भारतीय कपास निगम लिमिटेड
THE COTTON CORPORATION OF INDIA LTD.
(भारत सरकार का उपक्रम / A Government of India Undertaking)
(वस्त्र मंत्रालय / MINISTRY OF TEXTILES)
CIN U51490MH1970GOI014733
"कपास भवन", एस.सी.ओ. 7-11, न्यू हाउसिंग बोर्ड, बरनाला रोड, सिरसा – 125055 (हरियाणा)
"Kapas Bhawan", S.C.O. 7-11, New Housing Board, Barnala Road- SIRSA-125055 (Haryana)
दूरभाष: 01666-248601, 218459, 298601, ई-मेल: sirsa@cotcorp.com

भाकनि/हरि/सिरसा/विपणन/क्रय/परिवहन/2026/ दिनांक 17.08.2026

रुई गांठों की परिवहन निविदा सूचना

निम्नलिखित केंद्र क्षेत्राधिकार में स्थित प्रेसिंग फैक्ट्रीयों /गोदामों से रुई से पूर्ण बंधित गांठों के परिवहन के लिए प्रतिष्ठित ट्रांसपोर्टरों से मुहरबंद निविदाएं आमंत्रित की जाती हैं:

सिरसा	ऐलनाबाद	डबवाली	कालांवाली	भट्टू	भुना	फतेहाबाद
आदमपुर	बरवाला	हिसार	हांसी	उकलाना	चरखी दादरी	उचाना
भिवानी	भिवानी-खेड़ा	सिवानी	डिगावा	जुई	तोशाम	महेंद्रगढ़
होडल	---	---	---	---	---	---

निविदा फार्म नियम एवं शर्तों के साथ **09.09.2026 को सुबह 10.30 बजे तक** किसी भी कार्य दिवस के दौरान प्रत्येक फॉर्म के लिए 118/- (एक सौ अठारह रुपये मात्र,जीएसटी सहित) के भुगतान पर शाखा कार्यालय, सिरसा से प्राप्त किया जा सकता है या वेबसाइट www.cotcorp.org.in और www.eprocure.gov.in से भी डाउनलोड किया जा सकता है। जो निविदाकर्ता वेबसाइट से टेंडर फॉर्म डाउनलोड कर रहे हैं, उन्हें डी.डी./पे-आर्डर द्वारा रु. 118/- (एक सौ अठारह रुपये मात्र,जीएसटी सहित) का "भारतीय कपास निगम लिमटेड, सिरसा" के पक्ष में भुगतान करना होगा या इलेक्ट्रॉनिक फंड ट्रान्सफर /डिजिटल मोड़ ऑफ़ पेमेंट जैसे भीम, यूपीआई, (यूपीआई/भीम-यूपीआई क्यूआर कोड) और आरटीजीएस/एनईएफटी द्वारा भुगतान करना होगा| इलेक्ट्रॉनिक फंड ट्रांसफर केवल वसूली की पुष्टि के अधीन ही मान्य होगा। खाता विवरण इस प्रकार हैं:

बैंक का नाम	: पंजाब नेशनल बैंक, बरनाला रोड, सिरसा
खाता संख्या	: 0430002100023773
आईएफएससी कोड	: PUNB0415500

प्रत्येक केंद्र के लिए 50,000/- रुपये की ईएमडी सहित सभी तरह से विधिवत रूप से भरा हुआ निविदा फार्म सीलबंद लिफाफे में **"2026-27" के लिए पूर्ण बंधित रुई गांठों की परिवहन निविदा"** अंकित करते हुए उप महाप्रबंधक को संबोधित, उपरोक्त पते पर **09.09.2026 को सुबह 11.45 बजे** या उससे पहले पहुंचना अनिवार्य है|

निर्धारित समय के अंदर प्राप्त निविदाओं की तकनीकी बिड दिनांक 09.09.2026 को दोपहर 12.15 बजे उन निविदाकर्ताओं की उपस्थिति में खोली जाएगी जो उपस्थित रहना चाहते है| **तदोंपरांत तकनीकी रूप से योग्य निविदाओं की वितीय बिड उसी दिन उन निविदाकर्ताओं की उपस्थिति में खोली जाएँगी जो उपस्थित रहना चाहते हों| जो फार्म** MSEs (Micro & Small Enterprises) के तहत आती है एवं **MSE authorities के साथ पंजीकृत है उनको तकनिकी बिड के साथ वैध MSE प्रमाण पत्र प्रस्तुत करने पर निविदा शुल्क (tender fees) और ईएमडी (EMD) से छूट प्रदान की जाएगी |** MSE प्रमाण पत्र निविदा कार्य की प्रकृति के अनुरूप होना चाहिए |

