भारतीय कपास निगम लिमिटेड

THE COTTON CORPORATION OF INDIA LTD.

(भारत सरकार का उपक्रम/ A Government of India Undertaking)

(वस्त्र मंत्रालय/MINISTRY OF TEXTILES)

CIN U51490MH1970GOI014733

"कपास भवन", एस.सी.ओ. 7-11, न्यू हाउसिंग बोर्ड, बरनाला रोड, सिरसा - 125055 (हरियाणा)

"Kapas Bhawan", S.C.O. 7-11, New Housing Board, Barnala Road- SIRSA-125055 (Haryana)

दूरभाष: 01666-248601, 218459, 298601, ई-मेल: sirsa@cotcorp.com

भाकनि/हरि/सिरसा/विपणन/क्रय/ जॉब वर्क एवं स्थानीय परिवहन/2026/ दिनांक 17.08.2026

जॉब वर्क एवं स्थानीय परिवहन हेतु निविदा सूचना

भारतीय कपास निगम लिमिटेड, शाखा कार्यालय- सिरसा द्वारा फसल वर्ष **2026-27** के लिए निम्न खरीद केन्द्रों के लिए जॉब वर्क एवं स्थानीय परिवहन कार्य हेतु निविदा आमंत्रित करता है :-

सिरसा	ऐलनाबाद	डबवाली	कालांवाली	भट्टू	भुना	फतेहाबाद
आदमपुर	बरवाला	हिसार	हांसी	उकलाना	चरखी दादरी	उचाना
भिवानी	भिवानी-खेड़ा	सिवानी	डिगावा	जुई	तोशाम	महेंद्रगढ़
होडल	---	---	---	---	---	---

निविदा फार्म नियम एवं शर्तों के साथ 07.09.2026 को दोपहर 12.30 बजे तक किसी भी कार्य दिवस के दौरान प्रत्येक फॉर्म के लिए 118/- (एक सौ अठारह रुपये मात्र,जीएसटी सहित) के भुगतान पर शाखा कार्यालय, सिरसा से प्राप्त किया जा सकता है या वेबसाइट www.cotcorp.org.in और www.eprocure.gov.in से भी डाउनलोड किया जा सकता है। जो निविदाकर्ता वेबसाइट से टेंडर फॉर्म डाउनलोड कर रहे हैं, उन्हें डी.डी./पे-आर्डर द्वारा रु. 118/- (एक सौ अठारह रुपये मात्र,जीएसटी सहित) का "**भारतीय कपास निगम लिमटेड, सिरसा**" के पक्ष में भुगतान करना होगा या इलेक्ट्रॉनिक फंड ट्रान्सफर /डिजिटल मोड़ ऑफ़ पेमेंट जैसे भीम, यूपीआई, (यूपीआई/भीम-यूपीआई क्यूआर कोड) और आरटीजीएस/एनईएफटी द्वारा भुगतान करना होगा| इलेक्ट्रॉनिक फंड ट्रांसफर केवल वसूली की पुष्टि के अधीन ही मान्य होगा। खाता विवरण इस प्रकार हैं:

बैंक का नाम	: पंजाब नेशनल बैंक, बरनाला रोड, सिरसा
खाता संख्या	: 0430002100023773
आईएफएससी कोड	: PUNB0415500

प्रत्येक केंद्र के लिए 20,000/- रुपये की ईएमडी सहित सभी तरह से विधिवत रूप से भरा हुआ निविदा फार्म सीलबंद लिफाफे में **"2026-27" के लिए "जॉब वर्क एवं स्थानीय परिवहन निविदा"** अंकित करते हुए उप महाप्रबंधक को संबोधित, उपरोक्त पते पर **07.09.2026 को दोपहर 2.45 बजे** या उससे पहले पहुंचना अनिवार्य है|

निर्धारित समय के अंदर प्राप्त निविदाओं की तकनीकी बिड दिनांक 07.09.2026 को दोपहर 03.00 बजे उन निविदाकर्ताओं की उपस्थिति में खोली जाएगी जो उपस्थित रहना चाहते है | **तदोंपरांत तकनीकी रूप से योग्य निविदाओं की वितीय बिड उसी दिन उन निविदाकर्ताओं की उपस्थिति में खोली जाएँगी जो उपस्थित रहना चाहते हों| जो फार्म** MSEs (Micro & Small Enterprises) के तहत आती है एवं **MSE authorities के साथ पंजीकृत है उनको तकनिकी बिड के साथ वैध MSE प्रमाण पत्र प्रस्तुत करने पर निविदा शुल्क (Tender Fees) और ईएमडी (EMD) से छूट प्रदान की जाएगी |** MSE प्रमाण पत्र निविदा कार्य की प्रकृति के अनुरूप होना चाहिए | हालाँकि, अनुबंध पर हस्ताक्षर करने से पहले सफल निविदाकर्ताओं को **20,000**/- रुपये प्रति केंद्र की सुरक्षा राशी (Security Deposit) शाखा कार्यालय में जमा करनी होगी| निविदाकर्ता के पास PAN नंबर एवं पी. एफ. कोड होना अनिवार्य है । निगम किसी भी निविदा को स्वीकार /अस्वीकार करने का अधिकार अपने पास सुरक्षित रखता है |

उप महाप्रबंधक

भारतीय कपास निगम लिमिटेड
THE COTTON CORPORATION OF INDIA LTD.
(भारत सरकार का उपक्रम/A Government of India Undertaking)
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दूरभाष: 01666-248601, 218459, 298601, ई-मेल: sirsa@cotcorp.com

REF:CCI/SRS/HRY/PUR/MKTG(JOB WORK &TRANSP.)/2026/ DT: 17.08.2026

Tender Notice for combined Job Work and Transportation

The Cotton corporation of India Ltd., Branch office- Sirsa invites Sealed Tenders for Combined Labour Job Work Transportation under following Centers for Crop year 2026-27 :-

Sirsa	Ellenabad	Dabwali	Kalanwali	Bhattu	Bhuna	Fatehabad
Adampur	Barwala	Hisar	Hansi	Uklana	Charkhi dadri	Uchana
Bhiwani	Bhawani-Kheda	Siwani	Digawa	Jui	Tosham	Mahendragarh
Hodal	---	---	---	---	---	---

Tender form along with term & conditions can be obtained from this office on payment of Rs.118/- (including GST) for each form (Rupees one hundred eighteen only) during working hours on any working day upto **12.30 AM on 07.09.2026** or can also be downloaded from website www.cotcorp.org.in and www.eprocure.gov.in. Those who are downloading the tender forms from the website shall have to pay Rs.118/- (Rupees one hundred eighteen only, including GST) by D.D./PO.,in favour of "**The Cotton Corporation of India Limited**, Sirsa",payable at **Sirsa** or by Electronic Fund Transfer/Digital mode of payment such as BHIM,UPI,(UPI/BHIM-UPI QR Code) and RTGS/NEFT. Electronic Fund transfer will be valid subject to confirmation of realization. Account Details are as under:

Bank Name **: Punjab National Bank, Barnala road, Sirsa**
Account No. **: 0430002100023773**
IFSC Code **:** PUNB0415500

The tender form duly completed in all respects alongwith **EMD of Rs.20,000/- for each centre separately** for Combine Labour Job Work Transportation in sealed cover superscribed as "**Tender for Combine Labour Job Work Transportation for 2026-27"** addressed to the Dy.General Manager, should reach to the above address on or before **02.45 PM on 07.09.2026**.

