ltd.,

_____

_____

Subject : Submission of Technical Bid for "Tender for Job-Work at Godowns".

Dear Sir

1. With reference to your Tender no._____ dated __/__/____, I/ we, having examined the Tender Documents and understood their contents, hereby submit my/ our Technical Bid for Job work at Godowns for the Cotton Season 2026-27. The Technical Bid is unconditional and unqualified. We submit our details as under:

Sr No.	Particulars		Details
1.	Name and full postal address of the Job Contractor with Telephone Number/ & Email Address	:	…… …… …… ……
2.	Fathers Name (If Individual)	:	……
3.	Name of the Godown/ Godowns for which tender is submitted		
4.	PAN No. (copy of PAN should be enclosed)	:	…… …… ……
5.	GST No. (copy of GST registration Certificate should be enclosed)	:	…… …… ……
6.	Details of Provident Fund Code No. (Copy of Certificate from Competent Authority to be enclosed)		
7.	Name of the Owner/ proprietor/ Partners/ Director with Permanent address and Mobile Number	:	…… …… ……
8.	In case the tenderer being Partnership Firm or a Company, attach Partnership Deed or Certificate of Incorporation	:	…… …… ……

9.	Name and address of the local person responsible to contact with telephone no.	:	…… …… ……
10.	Permanent Address with tel. no.		
11.	Whether the contractor is registered as MSE, (If yes please attach self-attested copy of the valid certificate)	:	Yes / No
12.	If MSE under SC/ ST category (If yes please attach self-attested copy of the valid certificate)	:	Yes / No
13.	If MSE is under women entrepreneur category (If yes please attach self-attested copy of the valid certificate)	:	Yes / No
14.	Whether the contractor is under startup category (If yes please attach self-attested copy of the valid certificate)	:	Yes / No
15.	Yearly turnover of the organization during last 3 years (year wise) ending on 31.03.2025 [Enclose copies of Audited balance sheet, profit& loss statement / Certified Balance Sheet, profit & loss statement (by Chartered Accountant) for the years 2022-23, 2023-24 and 2024-25.]	:	FY 2022-23: ₹……. FY 2023-24: ₹……. FY 2024-25: ₹……. Average: ₹…….
16.	Details of EMD Deposit	:	DD/PO/RTGS/NEFT/UTR No_____ Date_____ Amount_____ Bank_____
17.	Details of Tender form fee (If downloaded from website)	:	DD/PO/RTGS/NEFT/UTR No_____ Date_____ Amount_____ Bank_____
18.	Details of Bank Account of the Bidder: Name of the Account Holder Account No. Name of the Bank Branch &IFSC Code	: : 	…… …… …… …… ……

2. I/ We acknowledge that the Corporation shall be relying on the information provided in the Technical Bid for selection. I/ we certify that all information provided herein is true and correct.

3. I/ We declare that, I/ We have examined and have no reservations to the Tender Documents, including any clarifications and/ or Addendum issued by the Corporation.
4. I/ We agree and understand that the Bid is subject to the provisions of the Tender Documents. In no case shall I/ we have any claim or right of whatsoever nature if the Scope of Work is not awarded to me/ us or my/ our Bid is not opened or rejected.
5. I/ We agree and undertake to abide by all the terms and conditions of the Tender as mentioned in Annexure- A attached herewith.
6. I/we hereby agree that, in case any particulars are not furnished in the form the application is liable to be rejected. Further the corporation will be at liberty to cancel the tenders submitted and call fresh Tenders and the party will have no right of any nature to dispute or raise any objection to the said facts.