उप महाप्रबंधक

भारतीय कपास निगम लिमिटेड
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REF:CCI/SRS/HRY/PUR/MKTG(TRANSP.)//2026/ DT:17.08.2026

TENDER NOTICE FOR TRANSPORTATION OF F.P. BALES

Sealed Tenders are invited from reputed transporters for Transportation of F.P. Cotton Bales from Pressing Factories/Godowns located under following Center jurisdiction:

Sirsa	Ellenabad	Dabwali	Kalanwali	Bhattu	Bhuna	Fatehabad
Adampur	Barwala	Hisar	Hansi	Uklana	Charkhi dadri	Uchana
Bhiwani	Bhawani-Kheda	Siwani	Digawa	Jui	Tosham	Mahendragarh
Hodal	---	---	---	---	---	---

Tender form along with term & conditions can be obtained from this office on payment of Rs.118/- (including GST) for each form (Rupees one hundred eighteen only) during working hours on any working day upto **10.30 AM on 09.09.2026** or can also be downloaded from website www.cotcorp.org.in and www.eprocure.gov.in. Those who are downloading the tender forms from the website shall have to pay Rs.118/- (Rupees one hundred eighteen only, including GST) by D.D./PO.,in favour of "The Cotton Corporation of India Limited, Sirsa",payable at Sirsa or by Electronic Fund Transfer/Digital mode of payment such as BHIM,UPI,(UPI/BHIM-UPI QR Code) and RTGS/NEFT. Electronic Fund transfer will be valid subject to confirmation of realization. Account Details are as under:

Bank Name : Punjab National Bank, Barnala road, Sirsa
Account No. : 0430002100023773
IFSC Code : PUNB0415500

The tender form duly completed in all respects alongwith **EMD of Rs.50,000/- for each centre separately** for Transportation of Bales in sealed cover superscribed as "**Tender for Transportation of F.P. Bales for 2026-27"** addressed to the Dy.General Manager, should reach to the above address on or before **11.45 AM on 09.09.2026**.

Technical Bid of the sealed Tenders received within stipulated time will be opened **at 12.15 PM on 09.09.2026**., in the presence of tenderers who may wish to remain present. **Thereafter, Financial Bids of the technically qualified tenders will be opened on the same day,** in the presence of tenderers who may wish to remain present. The firms which come under MSE (Micro & Small Enterprises) and are registered with **MSE authorities** are exempted from tender fees and EMD on production of valid **MSE certificate** along with Technical bid. The **MSE certificate** should be relevant to nature of work of tender.

Dy. General Manager

THE COTTON CORPORATION OF INDIA LTD, BRANCH OFFICE : SIRSA

TECHNICAL-BID

(on the Letter Head of the Tenderer)

Date: _____

To

Branch Head

The Cotton Corporation of India Ltd.,

_____

_____

Subject : Submission of Technical Bid for "Tender for Transportation of FP Bales".

Dear Sir

With reference to your Tender dated -----/------/----------, I/ we, having examined the Tender Documents and understood their contents, hereby submit my/ our Technical Bid for Transportation of FP Bales for the Cotton Season 2026-27. The Technical Bid is unconditional and unqualified. We submit our details as under:

Sr No.	Particulars		Details
1.	Name and full postal address of the Transporter with Telephone Number/ & Email Address	:	....
2.	PAN No. (copy of PAN should be enclosed) **(Name mentioned in the PAN No. should Co-relate with either Transport Co /proprietor / partner of firm)**	:	....
3.	GST No. (copy of GST registration Certificate should be enclosed) (If GST number is not there, then self-declaration to be attached)	:	....
4.	Name of the proprietor/ Partners/ Directors with Mobile Number	:	....

5.	In case the tenderer being Partnership Firm or a Company, attach Partnership Deed or Certificate of Incorporation	:	....
6.	Office Address	:	....
7.	Name and address of the local person responsible to contact with telephone no.	:	....
8.	Whether the contractor is registered as MSE, (If yes please attach self-attested copy of the valid certificate)	:	Yes / No
9.	If MSE under SC/ ST category (If yes please attach self-attested copy of the valid certificate)	:	Yes / No
10.	If MSE is under women entrepreneur category (If yes please attach self-attested copy of the valid certificate)	:	Yes / No
11	Whether the contractor is under startup category (If yes please attach self-attested copy of the valid certificate)	:	Yes / No
12.	Yearly turnover of the organization during last 3 years (year wise) ending on 31.03.2025 [Enclose copies of Audited balance sheet, profit& loss statement / Certified Balance Sheet, profit& loss statement (by Chartered Accountant) for the years 2022-23, 2023-24 and 2024-25.]	:	FY 2022-23: ₹..... FY 2023-24: ₹..... FY 2024-25: ₹..... Average: ₹.....
13.	Details of EMD Deposit	:	DD/PO/RTGS/NEFT/UTR No_____

			Date_____ Amount_____ Bank_____
14	Details of Tender Fee:		DD/PO/RTGS/NEFT/UTR No_____ Date_____ Amount_____ Bank_____
15.	Details of Bank Account of the Bidder: Name of the Account Holder Account No. Name of the Bank Branch &IFSC Code	: :	....