Technical Bid of the sealed Tenders received within stipulated time will be opened at **03.00 PM on 07.09.2026**., in the presence of tenderers who may wish to remain present. **Thereafter, Financial Bids of the technically qualified tenders will be opened on the same day,** in the presence of tenderers who may wish to remain present. The firms which come under MSE (Micro & Small Enterprises) and are registered with **MSE authorities** are exempted from tender fees and EMD on production of valid **MSE certificate** along with Technical bid. The **MSE certificate** should be relevant to nature of work of tender. However, **security deposit of Rs.20,000/- for each center separately has to be deposited in branch office by successful bidders before signing of agreement.** The tenderer must have PAN number and P.F. Code. Corporation reserves the right to accept / reject any tender.

Dy. General Manager

THE COTTON CORPORATION OF INDIA LTD., BRANCH OFFIEC : SIRSA

तकनीकी बोली (TECHNICAL-BID)
(**अधिमानतः निविदा कर्ता के लेटरहेड पर**)

दिनांक: _____

सेवा में,
शाखा प्रबंधक
भारतीय कपास निगम लिमिटेड .,

_____

विषय : "जॉब वर्क एवं स्थानीय परिवहन कार्य हेतु तकनीकी बोली प्रस्तुत करने के संबंध में।"

महोदय

आपकी दिनांक ---------- की निविदा सूचना के संदर्भ में, मैं/हम निविदा दस्तावेजों का परीक्षण एवं अध्ययन करने के उपरांत फसल वर्ष 2026-27 हेतु जॉब वर्क एवं स्थानीय परिवहन कार्य के लिए अपनी तकनीकी बोली प्रस्तुत करते हैं। यह तकनीकी बोली बिना किसी शर्त एवं आरक्षण के प्रस्तुत की जा रही है। हमारे विवरण निम्नानुसार हैं :

1.	जॉब वर्क एवं स्थानीय परिवहन कार्य हेतु ठेकेदार एवं पार्टी का नाम	....
2.	पिता का नाम (for individual)	.....
3.	पत्राचार / सुचना के लिए पूरा पता दूरभाष व मोबाईल नंबर सहित	....
4.	केंद्र/स्थान का नाम जिसके लिए निविदा प्रस्तुत की गई है	.....
5.	निविदा फीस राशि का विवरण (**₹ 118/-**)	DD/PO/RTGS/NEFT/UTR No.: Date: Amount: Bank:
6.	धरोहर राशि का विवरण **(प्रति केंद्र/स्थान ₹ 20,000/-)**	DD/PO/RTGS/NEFT/UTR No.: Date: Amount: Bank:
7.	भविष्य निधि (PF No) कोड (प्रमाण पत्र की फोटो प्रति संलगन करे)	.....
8.	पैन नंबर (PAN No) (प्रमाण पत्र की फोटो प्रति संलगन करे)	.....
9.	जी एस टी (GST No) (यदि लागू हो तो, फोटो प्रति संलगन करें)	.....
10.	स्थाई पता (आधर कार्ड की फोटो प्रति संलगन करें)	....
11.	क्या ठेकेदार/फ़र्म MSE मे रैजिस्टर्ड है?	**हाँ / नहीं** यदि हाँ, तो प्रमाण पत्र की फोटो प्रति संलगन करे।
12.	यदि ठेकेदार/फ़र्म MSE है तो क्या SC/ST है?	**हाँ / नहीं** यदि हाँ, तो प्रमाण पत्र की फोटो प्रति संलगन करे।
13.	यदि ठेकेदार/फ़र्म MSE है तो क्या महिला है?	**हाँ / नहीं** यदि हाँ, तो प्रमाण पत्र की फोटो प्रति संलगन करे।
14.	क्या ठेकेदार/फ़र्म startup श्रेणी के अंतर्गत है ?	**हाँ / नहीं** यदि हाँ, तो प्रमाण पत्र की फोटो प्रति संलगन करे।

15.	31.03.2025 को समाप्त पिछले तीन वित्तीय वर्षों के दौरान संगठन का वार्षिक कारोबार (वर्षवार) **वित्तीय जानकारी**: बोलीदाता वित्तीय वर्ष 2022-23, 2023-24 एवं 2024-25 की लेखापरीक्षित (Audited) बैलेंस शीट एवं लाभ-हानि (Profit & Loss) विवरण की प्रतियां संलग्न करेगा। यदि लागू विधि के अंतर्गत खातों का लेखापरीक्षण आवश्यक नहीं है, तो उक्त वित्तीय वर्षों की चार्टर्ड अकाउंटेंट द्वारा प्रमाणित बैलेंस शीट एवं लाभ-हानि विवरण की प्रतियां संलग्न की जाएंगी।	वित्तीय वर्ष 2022-23: ₹..... वित्तीय वर्ष 2023-24: ₹..... वित्तीय वर्ष 2024-25: ₹..... औसत वार्षिक कारोबार: ₹.....
16.	ठेकेदार के बैंक खाते का विवरण	खाताधारक का नाम" बैंक का नाम: शाखा: खाता संख्या: IFSC Code:
17.	यदि निविदा कर्ता फार्म/पार्टनरशिप/कंपनी है, (तो पंजीकरण प्रमाण-पत्र संलग्न करें)।	

टिप्पणी :

a. निविदा प्रपत्र के साथ निविदा शुल्क एवं धरोहर राशि (EMD) का डिमांड ड्राफ्ट/पे-ऑर्डर अथवा ऑनलाइन भुगतान का प्रमाण, भविष्य निधि (PF) कोड, पैन (PAN) तथा जीएसटी (GST) पंजीकरण प्रमाण-पत्र (यदि लागू हो) की स्वप्रमाणित (Self-attested) प्रतियां संलग्न करना अनिवार्य है।
b. प्रत्येक केंद्र/स्थान के लिए पृथक-पृथक निविदा प्रस्तुत करना अनिवार्य होगा।
c. प्रत्येक केंद्र/स्थान के लिए ₹ 20,000/- (रुपये बीस हजार मात्र) की धरोहर राशि (EMD) तथा ₹118/- (जीएसटी सहित) का निविदा शुल्क जमा करना अनिवार्य होगा।
d. निविदाकर्ता के पास भविष्य निधि विभाग द्वारा आवंटित वैध PF कोड होना चाहिए तथा उसकी स्वप्रमाणित (Self-attested) प्रति संलग्न करनी होगी।
e. निविदाकर्ता को अपने पैन (PAN) की स्वप्रमाणित (Self-attested) प्रति संलग्न करनी होगी। पैन पर अंकित नाम निविदाकर्ता/फर्म के नाम से मेल खाना चाहिए।
f. यदि जीएसटी लागू हो, तो जीएसटी (GST) पंजीकरण प्रमाण-पत्र की स्वप्रमाणित (Self-attested) प्रति संलग्न करनी होगी। जीएसटी पंजीकरण प्रमाण-पत्र पर अंकित नाम निविदाकर्ता/फर्म के नाम से मेल खाना चाहिए।

2. मैं/हम स्वीकार करते हैं कि निगम जॉब वर्क एवं स्थानीय परिवहन कार्य हेतु निविदा कर्ता के चयन के लिए इस तकनीकी बोली में उपलब्ध कराई गई जानकारी पर निर्भर करेगा तथा मैं/हम यह प्रमाणित करते हैं कि इस तकनीकी बोली में दी गई समस्त जानकारी सत्य एवं सही है।

3. मैं/हम घोषणा करते हैं कि, मैंने/हमने निविदा दस्तावेजों का पूर्णतः अध्ययन कर लिया है तथा निगम द्वारा जारी किसी भी स्पष्टीकरण एवं/अथवा संशोधन (Addendum) सहित उसमें वर्णित किसी भी शर्त पर कोई आपत्ति अथवा आरक्षण नहीं है।

4. मैं/हम सहमत हैं कि यह बोली निविदा दस्तावेजों में निहित सभी प्रावधानों के अधीन है। यदि मुझे/हमें कार्य आवंटित नहीं किया जाता है अथवा मेरी/हमारी बोली नहीं खोली जाती है या अस्वीकार कर दी जाती है, तो इस संबंध में मेरा/हमारा किसी भी प्रकार का दावा स्वीकार्य नहीं होगा।.