Signature and seal of tenderer

Name

Capacity /authority to sign

Full address:

Encl:

1. Annexure- A
2. Annexure- B
3. Annexure- C

Annexure-A

TERMS AND CONDITIONS TO THE TENDER NOTICE FOR JOB WORK AT GODOWNS FOR THE COTTON SEASON 2026-27

1. The last date of submission of the tender to this Office is 11.00 hours on 07.09.2026.
    a. The date of opening technical bid-I of the tender is on 07.09.2026 at 11.30 hours.
    b. The Financial bid-II of the tenders who qualified for the technical bid may be opened on 07.09.2026 at 16.00 hours.
2. Tenders should be submitted in the prescribed format in form of "Bid-I and Bid-II". The Job contractors should submit these two bids in separate sealed envelopes duly marked as "Bid-I (Technical) or Bid-II (Financial)" and then place the two sealed envelopes into one envelop duly sealed and super scribed as Job work contract in godowns for cotton season 2026-27.
3. All columns in the tender form should be filled in clearly and legibly. Tender form found as incomplete in any respect, is liable to be rejected.
4. The Contractor having legal dispute continuing /pending with the Cotton Corporation of India Ltd as well due payable by the Contractor is not eligible to participate.
5. Contractor has to pay Rs. 20,000/- towards EMD for each godown along with the tender by way of Demand Draft/Pay Order of any Nationalized/Scheduled Bank drawn in favour of The Cotton Corporation of India Ltd., payable at "Rayagada", or the EMD of Rs. 20,000/- for each godown may be paid through Electronic Fund Transfer/Digital mode of payment such as UPI/BHIM-UPI QR Code and RTGS/NEFT. Electronic Fund Transfer shall be considered valid subject to confirmation of realization. The successful bidder shall deposit Security Deposit of Rs. 20,000/- for each godown separately at the Branch Office within 10 days from the date of issuance of the Work Order through Demand Draft/Online Payment alternatively the EMD paid by the successful bidder at the time of submission of tender can also be converted into Security Deposit. However, eligible MSE bidders are exempted from payment of EMD as well as Security Deposit on submission of a valid MSE Registration Certificate. The EMD/Security Deposit may be released after satisfactory completion of work by the Job Work Contractor or on expiry of the contract and satisfactory completion of the service, whichever is earlier. However, no interest shall be paid on the EMD/Security Deposit.
6. For Making Online payments bidders can deposit amount in below bank account details.

    Bank Name : Bank of Baroda
    Branch Name : Rayagada
    Account Number : 40750500000516
    IFSC Code : BARB0RAYAGA (THE FIFTH DIGIT IS “Zero”)
7. The Contractor shall abide by all terms & conditions prescribed by the Cotton Corporation of India Ltd. The Contractor also agree to abide by all Rules, Acts, Provisions for employing labourers to do the work related to FP bales as per Minimum wages Act, Provision of Provident Fund Act, Payment of wages Act,

provisions relating to employing children & women, workmen compensation Act, Bonus Act, Shops and Establishment Act, Factories Act and all other rules and acts not specified hereunto. Violation of any such rules will invoke penal action on the contractor as per laws.

8. The applicant must have P.F Code No, PAN No and GST No. The certified copies of all the Certificates must be attached with Technical Bid.
9. The Contractor has to submit the certified copy of the Challan to CCI every Month, establishing payment of P.F deposited with P.F Department. In case of non-payment / less payment of P.F, the contractor will be wholly responsible for all liabilities due to P.F Dept.
10. The rates once finalized will be inclusive of any probable increase that may be made by the Government in Minimum wages Act and contractor shall not demand any proportionate increase or revision in the finalized rates till the period under the agreement is completed.
11. Other things being equal and meeting the requirements of the Corporation, preference will be given to tenderer who has quoted the lowest Job work rates. However, rates shall not be the sole criteria for appointment of contractors and other factors like quality of work by the contractor and having clean track record and no pending disputes with CCI and past performance etc., shall also be considered
12. Corporation will consider appointing such contractors those who have required infrastructure.
13. The Job Work Contractor will raise bill and forward it through concerned Godown Incharge to Branch Office on monthly basis latest by 5th of every month along with all supporting documents, P.F. Challan etc. duly acknowledged by Centre Incharge.
14. The bills submitted by the party as mentioned in Point No. 13 shall be processed by the Corporation at the earliest and the payment against the same shall be released within maximum period of 45 days from the date of receipt of bill after making deductions towards TDS, TDS on GST, 10% security deposit etc. The security deposit may be released after satisfactory completion of work by JOB WORK CONTRACTOR or on expiry of contract and satisfactory completion of service whichever is earlier. However, no interest will be paid on such security deposit.
15. The rates once finalized shall be valid till 30.09.2027 and may be extended by the corporation for a further period, if necessary.
16. The Job work contractor shall compensate the corporation in the event of any delay in work on account of insufficient number of labourers supplied by the contractor. In this regard, the decision of the Godown-in-charge shall be final & binding on the contractor.
17. In case of any dispute on any term's interpretation etc. the decision of the Branch Manager Rayagada shall be final and binding on both the parties.
18. The rates quoted by the party should inclusive of all levies, charges, taxes etc. but excluding GST.
19. The applicable statutory deductions, such as Income Tax, GST TDS, and TDS surcharges, will be deducted from the bills at the prevailing rates as prescribed by the Income Tax Act and the GST Act 2017.