2 I/ We acknowledge that the Corporation shall be relying on the information provided in the Technical Bid for selection, and I/ we certify that all information provided herein is true and correct.

3 I/ We declare that, I/ We have examined and have no reservations to the Tender Documents, including any clarifications and/ or Addendum issued by the Corporation.

4 I/ We agree and understand that the Bid is subject to the provisions of the Tender Documents. In no case shall I/ we have any claim or right of whatsoever nature if the Scope of Work is not awarded to me/ us or my/ our Bid is not opened or rejected.

5 I/ We agree and undertake to abide by all the terms and conditions of the Tender as mentioned in Annexure-A attached herewith.

6 I/We hereby declare that tender documents have been downloaded from CCI website www.cotcorp.org.in/www.eprocure.gov.in and it is submitted in original without any alterations/modifications/deletions/additions.

7 I/we hereby agree that, in case any particulars are not furnished in the form the bid is liable to be rejected. Further the corporation will be at liberty to cancel the tenders submitted and call fresh Tenders and the party will have no right of any nature to dispute or raise any objection to the said facts.

Signature and seal of tenderer

Name

Capacity /authority to sign

Full address:

Encl:

1. Annexure- A
2. Annexure- B
3. Annexure- C
4. Annexure- D

Annexure-A

TERMS AND CONDITIONS TO THE TENDER NOTICE FOR TRANSPORTATION OF FP BALES

1. Tenders should be submitted in the prescribed format in form of "Bid-I and Bid-II". The transporters should submit these two bids in separate sealed envelope duly marked as "Bid-I (Technical) and Bid-II (Financial)" and then place the two sealed envelopes into one envelope duly sealed and superscribed as "Tender for transportation of F.P. Bales for the cotton season 2026-27". Bid–I should be submitted along with EMD, cost of tender & all other documents desired as per tender. Bid –II shall contain only financial bid.

   a) Bid–I (Technical) should be submitted along with EMD, cost of tender & all other documents desired as per tender .

   b) Bid –II (Financial) should contain only financial bid. For Each Centre applied, separate Bid-II (Financial) is to be enclosed, for example if applied for four centres, then Separate four financial Bids are to be enclosed.
2. If MSE Certificate attached by the tenderer should be relevant to the nature of work of the tender.
3. The quoted rate should be on per-bale basis including unloading charges and charges up to stacking in godown and all other expenses inclusive of all taxes excluding loading at factory and GST.
4. The contract will be effective till 30-9-2027 from the date of issue of the confirmation letter.
5. The party has to enclose EMD of Rs. 50,000/- for each centre separately by way of Demand Draft/Pay Order drawn on any Nationalized Bank/Scheduled Bank in favour of "THE COTTON CORPORATION OF INDIA LIMITED" payable at "Sirsa", or the EMD of Rs. 50,000/- for each centre may be paid through Electronic Fund Transfer/Digital mode of payment such as BHIM, UPI (UPI/BHIM-UPI QR Code), RTGS/NEFT. Electronic Fund Transfer shall be considered valid on submission of proof of payment along with the tender and subject to confirmation of its realization in the Corporation's bank account. The successful bidder shall deposit a Security Deposit of Rs. 50,000/- for each centre separately at the Branch Office within 10 days from the date of issuance of the Work Order through Demand Draft or Online Payment alternatively the EMD paid by the successful bidder at the time of submission of tender can also be converted into Security Deposit. However, eligible MSE bidders shall be exempted from payment of EMD as well as from deposit of Security Deposit on submission of a valid MSE Registration Certificate. No interest shall be paid on the EMD or Security Deposit. The EMD/Security Deposit may be released after satisfactory completion of the work by the Transporter or on expiry of the contract and satisfactory completion of the work, whichever is earlier.

6. **Eligibility criteria for qualify: -**

   I. The tenderer must pay the EMD amount as per tender terms by way of of DD/pay order of any nationalized/scheduled bank drawn in favour of The Cotton Corporation of India Ltd, Payable at Sirsa or by way of Electronic Fund Transfer /Digital mode of payment through UPI/BHIM-UPI QR Code / RTGS / NEFT. The Electronic Fund transfer will be considered as valid on submission of proof of payment with tender and subject to confirmation of its' realization in bank. MSE bidders are exempted from EMD on production of valid MSE registration certificate.