5. मैं/हम निविदा दस्तावेज (अनुलग्नक–'अ' सहित) में उल्लिखित सभी नियमों एवं शर्तों का पूर्णतः पालन करने का वचन देते हैं।

6. मैं/हम यह घोषणा करते हैं कि यह निविदा प्रपत्र भारतीय कपास निगम लिमिटेड की वेबसाइट www.cotcorp.org.in अथवा www.eprocure.gov.in से डाउनलोड किया गया है तथा इसे बिना किसी संशोधन, परिवर्तन, विलोपन अथवा अतिरिक्त सामग्री के मूल स्वरूप में प्रस्तुत किया जा रहा है।.

निविदा कर्ता के हस्ताक्षर एवं मुहर
नाम
हस्ताक्षर करने की क्षमता/अधिकार
पूरा पता

संलग्न :

1. अनुलग्नक–'A'
2. अनुलग्नक–'B'

THE COTTON CORPORATION OF INDIA LTD., BRANCH OFFICE : SIRSA

अनुलग्नक–'A'

Terms and Conditions of the tender notice for Combined transportation and Jobwork at Centres and Godowns

1. The last date of submission of the tender to this Office is on 07.09.2026 /02.45 PM
   (A) The date of opening of technical bid-I of the tender is on 07.09.2026/ 03.00 PM
   (B) The Financial bid-II of only those tenders who qualified for the technical bid will be opened thereafter on same time.
2. Tenders should be submitted in the prescribed format in form of "Bid-I and Bid-II". The contractors should submit these two bids in separate sealed envelopes duly marked as "Bid-I (Technical) & Bid-II (Financial)" and then place the two sealed envelopes into one envelop duly sealed and super scribed as "Job work and local transportation tender for cotton season 2026-27".
   A)Bid–I should be submitted along with EMD, tender fee & all other documents desired as per tender.
   b) Bid –II (Financial) should contain only financial bid. For Each Centre applied, separate Bid-II (Financial) is to be enclosed, for example if applied for four centres, then Separate four financial Bids are to be enclosed.
3. If MSE Certificate attached by the tenderer should be relevant to the nature of work of the tender.
4. All columns in the tender form should be filled in clearly and legibly. Tender form found as incomplete in any respect, is liable to be rejected.
5. The Contractor having legal dispute continuing /pending with the Cotton Corporation of India Ltd as well due payable by the Contractor is not eligible to participate.
6. The party has to enclose EMD of Rs. 20,000/- for each centre separately by way of Demand Draft/Pay Order drawn on any Nationalized Bank/Scheduled Bank in favour of "THE COTTON CORPORATION OF INDIA LIMITED" payable at "Sirsa", or the EMD of Rs. 20,000/- for each centre may be paid through Electronic Fund Transfer/Digital mode of payment such as BHIM, UPI (UPI/BHIM-UPI QR Code), RTGS/NEFT. Electronic Fund Transfer shall be considered valid on submission of proof of payment along with the tender and subject to confirmation of its realization in the Corporation's bank account. The successful bidder shall deposit a Security Deposit of Rs. 20,000/- for each centre separately at the Branch Office within 10 days from the date of issuance of the Work Order through Demand Draft or Online Payment alternatively the EMD paid by the successful bidder at the time of submission of tender can also be converted into Security Deposit. However, eligible MSE bidders shall be exempted from payment of EMD as well as from deposit of Security Deposit on submission of a valid MSE Registration Certificate. No interest shall be paid on the EMD or Security Deposit. The EMD/Security Deposit may be released after satisfactory completion of the work by the Transporter or on expiry of the contract and satisfactory completion of the work, whichever is earlier.
7. For Making Online payments bidders can deposit amount in below bank account details.

Bank Name	: Punjab National Bank,
Branch Name	: Barnala road, Sirsa
Account Number	: 0430002100023773
IFSC Code	: PUNB0415500

8. If a tenderer quotes nil/Zero charges consideration, the tender bid shall be treated as irresponsive and will not be considered.
9. The rates quoted will be considered upto two decimal places only. If quoted rate contains more than two decimal places then first two decimal places only will be considered and further digits after 2 decimal places will be ignored. In case upon considering first two decimal points, if the quote is Zero, then the tender bid shall be treated as irresponsive and will not be considered.
10. The Contractor shall abide by all terms & conditions prescribed by the Cotton Corporation of India Ltd. The Contractor agree to abide by all Rules, Acts, Provisions for employing labourers to do the work related to kapas (seed cotton), FP bales & other stock of the corporation as per Minimum wages Act, Provision of Provident Fund Act, Payment of wages Act, provisions relating to employing children & women, workmen compensation Act, Bonus Act, Shops and Establishment Act, Factories Act and all other rules and acts not specified hereunto. Violation of any such rules will invoke penal action on the contractor as per laws.
11. The Applicant must have P.F Code No, PAN No and GST No **(**if applicable**).** The certified copies of all the Certificates must be attached with Technical Bid.
12. The Contractor has to submit the certified copy of the PF Challan to CCI every Month, establishing payment of P.F deposited with P.F Department. In case of non-payment / less payment of P.F, the contractor will be wholly responsible for all liabilities due to P.F Dept. In case of non-compliance of above formalities deductions of PF will be made from the bills and security deposit as per prevalent rules of PF Dept.