20. The contractor will ensure proper safety of the goods/stock of Corporation. The contractor shall undertake to compensate the corporation for any loss arising out of wilful act of the contractor/labours or cause any kind of damage to the corporation's property. Also, contractor will be penalized for any kind of mishandling of Corporation's stock resulting in damage to quality/packing as determined by Corporation

21. The contractor shall obtain worker's Insurance policy with the Insurance Company and pay the premium and shall not claim any amount from the Corporation. The contractor shall pay compensation if any in case of accidents and Corporation will not be responsible.

22. In case of any legal suit filed against the Corporation by any workmen, the Corporation is authorized to recover the loss/expenses if any from the contractor.

23. Whenever the labour department demands to furnish the records or documents pertaining to labourers, the contractor shall produce the same to their best satisfaction.

24. The Loss sustained by the Corporation due to the negligence / non supply of labour by the concerned contractor, Corporation shall carry out the work through other contractor and loss if any suffered by the Corporation shall be recovered from the bills / EMD's / Security Deposits of original contractor. Such contractor shall be debarred for doing business with Corporation for the next two cotton seasons.

25. The job Contractor shall charge the same rate as finalized in tender for loading of bales from cotton buyers to whom the cotton bales were sold by CCI at the time of loading of bales. The Job Contractor has no right to enhance the said rates under any circumstances.

26. Eligibility criteria for qualify: -

    i. The tenderer must pay the EMD amount as per tender terms by way of of DD/pay order of any nationalized/scheduled bank drawn in favour of The Cotton Corporation of India Ltd, Payable at Rayagada or by way of Electronic Fund Transfer /Digital mode of payment through UPI/BHIM-UPI QR Code / RTGS / NEFT. The Electronic Fund transfer will be considered as valid on submission of proof of payment with tender and subject to confirmation of its' realization in bank. MSE bidders are exempted from EMD on production of valid MSE certificate.
    ii. The tenderer must have Provident fund Number allotted by P.F. department. (Copy of same should be enclosed with tender document)
    iii. The tenderer must have PAN allotted by Income tax department. (Copy of same should be enclosed with tender document)
    iv. The Tenderer/bidder has paid tender fees of Rs 118 /- except in case of MSE and startup bidders.
    v. The bidder should have a minimum average annual turnover of Rs. **1 (One)** Lakh for the last three years (as on 31-03-2025). Audited / Certified Balance Sheet and Profit & Loss Statement (by Chartered Accountant) for the years 2022-23,2023-24 and 2024-25 establishing turnover criteria should be submitted.
    vi. The tenderer must have GST No. (Copy of GST registration Certificate should be enclosed).