II. The tenderer must have PAN allotted by Income tax department. (Copy of same should be enclosed with tender document)

III. The Tenderer/bidder has paid tender fees of Rs 118 /- except in case of MSE and startup bidders.

IV. The bidder should have a minimum average annual turnover of Rs. Five Lakh for the last three years (as on 31-03-2025). Audited / Certified Balance Sheet and Profit & Loss Statement (by Chartered Accountant) for the years 2022-23,2023-24 and 2024-25 establishing turnover criteria should be submitted.

V. The tenderer must have GST No. (copy of GST registration Certificate should be enclosed). If GST number is not there, then self-declaration must be attached)

7. Tenders should be submitted strictly in the prescribed tender form which can be obtained from Branch Office during working hours on any working day by payment of Rs.118/- (Rupees one hundred and eighteen only inclusive of GST) each set upto 09.09.2026 on 10.30 am Those who are downloading **the tender forms from the website** shall have to pay Rs.118/- (Rupees one hundred and eighteen only inclusive of GST) by D.D/PO. In favour of "The Cotton Corporation of India Limited, B.O. Sirsa" and submit the same to branch office along with tender form. MSE firms are exempted from tender fees on production of valid MSE registration certificate.

8. For Making Online payments bidders can deposit amount in below bank account details.

Bank Name	: Punjab National Bank
Branch Name	: Barnala road, Sirsa
Account Number	: 0430002100023773
IFSC Code	: PUNB0415500

9. Tenders should be submitted in sealed covers duly superscribing "Tender for Transportation of Bales for 2026-27" addressed to Branch Manager, CCI, on or before 09.09.2026 on 11.45 am and the Tenders may be opened on same day at Sirsa before the tenderers who wish to remain present.

10. All columns in the tender form should be filled clearly and legibly. Tender form found incomplete in any respect is liable to be rejected.

11. Once rates are finalized no escalation in the rates will be accepted during the contracted period for any reason and no extra charges will be paid by the Corporation on account of detention of the trucks.

12. Transporters having legal dispute continuing/ pending with the Cotton Corporation of India Limited as well dues payable by the Transporter is not eligible to participate.

13. Adequate vehicles should be placed on day-to-day basis according to corporation's requirement. Transporter should be able to place extra vehicles also, instantly in case of demand.

14. The transporter will have to transport the bales within 24 hours from the intimation and in case of failure the corporation will arrange the work through other transporters at its discretion and the difference of rate/ loss/damage/overheads if any incurred by Corporation will be recovered from the **transporter and EMD/Security Deposit may also be forfeited.**

15. The transporter will ensure proper safety of the goods being transported in good condition in neat and clean vehicle. In case of any incidents to or tendering to lead to any loss or damage transporter will make it good to the corporation, as decided by the Corporation.

16. The transporter is responsible for any complication because of excess/ short loading.

17. The transit loss if any observed shall be recovered from the transporter.

18. Bales should be loaded lot-wise and intermixing of lots will not be allowed.

19. The applicable statutory deductions, such as Income Tax, GST TDS, and TDS surcharges, will be deducted from the bills at the prevailing rates as prescribed by the Income Tax Act and the GST Act 2017 or any other Act as applicable.

20. During transit the bales will have to be covered with tarpaulins and proper protection of stock should be taken by the Transporter.

21. The vehicle should be clean and the vehicles carrying coal, cement, chemicals etc., which cause damage to Cotton should not be used.

22. If any damage caused due to transportation of bales, then the recovery will be made from concerned transporter as determined by the Corporation.

23. In case of any accident or eventuality during the transit the same should be informed to BRANCH OFFICE, SIRSA /Concerned center incharge immediately, besides completing the formalities of lodging F.I.R. with police, investigation report, arrangement of Fire Brigade report and photographs etc., The transporter will be responsible for submitting copies of F.I.R. fire brigade report etc., wherever necessary. Without preliminary survey truck/ salvage should not be removed.

24. The bills accompanied with gate pass, L.R.& E-way bill copy along with acknowledgment of goods received in good condition from concerned Godown In-Charge and CWC representative & other supporting documents duly acknowledged by Center In-Charge / Godown incharge should be submitted to Branch Office for settlement of bills. 10% amount of the bill will be deducted towards security deposit along with Income Tax and other taxes if any applicable from time to time. The bills submitted by the party shall be processed by the Corporation at the earliest and the payment against the same shall be released within maximum period of 45 days from the date of receipt of bill after making deductions towards TDS, TDS on GST, 10% security deposit etc. The security deposit may be released after satisfactory completion of work by Transporter or on expiry of contract and satisfactory completion of service whichever is earlier. However, no interest will be paid on such security deposit. Satisfactory completion certificate to be obtained from concerned Center In-Charge/ Godown Incharge.

25. The payment will be made through e payment (RTGS/NEFT etc.).

26. The transporter should contact Centre Incharge, Godown Incharge and Branch Office on daily basis for ascertaining the requirement of vehicles.