13. The rates once finalized will be inclusive of any probable increase that may be made by the Government in Minimum wages Act or any other reason and contractor shall not demand any proportionate increase or revision in the finalized rates till the period under the agreement is completed. No extra charges will be paid by the Corporation on account of detention of the trucks/vehicles.
14. Other things being equal and meeting the requirements of the Corporation, preference will be given to tenderer who has quoted the lowest rates as per the financial bid and having clear track record and no pending disputes with CCI.
15. Corporation will consider appointing such contractors those who have required infrastructure.
16. 15 % deduction will be made from bills submitted by the contractor as security deposit along with Income Tax and other taxes, if applicable. Such security deposit shall be released at the end of the season/contracted period on satisfactory completion of work by contractor. However, no interest will be paid on such security deposit. Satisfactory work completion certificate to be obtained from concerned Centre/Godown Incharge.
17. The weighment of kapas purchased by Corporation at the centre is expected to be completed on the same day by the contractor or maximum upto the start of Auction of next day in mandi. In case weighment is delayed by more than 2 days, the loss to corporation due to such delay in weighment will be recovered from the contractor.
18. In case of direct purchase by Corporation, Palli weighing and filling shall be done by the contractor at the rates fixed by HSAMB. For this work contractor shall ensure that weighment of kapas is done by only licensed weighman/ Taula of Mandi. In such case, arrangement of equipment's (like weighing scales/ palli kanta, weights, etc.) for weighment of kapas is to be arranged by the contractor. Weighing scales/palli kanta, weights, etc. should be duly certified by the Weights & Measures Department of Government.
19. The contractor shall compensate the corporation in the event of any delay in work on account of insufficient number of labourers/ vehicles supplied by the contractor. In this regard, the decision of the centre incharges / godown incharges shall be final & binding on the contractor.
20. Adequate vehicles should be placed on the day-to-day basis according to corporation's requirement. Contractor should be able to place extra vehicles also, instantly in case of demand. He will have to transport the bales within 24 hours from the intimation. In case of failure, the corporation will arrange the work through other transporter at its discretion and the difference of rate/loss/damage/overheads in any sustained will be recovered from the transporter in addition to the forfeiting the EMD.
21. The contractor shall undertake to compensate the corporation for any loss arising out of willful act of the contractor / labours or cause any kind of damage to the corporation's property.
22. In case of any dispute on any term's interpretation etc. the decision of the Branch Manager Sirsa shall be final and binding on both the parties.
23. The rates quoted by the party should be inclusive of all taxes but excluding GST.
24. All statutory deductions such as Income Tax, Surcharges etc., will be deducted from the bills at the prevailing rates as per Income Tax Act /GST Act.
25. The contractor will ensure proper safety of the goods/stock of corporation. The contractor shall undertake to compensate the corporation for any loss arising out of willful act of the contractor/labors or cause any kind of damage to the corporation's property. Also, Contractor will be penalized for any kind of mishandling of corporation's stock (Kapas, FP bales etc.) resulting in damage to quality/packing.
26. The contractor is responsible for any complication because of excess/short loading.
27. Transit loss if any observed shall be recovered from the contractor.
28. Eligibility criteria for qualify: -
    - The tenderer must enclose demand draft of requisite amount of EMD and tender fees.
    - The tenderer must have Provident fund Number allotted by P.F. department.
    - The tenderer must have PAN allotted by Income tax department.
    - The bidder should have a minimum average annual turnover of Rs. one Lakh for the last three years (as on 31-03-2025). Audited / Certified Balance Sheet and Profit & Loss Statement (by Chartered Accountant) for the years 2022-23,2023-24 and 2024-25 establishing turnover criteria should be submitted.
    - The tenderer must have GST No. (copy of GST registration Certificate should be enclosed). If GST number is not there, then self-declaration must be attached)
29. Bales should be loaded lot-wise and no intermixing of lots will be allowed.
30. In transit the bales will have to be covered with tarpaulins and proper protection of stock should be taken by the contractor.
31. The vehicle should be clean and the vehicles carrying coal, cement, chemicals etc., which cause damage to Cotton/stock should not be used. If any damage caused due to transportation of bales, then the recovery will be made from concerned contractor as determined by the Corporation.

32. In case of any accident or eventuality during the transit the same should be informed to Branch Office Sirsa/concerned center incharge immediately, besides completing the formalities of lodging F.I.R. with police, investigation report, arrangement of Fire Brigade report and photographs etc., The contractor will be responsible for submitting copies of F.I.R., fire brigade report etc., wherever necessary. Without preliminary survey truck/ salvage should not be removed.
33. The bills accompanied with e-way bill, weighment slip, gate pass, L.R. copy along with acknowledgement of goods received in good condition from concern godown incharges, duly acknowledged by Centre Incharge should be submitted to Branch Office for settlement of bills.
34. The payment will be made through e-payment (RTGS/ NEFT etc.).
35. The contractor should contact Centre Incharge / Godown Incharge and Branch Office on daily basis for ascertaining the requirement of vehicles/job work.
36. During the season contractor should transport any bursted/damaged bales from godowns to factory and after repressing the repressed bales should be transported to godowns as per finalized, per bale basis rate.
37. Contractor must give undertaking that if TDS is not applicable, he is having less than 10 vehicles as per the prevalent rules along with copy of PAN card. Format of declaration is enclosed.
38. Contractor will have to submit the Corporation's stock (palli, tarpaulin etc.) provided to him for corporation's work after completion of work. In case of non- submission or any damage to the stock, the loss will be recovered from the contractor.
39. The contractor shall obtain worker's Insurance policy with the Insurance Company and pay the premium and shall not claim any amount from the Corporation. The contractor shall pay compensation if any in case of accidents and Corporation will not be responsible.
40. In case of any legal suit filed against the Corporation by any workmen, the Corporation is authorized to recover the loss/expenses if any from the contractor.
41. Whenever the labour department demands to furnish the records or documents pertaining to labourers, the contractor shall have to produce the same to their best satisfaction.
42. The Contractor will raise bills separately for job work and transportation of kapas/FP bales and forward it through concerned centre incharge / godown incharge to Branch Office on fortnightly basis.
43. The bills submitted by the contractor shall be processed by the Corporation at the earliest and the payment against the same shall be released within maximum period of 45 days from the date of receipt of bill after making deductions towards TDS, TDS on GST, Security Deposit and other statutory deductions, if any, as applicable.
44. The Loss sustained by the Corporation due to the negligence / non supply of labour by the concerned contractor, Corporation shall be at liberty to get the work executed through any other contractor and loss if any suffered by the Corporation shall be recovered from the bills / EMD's / Security Deposits of original contractor.
45. Corporation reserves its right to engage any number of contractors in one/ all the Centers/places depending upon the volume of work.
46. The successful contractor will have to enter into an agreement before start of the work.
47. The Contractor shall charge the same rate as finalized in tender for loading of bales from cotton buyers to whom the cotton bales were sold by CCI at the time of loading of bales. The Contractor has no right to enhance the said rates under any circumstances.
48. The rates once finalized shall be valid till 30.09.2027 from the date of issue of the confirmation letter/work order and may be extended by the corporation for a further period if necessary.
49. GST E-Way Bill, for movement of corporation's stock, will be generated by the transporter as per GST act & provisions. If any liability arises to the corporation due to non-generation / wrong generation of e-way bill, it will be recovered from the transporter.
50. During the process of transportation of FP bales from CCI center to Godown for storage purpose, **first (1st) weighment is done at the center level/factory level by the factory/CCI center in charge. After that, at the time of unloading of FP bales at Godown, a second (2nd) weighment of Gross – Tare – Net weight of FP bales is to be done by the contractor at nearby weighbridge and the weighment slip should be compulsorily attached with the bill along with e-way bill, LR copy, etc. Any abnormal difference between 1st weight and 2nd weight should be immediately brought to the notice of the CCI center incharge by the contractor**. The weighment cost should be included in the transportation rates at the time of submitting the tender.
51. If any dispute arises this contract/tender will have jurisdiction of Sirsa only.
52. Tenders received after the due date and time are liable for rejection.
53. Tenderers shall fill in all the required particulars in the blank space provided for this purpose in the tender documents and also sign & stamp in each and every page of the tender document before submitting tender.
54. No alterations or additions are to be made by the bidders to the tender document.

55. CCI is registered on RXIL TReDS platform. Hence, MSME units can alternatively use this platform as the transaction settlement for payment of the supplies.
56. Any addendum/corrigendum as well as clarification thus issued shall be a part of the tender documents and it will be assumed that the information contained in the amendment would have been taken into account by the tenderer in its tender submission.
57. Dispute, if any arises out of the contract will be referred to an Arbitrator (not an employee of the corporation) whose appointment shall be made by the Branch Manager, Sirsa and the decision of the arbitrator will be binding on both the parties. The dispute shall be governed by Arbitration and conciliation Act 1996.
58. Mere submission of the tender form does not entitle any contractor to be engaged by the Corporation. The Corporation reserves the right to accept, reject or partly accept any or all tenders or negotiate, in full or in part. The corporation is not bound to allocate minimum work to the tenderer.