27. The name of the proposed godowns is as under:

Sr. No.	CWC/SWC/Co-operative/RMC/Pvt Godown Name
1	CWC Rayagada
2	OSWC Rayagada
3	CWC Jeypore
4	Sai Krupa Modern Warehouse, Rayagada
5	OSWC Gunupur
6	RMC Gunupur
7	CWC Berhampur
8	CWC Junagarh
9	CWC Koksara
10	Patra Logistic, Gaud Sargiguda
11	CWC Nabarangpur
12	OSWC Kantabanji
13	CWC Bolangir
14	OSWC Malamunda
15	RMC Khariar Road
16	OSWC Dumerpani
17	CWC Sohela
18	CWC (Kendupali-I) Bargarh
19	CWC (Kendupali-II) Bargarh
20	Radha Kushna Warehouse, Bisipalli, Bargarh
21	Chatrubhuj Rural Warehouse, Bargarh.
22	Gourishankar Rural Godown, Bargarh.
23	Raja Rural Godown, Padampur
24	CWC Sonepur
25	Aneigaon Warehouse, Binka, Sonepur

28. Corporation reserves its right to engage any number of contractors in one / all the Godowns depending upon the volume of work.
29. The successful contractor will have to enter into an agreement before start of the work in the attached format.
30. If any dispute arises this contract will have jurisdiction of Rayagada only.
31. In case of any dispute arises out of this contract, will be referred to an Arbitrator (not an Employee of the Corporation) whose appointment will be made by the Branch Head, Rayagada. The dispute shall be governed by Arbitration and Conciliation Act 1996. The decision is binding on both the parities.
32. Mere submission of the tender form does not entitle any Job contractor to be engaged by the Corporation. The Corporation reserves the right to accept or reject any tender.
33. In case the tenderer has any query about the tender/bid terms and conditions and/or tender/bid process, he may seek clarification from the Branch office Rayagada Further, in case tender/bid is rejected tenderer may seek the reasons for rejection from Branch Office Rayagada.
34. Job contractor should ensure the availability of adequate laborers as per requirement and the work should be completed on time.

35. The Job work Contractor shall ensure to provide adequate trollies for stacking & destacking of bales at CWC/SWC/RMC/Co-operative Godown.
36. In case the L1 tenderer refuses to work at the rates quoted by him, such Job work tenderer shall be debarred for the next 2 cotton seasons.
37. If any tenderer quotes Zero/NIL, then the tender bid will be treated as unresponsive & the bid will not be considered.
38. The quoted rates will be accepted up to two decimals and the rest will be ignored.
39. Tenders received after the due date and time are liable for rejection.
40. Tenderers shall fill in all the required particulars in the blank space provided for this purpose in the tender documents and also sign & stamp in each and every page of the tender document before submitting tender.
41. No alterations or additions are to be made by the bidders to the tender document.
42. CCI is registered on RXIL TReDS platform. Hence, MSME units can alternatively use this platform as the transaction settlement for payment of the supplies."
43. Any addendum/corrigendum as well as clarification thus issued shall be a part of the tender documents and it will be assumed that the information contained in the amendment would have been taken into account by the tenderer in its tender submission.
44. The contractor should submit copy of PF challans and ECR (monthly return) for previous month along with Bill.
45. The minimum age of the labour employed shall not be below 18 years.

Seal & Signature of the Job Contractor.

Annexure-B

DECLARATION

I/We hereby confirm that the above clauses have been read and noted and we agree to abide by all the above Terms and Conditions.

Place: Signature: _____
Date:

Name & Seal of the contractor:
_____
Address Stamp

Witness:

Signature of Witness 1	**Name of the Witness:** **Aadhar No. (Copy to be enclosed):** **Full Address:**
Signature of Witness 2	**Name of the Witness:** **Aadhar No. (Copy to be enclosed):** **Full Address:**

Annexure-C

Checklist for Tenderers:

S.No.	Details	Yes/No
1	Whether the tenderer enclosed demand draft of requisite amount of Rs……. or made Online Payment	
2	Whether the tenderer enclosed Copy of Provident fund Number allotted by P.F. department.	
3	Whether copy of PAN enclosed (Name of job contractor/firm and name on PAN should match)	
4	Xerox copy of GST No enclosed (Name of job contractor/firm and name on GST Should match)	

FINANCIAL BID

(the Letter Head of the Party)

TENDER FORM FOR JOB WORK AT GODOWN FOR COTTON SEASON 2026-27

From: ----------

To

The Branch Manager,

The Cotton Corporation of India Ltd.,

Rayagada

Dear Sir/Madam,

Sub: Submission of Financial Bid/s for Tender for Job work at Godowns- reg.