27. During the season transporter should transport the bursted/damaged bales from godowns to factory and after repressing the repressed bales should be transported to godowns as per finalized, per bale basis rate, by the same transporter.

28. In case if the damage is caused during transportation, the same shall be re-pressed and transported on account of transporter. The Transporter shall ensure that only fully pressed, covered, neat and clean bales are loaded into the truck.

29. GST E-Way Bill, for movement of Corporation's stock, will be generated by the transporters as per GST act & provisions. If any liability arises to the corporation due to non-generation / wrong generation of e-way bill, it will be recovered from the transporter.

30. Godown locations may be included depending on availability and actual engagement of godowns.

31. The Corporation reserves the right to accept/reject any tender. In case of non-acceptance of tender, the tenderer can seek information for the reason of non-acceptance from the branch office of the corporation.

32. Mere submission of the tender form does not entitle any Transporter to be engaged by the Corporation. The Corporation is not bound to allocate minimum work to the tenderer.

33. The transporter must attached copy of PAN and GST No. (if applicable). The certified copies of all the certificates must be attached with technical Bid.

34. Transporter must give undertaking that if TDS is not applicable, he is having less than 10 vehicles along with copy of PAN card. Format of declaration is enclosed.

35. If a tenderer quotes nil/Zero charges consideration, the tender bid shall be treated as irresponsive and will not be considered.

36. The successful Transporter will have to enter into an agreement before commencement of work in the attached format.

37. Penalty clause: If Transporter fail to perform contract partially or fully, then CCI shall have right to penalize the Transporter/contractor including blacklisting for up to next two cotton seasons.

38. The Transporter shall obtain worker's Insurance policy with the Insurance Company and pay the premium and shall not claim any amount from the Corporation. The Transporter/contractor shall pay compensation if any in case of accidents and Corporation will not be responsible.

39. In case of any legal suit filed against the Corporation by any workmen, the Corporation is authorized to recover the loss/expenses if any from the Transporter/contractor.

40. Tenderers who have been blacklisted or otherwise debarred by any Department of Central or State Government/Public Sector Undertaking/Institutions will be ineligible. Tenderers should submit self-declaration that tenderer is not banned/restricted business dealing with any Department of Central or State Government/Public Sector Undertaking/Institutions.

41. During the process of transportation of FP bales from CCI center to Godown for storage purpose, first (1st) weighment is done at the center level/factory level by the factory/CCI center in charge. After that, at the time of unloading of FP bales at Godown, a second (2nd) weighment of Gross – Tare – Net weight of FP bales is to be done by the transporter at nearby weighbridge and the weighment slip should be compulsorily attached with the bill along with e-way bill, LR copy, etc. Any abnormal difference between 1st weight and 2nd weight should be immediately brought to the

notice of the CCI center incharge by the transporter. The weighment cost should be included in the transportation rates at the time of submitting the tender.

42. If any dispute arises this contract will have jurisdiction of branch office Sirsa only.
43. Tenders received after the due date and time are liable for rejection.
44. Tenderers shall fill in all the required particulars in the blank space provided for this purpose in the tender documents and also sign & stamp in each and every page of the tender document before submitting tender.
45. No alterations or additions are to be made by the bidders to the tender document.
46. CCI is registered on RXIL TReDS platform. Hence, MSME units can alternatively use this platform as the transaction settlement for payment of the supplies."
47. Shortest Distance from Pressing location/Centre to Godowns shall be considered for payment.
48. Any addendum/corrigendum as well as clarification thus issued shall be a part of the tender documents and it will be assumed that the information contained in the amendment would have been taken into account by the tenderer in its tender submission.

I/We hereby declare that I / We agree with the above terms and conditions and I/We hereby undertake to abide by all the above terms and conditions of the tender.

Signature of Tenderer with seal

ON PARTY LETTER HEAD

Declaration under Section 194C (6) for Non-deduction of Tax at Source

To,
The Cotton Corporation of India Ltd.
B.O. Sirsa.

Declaration

I , Mr. _____ (Proprietor/ Partner/Director) of M/s. _____ _____, _____ (Address) (hereinafter the contractor) do hereby make the following declaration as required by sub section (6) of Section 194C of the Income Tax Act, 1961 for receiving payments from the payer without deduction of tax at source.

1. That I /We am/are authorized to make this declaration in the capacity as Proprietor /Partner/Director.

2. That the contractor is engaged by the payer for plying, hiring or leasing of goods carriage for its business.

3. That the contractor does not own more than ____ goods carriage as on date.

4. That if the number of goods carriages owned by the contractor exceeds ten at any time during the period 2026-27 (01.10.26 to 30.09.2027), the contractor shall forthwith, in writing intimate the payer of this fact.