59. In case the tenderer has any query about the tender/bid terms and conditions and/or tender/bid process, he may seek clarification from the Branch Office, Sirsa Further, in case tender/bid is rejected tenderer may seek the reasons for rejection from Branch Office, Sirsa.

Place:
Date:

Seal & Signature of the Contractor.

DECLARATION

(Preferably to be given on Party Letter Head)

I/We hereby undertake to abide by all the terms and conditions of the tender notice number _____ dated_____ by the Corporation and a copy annexed herewith duly signed.

I/We agree with the above Terms and Conditions.

Name & Signature of the Tenderer With Seal

DATE:
PLACE**:**

Signature of Witness 1	**Name of the Witness:** **Aadhar No. (Copy to be enclosed):** **Full Address:**
Signature of Witness 2	**Name of the Witness:** **Aadhar No. (Copy to be enclosed):** **Full Address:**

ON PARTY LETTER HEAD

Declaration under Section 194C (6) for Non-deduction of Tax at Source

To,
The Cotton Corporation of India Ltd.
B.O. Sirsa.

Declaration

I , Mr. _____ (Proprietor/ Partner/Director) of M/s. _____ _____, _____ (Address) (hereinafter the contractor) do hereby make the following declaration as required by sub section (6) of Section 194C of the Income Tax Act, 1961 for receiving payments from the payer without deduction of tax at source.

1. That I /We am/are authorized to make this declaration in the capacity as Proprietor /Partner/Director.

2. That the contractor is engaged by the payer for plying, hiring or leasing of goods carriage for its business.

3. That the contractor does not own more than ____ goods carriage as on date.

4. That if the number of goods carriages owned by the contractor exceeds ten at any time during the period 2026-27 (01.10.26 to 30.09.2027), the contractor shall forthwith, in writing intimate the payer of this fact.

5. That the Income Tax Permanent Account Number (PAN) of the contractor is _____. A photocopy of the same is furnished to the payer along with this declaration.

6. The contractor hereby gives an undertaking to submit duly prescribed form of declaration as notified by the Income tax department.

Place:
Dated: **Declarant**

VERIFICATION

I the above named declarant do hereby verify that the contents of paragraphs one to six above are true to my own knowledge and belief and no part of it is false and nothing material has been concealed in it.

Place :
Dated : **Name of** the Declarant and Signature

Non-Blacklisting declaration
(To be given on Company Letter Head)

Date: ----------

To,

_____
_____
_____

Sub: Declaration for Non-Blacklisting

Tender Reference No: _____

Dear Sir,

We hereby declare that we are not banned/blacklisted/restricted business dealing by any Central Government/State Government/Public Sector Undertaking/any Regulatory Authorities in India.

We certify that all information furnished by our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,
(Signature of the Bidder, with Official Seal)

CHECK LIST FOR TENDERERS

Sr. No.	Particulars	Yes/No
1	Whether Tenders are e submitted in the prescribed format in form of "Bid-I and Bid-II". Whether submitted these two bids in separate sealed envelopes duly marked as "Bid-I (Technical) or Bid-II (Financial)" and then place the two sealed envelopes into one envelop duly sealed and superscribed as "Tender for Combine Jobwork and transportation of F.P. Bales for the crop year 2026-27".	YES / NO
2	Whether copy of PAN card Xerox is enclosed (Name mentioned in PAN No. should correlate with Transport Co/Proprietor/partner of firm.)	YES / NO
3	Whether copy of GST registration Certificate is enclosed) (If GST number is not there, then self-declaration is enclosed) if applicable	YES / NO
4	In case of partnership / Firm then firm registration with registrar of Firms is enclosed and in case of Company the certificate of incorporation should be enclosed.	YES / NO
5	Whether copy of MSE registration is enclosed	YES / NO
6	DD/PO of Rs. 20,000/- for each location	YES / NO
7	Whether tender form cost DD/PO payment 118/- is enclosed	YES / NO
8	Whether copies of Audited balance sheet, profit& loss statement / Certified Balance Sheet, profit& loss statement (by Chartered Accountant) for the years 2022-23, 2023-24 and 2024-25 enclosed	YES / NO

बोली-II (वित्तीय बोली)

वित्तीय बोली (Financial Bid)

(अधिमानतः निविदाकर्ता के लेटरहेड पर)

जॉब वर्क एवं स्थानीय परिवहन कार्य हेतु वित्तीय बोली (फसल वर्ष 2026-27)

प्रेषक : ----------

सेवा में,

शाखा प्रबंधक,

भारतीय कपास निगम लिमिटेड,

_____

विषय : फसल वर्ष 2026-27 हेतु जॉब वर्क एवं स्थानीय परिवहन कार्य के लिए वित्तीय बोली प्रस्तुत करने के संबंध में।

महोदय,

1. आपकी दिनांक _____ की निविदा सूचना के संदर्भ में, मैं/हमने निविदा दस्तावेजों का सावधानीपूर्वक अध्ययन एवं परीक्षण किया है तथा उन्हें पूर्णतः समझने के उपरांत फसल वर्ष 2026-27 हेतु जॉब वर्क एवं स्थानीय परिवहन कार्य के लिए अपनी वित्तीय बोली प्रस्तुत कर रहे हैं। यह वित्तीय बोली पूर्णतः बिना किसी शर्त एवं आरक्षण के प्रस्तुत की जा रही है।
2. मैं/हम निम्नानुसार अपनी दरें उद्धृत करते हैं:–

केन्द्र/स्थान का नाम-: .....

I) कपास/नरमा से संबंधित कार्य				
क्रम	**कार्य का व्योरा**	**प्रति इकाई**	**दरें (₹ में) सभी करों सहित (Excluding GST)**	**Weightage**
1	निगम द्वारा सीधी खरीद (direct purchase) के समय मंडी / नोटिफ़ाइड मंडी / फैक्ट्री प्रांगण में कपास की पल्ली तुलाई तथा भराई (Palli Weighing & Filling) नोट : a. ठेकेदार द्वारा जो तोला कपास की तुलाई हेतु लगाया जायेगा वह मार्किट कमेटी का लाइसेंस धारक होना चाहिए। b. तोल हेतु तोल कांटा, वज़न /बाट आदि उपकरण ठेकेदार को स्वयं उपलब्ध करवाने होंगे।)	प्रति क्वि॰	Fixed Rate (राज्य मंडी बोर्ड द्वारा तय रेट के अनुसार)	
2	मण्डी/नोटिफाईड मण्डी में कपास की पल्ली कांटे से उतराई, पल्ली बधाई एवं पल्ली की ट्रक/ट्रोली/गड्डा में लदाई।	प्रति क्वि॰		
3	कपास का मंडी से फैक्ट्री तक का ट्रक/ट्रोली/गड्डा में परिवहन/ढुलाई) कपास की उतराई के बिना। (दरें सभी स्थानीय फैक्टरियों हेतु)	प्रति क्वि॰		
	कुल A (2+3)	प्रति क्वि॰		2
II) गोदाम/अन्य स्थानो से संबंधित कार्य				
4	किसी भी फैक्ट्री से किसी भी गोदाम (हरियाणा राज्य गोदाम, केंद्रीय भंडार निगम गोदाम, HAFED के गोदाम, Co-opp गोदाम, अन्य राज्य सरकार के अधीनस्थ गोदाम एवं प्राइवेट गोदाम) के लिए गाठें हेतु परिवहन (ट्रक/ट्रोली/द्वारा) तथा गांठो की उतराई एवं गांठों की ढाग/चट्टा लगाई (खिचाई सहित) के साथ **(गोदाम 10 कि.मी.तक**	प्रति गांठ		
5	गांठों की ढाग तुड़ाई(खिचाई सहित)	प्रति गांठ		
	कुल B (4+5)	प्रति गांठ		80
6	गांठों की ट्रक/ट्राली/कंटेनर आदि में लदाई **C**	प्रति गांठ		1
7	गांठों की तुलाई	प्रति गांठ		