1. With reference to your tender dated _____, I/ we, having examined the Tender Documents and understood their contents, hereby submit my/ our Financial Bid for the same. The Financial Bid is unconditional.
2. I/ We hereby quote as under: -

Name of the Godown Location: _____

S.No.	Description of work	Unit	Quoted Rate per unit In Rs. inclusive of all expenses but Excluding GST	Weightage for each work
(i)	**Bales de-stacking charges**	Per bale		42
(ii)	**Rolling of bales at the time of delivery**	Per bale		42
(iii)	**Bales weighment charges**	Per bale		1
(iv)	**Sample cutting charges**	Per bale		3
(v)	**Unloading from truck or trolley and stacking of tarpaulins (including rolling)/ destacking and loading of tarpaulins in to truck or trolley (including rolling)**	Per Tarpaulin		1
(vi)	**Unloading from truck or trolley and stacking of grey cloth bales (including rolling)/ destacking and loading of grey cloth bales in to truck or trolley (including rolling)**	Per bale		1
(vii)	**Loading charges for FP Bales to Container Truck (For Exports)**	Per bale		5
(viii)	**Loading charges for FP Bales to CCI/CCI Buyer**	Per bale		5

Note: L-1 will be decided on the basis of weighted average of all the above rates.

1. In case of point No. III, if the bales are weighed in weighbridge, then the bale weighment charges will not be given.
2. If any tenderer quotes Zero/NIL, then the tender bid will be treated as unresponsive & the bid will not be considered.
3. The quoted rates will be accepted up to two decimals and the rest will be ignored.

I agree to all the terms and conditions appended to the tender and declare to abide by the same. As provided in the terms, I shall sign the written agreement for execution of all job work assigned to me by the Corporation.

Date:

Place:

Signature: _____

Name of the Contractor: _____

Phone No:

Address Stamp

AGREEMENT FOR JOB WORK CONTRACTORS AT GODOWNSFOR COTTON SEASON 2026-27

An agreement made at ……. on this _____ day of _____ 20_____- between the Cotton Corporation of India limited, a company registered under the companies act, 2013 having its registered office at Mumbai 400 021 (herein after for brevity's sake, called the "Corporation" which expression shall unless repugnant to the context or meaning thereof include its successors and assigns) of the first part and a Proprietorship Firm / Partnership / Co-operative society M/s_____ _____represented by it Proprietor/Partner _____ Job Work Contractor (herein after for brevity's sake called the "Job Work Contractor" which expression shall unless repugnant to the context or meaning thereof include its successors and assigns) of the second part and whereas the job works contractor has agreed to do the work of job work at godowns for the corporation during the cotton season 2026 -27 (i.e. 01-10-2026 to 30-09-2027) on contract basis.

AND WHEREAS, the Job Work Contractor has offered to undertake the Job work at Godowns for the Corporation during the Cotton Season 2026-27.

AND WHEREAS, the Corporation has accepted the offer on the terms & conditions contained as follows: -

I/ we Shri/ M/s_____ **Job Work Contractor** to do the job work, according to the specification and satisfaction of the Corporation at various godowns nominated by the Cotton Corporation of India ltd. Bo_____. Our provident fund code no. is _____ and income tax pan no. is _____