5. That the Income Tax Permanent Account Number (PAN) of the contractor is _____. A photocopy of the same is furnished to the payer along with this declaration.

6. The contractor hereby gives an undertaking to submit duly prescribed form of declaration as notified by the Income tax department.

Place:
Dated: **Declarant**

VERIFICATION

I the above named declarant do hereby verify that the contents of paragraphs one to six above are true to my own knowledge and belief and no part of it is false and nothing material has been concealed in it.

Place :
Dated : **Name of** the Declarant and Signature

Annexure-B

Non-Blacklisting declaration

(To be given on Party Letter Head)

Date: ----------

To,

_____

_____

_____

Sub: Declaration for non-blacklisting

Tender Reference No: _____

Dear Sir,

We hereby declare that we are not banned/blacklisted/restricted business dealing by any Central Government/State Government/Public Sector Undertaking/any Regulatory Authorities in India.

We certify that all information furnished by our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organisation shall without giving any notice or reason therefore may summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full earnest money deposit (EMD) absolutely.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)

Annexure-C

DECLARATION

(To be given on Party Letter Head)

I/We hereby undertake to abide by all the terms and conditions of the tender notice number _____ dated_____ supplied by the Corporation and a copy annexed herewith duly signed. The rates quoted are per bale basis **including unloading charges and charges up to stacking in godown** and all other expenses, inclusive of all taxes excluding loading at factory and GST.

I/We agree with the above Terms and Conditions.

Name & Signature of the
Tenderer With Seal

DATE:

PLACE:

Signature of Witness 1	**Name of the Witness:** **Aadhar No. (Copy to be enclosed):** **Full Address:**
Signature of Witness 2	**Name of the Witness:** **Aadhar No. (Copy to be enclosed):** **Full Address:**

Annexure-D

CHECK LIST FOR TENDERERS

Sr. No.	Particulars	Yes/No
1	Whether Tenders are e submitted in the prescribed format in form of "Bid-I and Bid-II". Whether submitted these two bids in separate sealed envelopes duly marked as "Bid-I (Technical) or Bid-II (Financial)" and then place the two sealed envelopes into one envelop duly sealed and superscribed as "Tender for transportation of F.P. Bales for the crop year 2026-27".	YES / NO
2	Whether copy of PAN card Xerox is enclosed (Name mentioned in PAN No. should correlate with Transport Co/Proprietor/partner of firm.)	YES / NO
3	Whether copy of GST registration Certificate is enclosed) (If GST number is not there, then self-declaration is enclosed)	YES / NO
4	In case of partnership / Firm then firm registration with registrar of Firms is enclosed and in case of Company the certificate of incorporation should be enclosed.	YES / NO
5	Whether copy of MSE registration is enclosed	YES / NO
6	DD/PO of Rs. 50,000/- for each location	YES / NO
7	Whether tender form cost DD/PO payment 118/- is enclosed	YES / NO
8	Whether copies of Audited balance sheet, profit& loss statement / Certified Balance Sheet, profit& loss statement (by Chartered Accountant) for the years 2022-23, 2023-24 and 2024-25 enclosed	YES / NO

FINANCIAL BID

(on the Letter Head of the Party)

F.P. BALES TRANSPORTATION FROM PRESSING LOCATION TO VARIOUS GODOWNS FOR THE COTTON SEASON 2026-27

RATE PER BALE (INDLUDING CHARGES FOR UNLOADING AND UP TO STACKING IN GODOWN AND ALL OTHER EXPENSES INCLUSIVE OF ALL TAXES EXCLUDING LOADING AT FACTORY AND GST)

From : ----------

To
The BranchManager,
The Cotton Corporation of India Ltd.,
……

Dear Sir,

Sub: Tender for transportation of F.P.CottonBales for the season 2026-27-reg.

With reference to your tender notice dated …….., we hereby submit our rates for transportation of F.P. Cotton Bales from various Pressing factories/godowns at centers to different godowns as per the details shown below:

All Rates Including **Unloading & upto stacking of Bales in Godown.**

(EMD amount should be submitted separately for each centre except valid MSE firm)

(Rate in Rs. per bale)

Kilometres slabs					
Centre	**Above 10-20 Kms**	**Above 20-50 Kms**	**Above 50-100 Kms**	**Above 100-150 Kms**	**Above 150-200 Kms**

- **The rates quoted above are per bale basis including unloading & upto stacking of bales in Godown and all other expenses, inclusive of all taxes, (excluding loading at factory & GST).**

Note:-

1) The L-1 will be decided separately for each kilometer slab on the basis of lowest rates received for each centre.
2) If there are more then one L-1 for any particulars K.M. slab then in such case sealed quotation will be obtained from all such L-1 parties for that particular K.M. slab and the lowest rate obtained by the following this procedure, will be L-1 for that particular slab.
3) SHORTEST DISTANCE FROM CENTRE TO GODOWN WILL BE CONSIDERED BASED ON GOOGLE MAP

Name & Signature of Tenderer with seal

Place:
Date:

Terms and conditions:

1. I/ we submit this Financial Bid under and in accordance with the terms of the Tender Form document.
2. I /We hereby agree to execute the work on the rates as mentioned above by me/us.
3. GST would be paid extra if applicable.