8	त्रिपालों की ट्रक या ट्राली से उतराई एवं चट्ठा लगाई(खिंचाई सहित) / त्रिपालों की ढाग तुड़ाई (खिंचाई सहित) एवं ट्रक या ट्राली में लदाई	प्रति त्रिपाल		
9	ग्रे क्लाथ की गाठों की ट्रक या ट्राली से उतराई एवं चट्ठा लगाई (खिंचाई सहित) ग्रे क्लाथ की गाठों की ढाग तुड़ाई (खिंचाई सहित) एवं ट्रक या ट्राली में लदाई	प्रति गांठ		
	कुल D (7+8+9)			2
10	फैक्ट्री से बाहर सेम्पल कटाई **E**	प्रति सैम्पल		15
	<u>नोट:</u>			
1.	यदि कपास का तौल फैक्ट्री में स्थित Weighbridge पर होता है तो ठेकेदार को उपरोक्त क्रम संख्या1 , 2 तथा 3 की दरों का भुगतान नहीं किया जाएगा। ऐसी स्थिति में केवल weighbridge प्रभार का भुगतान यदि लागू हो तो किया जाएगा।			
2.	यदि कपास का तौल फैक्ट्री प्रांगण में पल्ली कांटे पर होता है तो ठेकेदार को उपरोक्त क्रम संख्या 1 का भुगतान किया जाएगा एवं क्रम संख्या 2 तथा 3 की दरों का भुगतान नहीं किया जाएगा।			
3.	यदि गांठों का तौल Weighbridge पर किया जाता है तो उस स्थिति में ठेकेदार को क्रम संख्या 7 की दरों का भुगतान नहीं किया जाएगा।			
4.	पल्ली/ बोरों की बंडल बंधाई, लदाई, उतराई एवं रख-रखाव, त्रिपालों का रख-रखाव एवं गोदाम पाला/ सीपेज इकट्ठा करने का इत्यादि का काम ठेकेदार को निशुल्क करना होगा **।**			
5.	उपरोक्त दरें सभी करों सहित, परंतु जीएसटी (GST) को छोड़कर, भरी जाएँ।			
6.	ठेकेदार को खरीदी की मात्रा अधिक होने पर मण्डी/नोटिफाईड मण्डी में लेबर एवं परिवहन /ढुलाई हेतु साधन पर्याप्त मात्रा में उपलब्ध करवाने होगें ।			
7.	एल-1 (L-1) का निर्धारण निम्नलिखित सूत्र के अनुसार किया जाएगा: **L-1 दर: (Ax2 + Bx80 + Cx1 + Dx2 + Ex15)/100**			
8.	ठेकेदार को लेबर एवं परिवाहन/ढुलाई का बिल अलग-अलग प्रस्तुत करना होगा और प्रति माह बिल केन्द्र प्रभारी से सत्यापित कर शाखा कार्यालय को भेजना होगा ।			
9.	निविदा में दर्शायी गई सभी नियम एवं शर्तें (TERMS & CONDITIONS) ठेकेदार पर लागू होगी एवं तदनुसार ठेकेदार को लिखित में अनुबंध में हस्ताक्षर करना होगा ।			
10.	यदि कोई निविदाकर्ता शून्य/शून्य शुल्क प्रतिफल उद्धृत करता है, तो निविदा बोली को अनुत्तरदायी माना जाएगा और उस पर विचार नहीं किया जाएगा।			
11.	उद्धृत दरें दशमलव के दो स्थानों तक ही मान्य की जाएंगी। **(विस्तृत जानकारी के लिए टेंडर की टर्म एंड कंडीशन में बिंदु संख्या 09 देखें)**			

मैं/हमने निगम द्वारा निविदा में उल्लिखित सभी नियम एवं शर्तों का ध्यानपूर्वक अध्ययन कर उन्हें भली-भांति समझ लिया है तथा मैं/हम उनका पालन करने के लिए बाध्य रहेंगे। मैं/हम निविदा में वर्णित सभी नियम एवं शर्तों के अनुसार निगम द्वारा आबंटित कार्य के निष्पादन हेतु लिखित अनुबंध पर हस्ताक्षर करने के लिए सहमत हैं।

हस्ताक्षर ठेकेदार.....

ठेकेदार का नाम.....

ठेकेदार का पता.....

दिनांक.....

मोबाइल नंबर.....

AGREEMENT FOR COMBINED LABOUR JOB WORK & TRANSPORTAION AT CENTRES & GODOWNS FOR COTTON SEASON 2026-27

An Agreement Made At ……. On This _____ Day Of _____ 20_____Between The Cotton Corporation of India Limited, A Company Registered Under the Companies Act, 2013having Its Registered Office At, Mumbai 400 021. (Herein After for Brevity's Sake, Called The "Corporation" Which Expression Shall Unless Repugnant to The Context or Meaning Thereof Include Its Successors and Assigns) Of the First Part;

AND

A Proprietorship Firm / Partnership / Co-Operative Society M/S_____ _____Representated by It Proprietor/Partner _____Job Work Contractor (Herein After for Brevity's Sake Called the "Job Work Contractor" Which Expression Shall Unless Repugnant to The Context or Meaning Thereof Include Its Successors and Assigns) Of the Second Part.

And Whereas

The Job Work Contractor has agreed to do the work of Job Work at Godowns and Local Transportation work for the Corporation during the Cotton Season 2026-27 (i.e, 01/10/2026 to 30/09/2027) on contract basis.

And whereas, the Corporation has accepted the offer on the terms and conditions contained as follows.

I/ we Shri/ M/s_____ **Job Work Contractor** to do the job work, according to the specification and satisfaction of the Corporation at various godowns nominated by the Cotton Corporation of India ltd. Bo_____. Our provident fund code no. is _____ and income tax pan no. is _____

Terms and Conditions:

1. The rates for Job work and transportation are as per attached Annexure (A).
2. The Job Work Contractor shall abide by all terms & conditions prescribed by the Corporation. The Job Work Contractor also agree to abide by all Rules, Acts, Provisions for employing labourers to do the work related to kapas (seed cotton), FP bales & other stock of the corporation as per Minimum wages Act, Provision of Provident Fund Act, Payment of wages Act, provisions relating to employing children & women, workmen compensation Act, Bonus Act, Shops and Establishment Act, Factories Act and all other rules and acts not specified hereunto. Violation of any such rules will invoke penal action on the Job Work Contractor as per laws.
3. The terms and conditions of tender for Combine Jobwork & transportation of FP Bales no._____ dated _____are integral part of this agreement and shall be read as part of this agreement except herein below or otherwise amended or modified.
4. The Job Work Contractor has to submit the certified copy of the PF Challan to CCI every Month, establishing payment of P.F deposited with P.F Department. In case of non-payment / less payment of P.F, the Job Work Contractor r will be wholly responsible for all liabilities due to P.F Dept. In case of non-compliance of above formalities deductions of PF will be made from the bills and security deposit as per prevalent rules of PF Dept.
5. The rates finalized will be inclusive of any probable increase that may be made by the Government in Minimum wages Act or any other reason and Job Work Contractor shall not demand any proportionate increase or revision in the finalized rates till the period under the agreement is completed. No extra charges will be paid by the Corporation on account of detention of the trucks/vehicles.
6. 15% deduction will be made from bills submitted by the Job Work Contractor as security deposit along with Income Tax and other taxes, if applicable. Such security deposit shall be released at the end of the season/contracted period on satisfactory completion of work by Job Work Contractor. However, no interest will be paid on such security deposit. Satisfactory completion certificate to be obtained from concerned Centre/Godown incharge of the Corporation.
7. The weighment of kapas purchased by Corporation at the centre is expected to be completed on the same day by the contractor or maximum upto the start of Auction of next day in mandi. In case weighment is delayed by more than 2 days, the loss to Corporation due to such delay in weighment will be recovered from the Job Work Contractor.
8. In case of direct purchase by Corporation, Palli weighing and filling shall be done by the Job Work Contractor at the rates fixed by HSAMB, Mandi Board. For this work Job Work Contractor shall ensure that weighment of kapas is done by only licensed weighman/ Taula of Mandi. In such case, arrangement of equipment (like weighing scales/palli kanta, weights, etc.) for weighment of kapas is to be arranged by the Job Work Contractor. Weighing scales/palli kanta, weights, etc. should be duly certified by the Weights & Measures Department of Government.
9. The Job Work Contractor shall compensate the Corporation in the event of any delay in work on account of insufficient number of labourers/ vehicles supplied by the contractor. In this regard, the decision of the centre incharge shall be final & binding on the contractor.
10. Adequate vehicles should be placed on the day-to-day basis according to Corporation's requirement. Job Work Contractor should be able to place extra vehicles also, instantly in case of demand. He will have to transport the bales within 24 hours from the intimation. In case of failure, the Corporation will arrange the work through other Job Work

Contractor at its discretion and the difference of rate/loss/damage/overheads in any sustained will be recovered from the Job Work Contractor in addition to the forfeiting the EMD.

11. In case of any dispute on any term's interpretation etc. the decision of the Branch Manager, Sirsa of the Corporation shall be final and binding on both the parties.
12. All statutory deductions such as Income Tax, Surcharges etc., will be deducted from the bills at the prevailing rates as per Income Tax Act/GST Act.
13. The Job Work Contractor will ensure proper safety of the goods/stock of Corporation. The Job Work Contractor shall undertake to compensate the Corporation for any loss arising out of willful act of the Job Work Contractor / labours or cause any kind of damage to the Corporation's property. Also, Job Work Contractor will be penalized for any kind of mishandling of Corporation's stock (kapas, FP bales etc.) resulting in damage to quality/packing.
14. The Job Work Contractor is responsible for any complication because of excess/short loading.
15. Transit loss if any observed shall be recovered proportionately from the Job Work Contractor.
16. Bales should be loaded lot-wise and no intermixing of lots will be allowed.
17. In transit the bales will have to be covered with tarpaulins and proper protection of stock should be taken by the Job Work Contractor.
18. The vehicle should be clean and the vehicles carrying coal, cement, chemicals etc., which cause damage to Cotton/stock should not be used. If any damage caused due to transportation of bales, then the recovery will be made from concerned Job Work Contractor as determined by the Corporation.
19. In case of any accident or eventuality during the transit the same should be informed to Branch Office Sirsa /concerned center incharge immediately, besides completing the formalities of lodging F.I.R. with police, investigation report, arrangement of Fire Brigade report and photographs etc., The Job Work Contractor will be responsible for submitting copies of F.I.R., fire brigade report etc., wherever necessary. Without preliminary survey truck/ salvage should not be removed.
20. The bills accompanied with e-way bill, weighment slip, gate pass, L.R. copy along with acknowledgement of goods received in good condition from concern godown in charges, duly acknowledged by Centre Incharge should be submitted to Branch Office for settlement of bills.
21. The payment will be made through e-payment (RTGS/ NEFT etc.).
22. The bills submitted by the Job Work Contractor shall be processed by the Corporation at the earliest and payment shall ordinarily be released within a maximum period of 45 days from the date of receipt of the bill after deduction of Security Deposit, TDS, GST TDS and other statutory deductions, if applicable.
23. The Job Work Contractor should contact Centre Incharge / Godown Incharge and Branch Office of the Corporation on daily basis for ascertaining the requirement of vehicles/job work.
24. During the season Job Work Contractor should transport any bursted/damaged bales from godowns to factory and after repressing the repressed bales should be transported to godowns as per finalized, per bale basis rate.

25. Job Work Contractor must give undertaking that if TDS is not applicable, he is having less than 10 vehicles as per the prevalent rules along with copy of PAN card. Format of declaration is enclosed.

26. The contractor shall ensure that all tax invoices are duly reported in GSTR-1 and the corresponding GST liability is discharged through GSTR-3B.

27. Job Work Contractor will have to submit the Corporation's stock (palli, tarpaulin etc.) provided to him for corporation's work after completion of work. In case of non-submission or any damage to the stock, the loss will be recovered from the Job Work Contractor.

28. The Job Work Contractor shall obtain worker's Insurance policy with the Insurance Company and pay the premium and shall not claim any amount from the Corporation. The Job Work Contractor shall pay compensation if any in case of accidents and Corporation will not be responsible.

29. In case of any legal suit filed against the Corporation by any workmen, the Corporation is authorized to recover the loss/expenses if any from the Job Work Contractor.

30. Whenever the labour department demands to furnish the records or documents pertaining to labourers, the Job Work Contractor shall have to produce the same to their best satisfaction.

31. The Job Work Contractor will raise bills separately for job work and transportation of kapas/FP bales and forward it through concerned centre incharge to Branch Office on fortnightly basis.

32. The Loss sustained by the Corporation due to the negligence / non supply of labour by the concerned Job Work Contractor, Corporation shall be at liberty to get the work executed through any other contractor and recover the resultant loss from the Contractor and loss if any suffered by the Corporation shall be recovered from the bills / EMD's / Security Deposits of original Job Work Contractor.

33. Corporation reserves its right to engage any number of contractors in one/ all the Centers/places depending upon the volume of work.

34. The Job Work Contractor shall charge the same rate as finalized in tender for loading of bales from cotton buyers to whom the cotton bales were sold by Corporation at the time of loading of bales. The Job Work Contractor has no right to enhance the said rates under any circumstances.

35. The rates once finalized shall be valid till 30.09.2027 from the date of issue of the confirmation letter/work order and may be extended by the Corporation for a further period if necessary.

36. GST E-Way Bill, for movement of Corporation's stock, will be generated by the transporter as per GST act & provisions. If any liability arises to the Corporation due to non-generation / wrong generation of e-way bill, it will be recovered from the Job Work Contractor.

37. Penalty clause: If Job Work Contractor fail to perform contract partially or fully, then CCI shall have a right to penalize the Transporter/contractor including blacklisting for up to next two cotton seasons.

38. If any dispute arises this agreement will have jurisdiction of Branch Office Sirsa only.

39. Dispute, if any arises out of this agreement will be referred to an Arbitrator (not an employee of the Corporation) whose appointment shall be made by the Branch Manager,

Sirsa and the decision of the arbitrator will be binding on both the parties. The dispute shall be governed by Arbitration and conciliation Act 1996.