TERMS & CONDITIONS

1. The terms and conditions of Job work tender no. _____dated _____are integral part of this agreement and shall be read as part of this agreement except herein below or otherwise amended or modified.
2. The rates for Job work are as per Annexure-A enclosed.
3. I/We, the Job Work Contractor agree to the deduction of 10% from every bill submitted by us towards security deposit which will be released at the end of the season on completion of work, satisfactorily. Completion certificate to be obtained from concerned Centre/Godown incharge of the Corporation. However, no interest will be paid on such security deposit.
4. I/We, the Job Work Contractor also agree to abide by all terms & conditions mentioned in the tender no.___ dtd. _____ issued by the Cotton Corporation of India Ltd, B.O. Rayagada. I/We, the Job Work Contractor also agree to abide by all Rules, Acts, Provisions including minimum Wages Act, Payment of Wages Act, Provisions relating to employing children and women, workmen compensation Act, Provident Fund Act, Bonus Act, Shops and Establishment Act, Factories Act and all other rules and acts not specified hereunto. for employing laborers to do the work of handling of bales and Misc. Items such as Tarpaulins, Lint boundaries, grey cloth and Jute twin etc.,
5. I/ We, the Job Work Contractor agree to submit the certified copy of the P.F. Challan to Corporation every Month, establishing the payment of P.F. deposited with P.F Department. In case of non - payment / less payment of P.F., I / We will be wholly responsible for all liabilities due to P.F Department.
6. I / We, the Job Work Contractor also give an undertaking that the Corporation will not be responsible for non-payment of any dues directly to the laborers and we shall be held responsible for making all legal and lawful payments to be made to the laborer and the rate mentioned above covers all such payments.
7. The rate as per Annexure-A enclosed for bales and Misc. items such as tarpaulins, lint boundaries, grey cloth and jute twin etc., handling work entrusted by the Corporation is valid for a period of twelve months from 01.10.2026.to 30.09.2027. In case of necessity, the Corporation may extend the contract period by 3 months with same rate and Terms and Conditions which is agreed by the Job Work Contractor.
8. The Job Work Contractor should ensure the availability of adequate laborers as per requirement and the work should be completed on time.
9. The **Job Work Contractor** shall ensure to provide adequate trollies for stacking & destacking of bales at CWC/SWC/RMC/Co-operative Godown/any other godown engaged by the Corporation.
10. I / We, the Job Work Contractor agree to sign all the legal documents, contracts and undertakings as prescribed by the Corporation in support of contracts to be entered into with us for the work, for which the quotations are submitted. All expenses / fees to be paid to the labour department/labour court for registration etc. will be borne by me / us.
11. I / We, the Job Work Contractor undertake to compensate the Corporation, in case of any delay in handling work on account of insufficient number of laborers supplied by me to do the Job work and quality of work. In this regard the decision of Godown-in-charge, Corporation is final & binding on me/ us.

12. I / We, the Job Work Contractor agree that the Corporation is no way concerned in case of any increase in labour wages or any such increase due to amendment of any Government acts and I/We, the Job Work Contractor shall not demand any proportionate increase or revision in the agreed rates till the completion of contract period, mentioned in Annexure –A.
13. In case of dispute, on any term's interpretation etc. the decision of the Branch head of the Corporation shall be final and binding on both the parties.
14. The applicable statutory deductions, such as Income Tax, GST TDS, and TDS surcharges, will be deducted from the bills at the prevailing rates as prescribed by the Income Tax Act and the GST Act 2017 or any other Act applicable.
15. I/We, the Job Work Contractor will ensure proper safety of the goods/stock of Corporation. The Job Work Contractor shall compensate the Corporation of any loss arising out of willful act of the Job Work Contractor/labours or cause any kind of damage to the Corporation's property. Also, Job Work Contractor will be penalized for any kind of mishandling of Corporation's stock resulting in damage to quality/packing as determined by the Corporation.
16. I/We the Job Work Contractor agree to take worker's insurance policy with the Insurance Company by paying premium and we shall not claim any amount on account of this from the Corporation. Corporation is in no way responsible for any accident, during the contract period and I / we, will also not claim any compensation for the same from the Corporation.
17. I / We, the Job Work Contractor undertake to indemnify the Corporation that in case of any legal suit, filed against the Corporation by any workmen, the Corporation is authorized to recover the same from me / us.
18. I / We, the Job Work Contractor undertake to compensate Corporation any fine / penalty if any imposed by the State Government authorities for non-compliance of provisions of Labour Laws Act, Factory, Shops and Establishment Act, Provident Fund Act, Minimum Wages Act, Work Men Compensation Act, Payment of Bonus Act, provisions relating to employing children and women etc., I/We the Job Work Contractor will be responsible for the same. Violation of any such rules will invoke penal action on the Job Work Contractor as per laws.
19. In case of the loss sustained by the Corporation due to the negligence/non supply of labor by the concerned Job Work Contractor, Corporation shall carry out the work through other job work contractors and loss if any suffered by the corporation shall be recovered from the bills/EMD/Security deposit of the original Job Work Contractor. Such Job Work Contractor shall be debarred for doing business with Corporation for the next two cotton seasons.
20. Whenever labour department or any other Govt. Agencies demands to furnish the records or documents pertaining to laborers. I/We, undertake such responsibility to produce the same to the best satisfaction.
21. ARBITRATION CLAUSE:
    1. This contract is subject to the Jurisdiction of B. O: Rayagada. at Rayagada, in case of any dispute.
    2. "Any dispute arises out of this agreement, will be referred to an Arbitrator (not an Employee of the Corporation) whose appointment will be made by the Branch Head, Rayagada. The dispute shall be governed by Arbitration and Conciliation Act 1996.The decision is binding on both the parities"