Yours faithfully,

Name & Signature of Tenderer with seal

Place:

Date:

AGREEMENT FOR ENGAGING TRANSPORTATION WORK OF F.P. BALES FOR COTTON SEASON 2026-27

An Agreement made at _____ on this _____ day of _____, 2026 between The Cotton Corporation of India Limited (CCI), a Company incorporated under the Companies Act, 2013 and having its Registered Office at Kapas Bhavan, Plot No. 3A, Sector-10, CBD Belapur, Navi Mumbai – 400614 (hereinafter for brevity's sake called the "Corporation", which expression shall, unless repugnant to the context or meaning thereof, include its successors and assigns) of the FIRST PART;

AND

M/s_____ (hereinafter for brevity's sake called the "Transporter" which expression shall unless repugnant to the context or meaning thereof include its successors and assigns) being represented by its owner as well as by representative if any, of the SECOND PART.

WHEREAS:

The Transporter, known by the name of _____, is owned/is leased/is licensed by _____ (Owner's Name) to _____ (Lessee/Licensee's Name).

AND WHEREAS, the Transporter has offered to undertake the work of transportation of F.P. bales for the Corporation during the Cotton Season 2026-27.

Whereas, the Corporation has accepted the offer on the terms and conditions contained herein.

The Transporter agrees to transport the F.P. Bales from Pressing factories to Godowns engaged by the Corporation at the following rates.

Above 10-20 KM /Rs. Per bale	Above 20-50 KM/ Rs.Per bale	Above 50-100 KM/ Rs. Per bale	Above 100-150 KM/Rs.Per bale	Above 150-200 KM/ Rs. Per bale

1. The above rates are per bale basis **including unloading charges and charges up to stacking in godown** and all other expenses, inclusive of all taxes excluding loading at factory and GST.
2. No escalation in rates during the contracted period on any ground.
3. The terms and conditions of tender for transportation of FP Bales no._____ dated _____are integral part of this agreement and shall be read as part of this agreement except herein below or otherwise amended or modified.
4. The Transporter will have to place adequate vehicles on day –to- day basis according to Corporation's requirement. Transporter should be able to place extra vehicles also, instantly in case of demand. The Transporter shall compensate the Corporation in the event of any delay in work due to Transporter on account of supply of insufficient vehicles/or any other reason/s.
5. The Transporter will have to transport the bales immediately on Centre Incharge communication/ Pressing factory. In case of failure the corporation will arrange the work through other transporters at its discretion and the difference of rate/ loss/damage/overheads if any incurred by Corporation will be recovered from the transporter and EMD/Security Deposit may also be forfeited.
6. While transporting the F.P. bales proper care should be taken for safety and no damage should occur during transit. In case of any incidents to or tendering to lead to any loss or damage (including damage to quality/packing of goods), Transporter will make it good to the Corporation as decided by the corporation.
7. The Transporter is responsible for any complication because of excess/ short loading.
8. The transit loss if any observed shall be recovered from the Transporter.
9. In Case if the damage is caused to FP Bales during transportation, the same shall be re-pressed and transported on account of Transporter. The Transporter shall ensure that only fully pressed, covered, neat and clean bales are loaded into the truck.
10. In transit the proper protection of stock including full coverage by tarpaulins should be ensured by Transporter.

11. The vehicle should be fully insured, clean and the vehicles carrying coal, cement, chemicals etc. which cause damage to bales should not be used.
12. In case of any accident or eventuality during the transit the same should be informed to BRANCH OFFICE, SIRSA /Concerned center in charge immediately, besides completing the formalities of lodging F.I.R. with police, investigation report, arrangement of Fire Brigade report and photographs etc., The Transporter will be responsible for submitting copies of F.I.R. fire brigade report etc., wherever necessary. Without preliminary survey truck/ salvage should not be removed.
13. The Transporter will have to contact Centre In charges on day-to-day basis for requirement of vehicles.
14. The bills accompanied with gate pass, L.R.& E-way bill copy along with acknowledgment of goods received in good condition from concerned Godown In-Charge and CWC representative & other supporting documents duly acknowledged by Center In-Charge / Godown incharge should be submitted to Branch Office for settlement of bills. 10% amount of the bill will be deducted towards security deposit along with Income Tax and other taxes if any applicable from time to time. The bills submitted by the party shall be processed by the Corporation at the earliest and the payment against the same shall be released within maximum period of 45 days from the date of receipt of bill after making deductions towards TDS, TDS on GST, 10% security deposit etc. The security deposit may be released after satisfactory completion of work by Transporter or on expiry of contract and satisfactory completion of service whichever is earlier. However, no interest will be paid on such security deposit. Satisfactory completion certificate to be obtained from concerned Center In-Charge/ Godown Incharge.
15. The payment to the Transporter will be made through e payment (RTGS/NEFT etc.).
16. This agreement does not bind the Corporation to offer the whole or any part of its transportation work to the Transporter. The Corporation may offer the work of transportation to the Transporter at its own convenience on the basis of circumstances prevailing and the Transporter shall have no right to claim work from the Corporation.
17. During the season Transporter should transport any brusted/damaged bales from godowns to factory and after repressing the repressed bales should transported to godowns as per finalized, per bale basis rate, by the same Transporter.
18. The Corporation reserves the right to withdraw its transportation work or terminate this agreement without assigning any reason.