40. The Corporation is not bound to allocate minimum work to the tenderer.

41. Force Majeure Clause:
    a. Force Majeure" means unforeseeable, unavoidable events completely beyond a contractor's control, strictly limited to acts of God, war, or nationwide riots. It explicitly excludes subcontractor defaults, labor shortages, price hikes, equipment failure, and economic hardship.

    b. Notice & Mitigation-The affected Contractor must notify the Corporation in writing within 48 hours of the event's start, proving its direct impact. The Contractor must immediately take all steps to mitigate the delay at its own expense. Failure to notify within 48 hours waives all rights to relief.

    c. Effects & Contractor Termination-Performance obligations and payments for unperformed work are suspended during a verified event. The Corporation is not liable for any Contractor's costs resulting from the delay. If the Force Majeure continues for more than 30 days, the Corporation may terminate the Contract immediately without penalty, paying only for successfully completed and accepted work as deemed fit.

42. ARBITRATION CLAUSE:

    a. This agreement is subject to the Jurisdiction of B. O: Sirsa at Haryana, in case of any dispute.
    b. Dispute, if any arises out of the contract will be referred to an Arbitrator (not an employee of the corporation) whose appointment shall be made by the Branch Manager, and the decision of the arbitrator will be binding on both the parties. The dispute shall be governed by Arbitration and conciliation Act 1996.

43. I / We the Job Work Contractor undertake to submit "Clearance Certificate" of all the dues payable to P.F. Department in the year end before claiming the security deposit from the Corporation, If required.

44. I / We shall abide by terms and conditions mentioned above. If any Terms & Conditions violated by me / us, then the Corporation will have a right to cancel the contract after giving three days' notice and the Corporation will have the right to forfeit the security deposit & EMD lying with the Corporation.

Place:

Date:

Signature of Job Work Contractor with seal

Witness:-

Signature of Witness 1	**Name of the Witness:** **Aadhar No. (Copy to be enclosed):** **Full Address:**
Signature of Witness 2	**Name of the Witness:** **Aadhar No. (Copy to be enclosed):** **Full Address:**

Annexure – (A)

I) कपास/नरमा से संबंधित कार्य				
क्रम	**कार्य का व्योरा**	**प्रति इकाई**	**दरें (₹ में) सभी करों सहित (Excluding GST)**	**Weightage**
1	निगम द्वारा सीधी खरीद (direct purchase) के समय मंडी / नोटिफ़ाइड मंडी / फैक्ट्री प्रांगण में कपास की पल्ली तुलाई तथा भराई (Palli Weighing & Filling) नोट : c. ठेकेदार द्वारा जो तोला कपास की तुलाई हेतु लगाया जायेगा वह मार्किट कमेटी का लाइसेंस धारक होना चाहिए। d. तोल हेतु तोल कांटा, वज़न /बाट आदि उपकरण ठेकेदार को स्वयं उपलब्ध करवाने होंगे।)	प्रति क्वि॰	Fixed Rate (राज्य मंडी बोर्ड द्वारा तय रेट के अनुसार)	
2	मण्डी/नोटिफाईड मण्डी में कपास की पल्ली कांटे से उतराई, पल्ली बधाई एवं पल्ली की ट्रक/ट्रोली/गड्डा में लदाई।	प्रति क्वि॰		
3	कपास का मंडी से फैक्ट्री तक का ट्रक/ट्रोली/गड्डा में परिवहन/ढुलाई) कपास की उतराई के बिना। (दरें सभी स्थानीय फैक्टरियों हेतु)	प्रति क्वि॰		
	कुल A (2+3)	प्रति क्वि॰		2
II) गोदाम/अन्य स्थानो से संबंधित कार्य				
4	किसी भी फैक्ट्री से किसी भी गोदाम (हरियाणा राज्य गोदाम, केंद्रीय भंडार निगम गोदाम, HAFED के गोदाम, Co-opp गोदाम, अन्य राज्य सरकार के अधीनस्थ गोदाम एवं प्राइवेट गोदाम) के लिए गाठें हेतु परिवहन (ट्रक/ट्रोली/द्वारा) तथा गांठो की उतराई एवं गांठों की ढाग/चट्टा लगाई (खिचाई सहित) के साथ **(गोदाम 10 कि.मी.तक**	प्रति गांठ		
5	गांठों की ढाग तुड़ाई(खिचाई सहित)	प्रति गांठ		
	कुल B (4+5)	प्रति गांठ		80
6	गांठों की ट्रक/ट्राली/कंटेनर आदि में लदाई **C**	प्रति गांठ		1
7	गांठों की तुलाई	प्रति गांठ		
8	त्रिपालों की ट्रक या ट्राली से उतराई एवं चट्ठा लगाई(खिंचाई सहित) **/** त्रिपालों की ढाग तुड़ाई (खिंचाई सहित) एवं ट्रक या ट्राली में लदाई	प्रति त्रिपाल		
9	ग्रे क्लाथ की गाठों की ट्रक या ट्राली से उतराई एवं चट्ठा लगाई (खिंचाई सहित) ग्रे क्लाथ की गाठों की ढाग तुड़ाई (खिंचाई सहित) एवं ट्रक या ट्राली में लदाई	प्रति गांठ		
	कुल D (7+8+9)			2
10	फैक्ट्री से बाहर सेम्पल कटाई **E**	प्रति सैम्पल		15

नोट:	
1.	यदि कपास का तौल फैक्ट्री में स्थित Weighbridge पर होता है तो ठेकेदार को उपरोक्त क्रम संख्या 1, 2 तथा 3 की दरों का भुगतान नहीं किया जाएगा। ऐसी स्थिति में केवल weighbridge प्रभार का भुगतान यदि लागू हो तो किया जाएगा।
2.	यदि कपास का तौल फैक्ट्री प्रांगण में पल्ली कांटे पर होता है तो ठेकेदार को उपरोक्त क्रम संख्या 1 का भुगतान किया जाएगा एवं क्रम संख्या 2 तथा 3 की दरों का भुगतान नहीं किया जाएगा।
3.	यदि गांठों का तौल Weighbridge पर किया जाता है तो उस स्थिति में ठेकेदार को क्रम संख्या 7 की दरों का भुगतान नहीं किया जाएगा।
4.	पल्ली/ बोरों की बंडल बंधाई, लदाई, उतराई एवं रख-रखाव, त्रिपालों का रख-रखाव एवं गोदाम पाला/ सीपेज इकट्ठा करने का इत्यादि का काम ठेकेदार को निशुल्क करना होगा।
5.	उपरोक्त दरें (Excluding GST) है |
6.	ठेकेदार को खरीदी की मात्रा अधिक होने पर मण्डी/नोटिफाईड मण्डी में लेबर एवं परिवहन /ढुलाई हेतु साधन पर्याप्त मात्रा में उपलब्ध करवाने होगें ।
7.	ठेकेदार को लेबर एवं परिवाहन/ढुलाई का बिल अलग-अलग प्रस्तुत करना होगा और प्रति माह बिल केन्द्र प्रभारी से सत्यापित कर शाखा कार्यालय को भेजना होगा ।

Place:
Date:

Signature of Job work contractor with seal

Witness: -

Signature of Witness 1	**Name of the Witness:** **Aadhar No. (Copy to be enclosed):** **Full Address:**
Signature of Witness 2	**Name of the Witness:** **Aadhar No. (Copy to be enclosed):** **Full Address:**