22. I / We the Job Work Contractor undertake to submit “Clearance Certificate” of all the dues payable to P.F. Department in the year end before claiming the security deposit from the Corporation, If required.

23. I / We the Job Work Contractor shall abide by terms and conditions mentioned above. If any Terms & Conditions violated by me / us, then the Corporation will have a right to cancel the contract after giving three days’ notice and the Corporation will have the right to forfeit the security deposit & EMD lying with the Corporation.

24. The Corporation does not guarantee minimum work to the Job Work Contractor.

25. The **Job Work Contractor** shall ensure that all tax invoices are duly reported in GSTR-1 and the corresponding GST liability is discharged through GSTR-3B.

26. The contractor should submit copy of PF challans and ECR (monthly return) for previous month along with Bill.

27. Force Majeure Clause:
    1. Force Majeure" means unforeseeable, unavoidable events completely beyond a Contractor's control, strictly limited to acts of God, war, or nationwide riots. It explicitly excludes subcontractor defaults, labour shortages, price hikes, equipment failure, and economic hardship.
    2. Notice & Mitigation-The affected Contractor must notify the Corporation in writing within 48 hours of the event's start, proving its direct impact. The Contractor must immediately take all steps to mitigate the delay at its own expense. Failure to notify within 48 hours waives all rights to relief.
    3. Effects & Contractor Termination-Performance obligations and payments for unperformed work are suspended during a verified event. The Corporation is not liable for any Contractor’s costs resulting from the delay. If the Force Majeure continues for more than 30 days, the Corporation may terminate the Contract immediately without penalty, paying only for successfully completed and accepted work as deemed fit.

Place:

Date:

Signature of Job Work Contractor with seal

Signature of Witness 1	**Name of the Witness:** **Aadhar No. (Copy to be enclosed):** **Full Address:**
Signature of Witness 2	**Name of the Witness:** **Aadhar No. (Copy to be enclosed):** **Full Address:**

Annexure A

THE COTTON CORPORATION OF INDIA LTD. BO.Rayagada.

"FINALISED RATES FOR JOB WORK AT GODOWN FOR COTTON SEASON 2026-27"

Name of the Job Work Contractor:_____.

Name of the Godown Location: _____

1.	Description of work	Unit	Finalised Rates per unit In Rs.
(i)	**Bales de-stacking charges**	Per bale	
(ii)	**Rolling of bales at the time of delivery**	Per bale	
(iii)	**Bales weighment charges**	Per bale	
(iv)	**Sample cutting charges**	Per bale	
(v)	**Unloading from truck or trolley and stacking of tarpaulins (including rolling)/ destacking and loading of tarpaulins in to truck or trolley (including rolling)**	Per Tarpaulin	
(vi)	**Unloading from truck or trolley and stacking of grey cloth bales (including rolling)/ destacking and loading of grey cloth bales in to truck or trolley (including rolling)**	Per bale	
(vii)	**Loading charges for FP Bales to Container Truck (For Exports)**	Per bale	
(viii)	**Loading charges for FP Bales to CCI/CCI Buyer**	Per bale	

I. In case of point No. III, if the bales are weighed in weighbridge, then the bale weighment charges will not be given.
II. The above rates are inclusive of all but excluding GST.