19. GST E-way bill, for movement of Corporation stock, will be generated by the Transporter as per GST Act & provisions. If any liability arises to the Corporation due to non-generation/wrong generation of e-way bill, it will be recovered from the Transporter.
20. All statutory deductions such as Income Tax, Surcharges etc., will be deducted from the bills at the prevailing rates as per Income Tax Act.
21. Penalty clause: If Transporter fail to perform contract partially or fully, then Corporation shall have right to penalize the Transporter including blacklisting for up to next two cotton seasons.
22. Bales should be loaded lot-wise and intermixing of lots will not be allowed.
23. The Transporter shall obtain worker's Insurance policy with the Insurance Company and pay the premium and shall not claim any amount from the Corporation. The Transporter shall pay compensation if any in case of accidents and Corporation will not be responsible.
24. In case of any legal suit filed against the Corporation by any workmen, the Corporation is authorized to recover the loss/expenses if any from the Transporter.
25. The Transporter is a company/ partnership/ Proprietary/ Joint Family concern copies of documents evidencing this are annexed hereto.
26. The Corporation is not bound to allocate minimum work to the Transporter.
27. The Transporter shall ensure that all tax invoices are duly reported in GSTR-1 and the corresponding GST liability is discharged through GSTR-3B.
28. Force Majeure Clause:
    a. Force Majeure" means unforeseeable, unavoidable events completely beyond a Transporter's control, strictly limited to acts of God, war, or nationwide riots. It explicitly excludes subcontractor defaults, labour shortages, price hikes, equipment failure, and economic hardship.
    b. Notice & Mitigation-The affected Transporter must notify the Corporation in writing within 48 hours of the event's start, proving its direct impact. The Transporter must immediately take all steps to mitigate the delay at its own expense. Failure to notify within 48 hours waives all rights to relief.
    c. Effects & Transporter Termination-Performance obligations and payments for unperformed work are suspended during a verified event. The Corporation is not liable for any Transporter's costs resulting from the delay. If the Force Majeure continues for more than 30 days, the Corporation may terminate the Contract immediately without penalty, paying only for successfully completed and accepted work as deemed fit.

This agreement is being executed by Shri ---------- on behalf of the transporter on the strength of a power of attorney executed a resolution passed on ----------. A copy of the power of attorney/resolution is also annexed to this agreement.

The transportation agreement shall be valid for cotton season 2026-27 i.e. up to 30-09-2027 and there shall be no escalation/Revision of rate during the season.

In case of any dispute or difference arising out of or in relation to this agreement, the same will be referred to arbitration of an Arbitrator (other than an employee of the Corporation) to be appointed by the Branch Manager of the Corporation and whose decision shall be final and binding upon the parties hereto. The arbitration will be governed by the provisions of the Arbitration & Conciliation Act, 1996.

This Agreement shall be subject to Jurisdiction of Courts of Sirsa only.

SIGNED SEALED AND DELIVERED FOR and on behalf of the within named: -

THE COTTON CORPORATION OF INDIA LIMITED.,

Shri ---------- Signature ----------

Duly authorized in that behalf in the presence of:

---------- (Transporter)

by Shri ---------- (Owner)

Signature ---------- (Transporter)

Duly authorized in that behalf in the presence of:

WITNESSES:

Signature of Witness 1	**Name of the Witness:** **Aadhar No. (Copy to be enclosed):** **Full Address:**
Signature of Witness 2	**Name of the Witness:** **Aadhar No. (Copy to be enclosed):** **Full Address:**

DECLARATION

I hereby request to The Cotton Corporation of India Limited, Sirsa on behalf of M/s----------Transporter ---------- in the capacity of authorized representative that I give my consent to issue one T.D.S. Certificate for each completed financial year i.e.202_ - 202_- for the amount of Income Tax deducted at source (T.D.S).

Place: For _____

Date: