भारतीय कपास निगम लिमिटेड
THE COTTON CORPORATION OF INDIA LIMITED
एक मिनी रत्न कंपनी (भारत सरकार का उपक्रम, वस्त्र मंत्रलय के अंर्तगत)
A Mini Ratna Company (Govt. of India Undertaking, under Ministry of Textiles)
शाखा कार्यालय: इंडस्ट्रियल इस्टेट, मेट्टुड्डा, महबूबनगर– 509001
Branch Office: INDUSTRIAL ESTATE, METUGADDA, MAHABUBNAGAR-509001
दूरभाष/ Phone : 08542-222210 फैक्स/ Fax : 08542-222211
Website: www.cotcorp.org.in E-Mail: mahabubnagar@cotcorp.com
GST NO.: 36AAACT4053B4ZQ CIN : U51490MH1970GOI014733

संदर्भ:भाकनि/महबूबनगर/विप/जॉब वर्क(गोदाम)/2026-27 दिनांक: 20.08.2026

सत्र 2026-27 के लिए गोदामों में जॉब वर्क के लिए निविदा सूचना

भारतीय कपास निगम लिमिटेड, शाखा कार्यालय महबूबनगर प्रतिष्ठित जॉब वर्क ठेकेदारों से पूर्ण बंधित रुई की गाँठे को गोदाम मे कैरीइंग, डी-स्टैकिंग, वजन करना , नमूना काटने आदि से संबंधित विभिन्न कार्यों को करने हेतु और विविध वस्तुएं जैसे की विभिन्न गोदामों में तिरपाल, ग्रे कपड़ा, जूट सुतली और लिंट बौरास के कार्य की हैंडलिंग करने हेतु तेलंगाना राज्य के विभिन्न गोदाम स्थलों के लिए मुहरबंद निविदाएं आमंत्रित करता है ।

नियम एवं शर्तों के साथ निर्धारित निविदा फॉर्म शाखा कार्यालय-महबूबनगर से किसी भी कार्य दिवस में **118/- रुपये(एक सौ अठारह रुपये मात्र) जीएसटी सहित के भुगतान पर 10-09-2026 को पूर्वाह्न 10:30 बजे तक** प्राप्त किया जा सकता है और यह सीसीआई की वेबसाइट :http://www.cotcorp.org.in और सरकारी पोर्टल http://www.eprocure.gov.in पर भी उपलब्ध है । डाउनलोड की गई निविदाओं के साथ रु .118/, का डीडी/पे ऑर्डर जोकि "द कॉटन कॉरपोरेशन ऑफ इंडिया लिमिटेड, महबूबनगर में देय, होना चाहिए या निविदा शुल्क का भुगतान इलेक्ट्रॉनिक फंड ट्रांसफर / भुगतान के डिजिटल मोड जैसे BHIM, UPI (UPI / BHIM-UPI QR कोड) और RTGS / NEFT द्वारा किया जाना चाहिए। इलेक्ट्रॉनिक फंड ट्रांसफर केवल वसूली की पुष्टि के अधीन ही मान्य होगा। खाते का विवरण इस प्रकार है:

Bank Name : Bank of Baroda
Branch Name : Mahabubnagar
Account No. : 51920500002314
IFSC Code : BARB0MAHABU (Note: IFSC code fifth digit is "Zero")

सभी पहलुओं से विधिवत रूप से भरा हुआ टेंडर फॉर्म **प्रत्येक गोदाम स्थान (जोकि निविदा नियम और शर्तें के क्रम संख्या 33 की गोदाम स्थलों की सूची अनुसार) के लिए अलग-अलग Rs. 50,000/- की ई.एम.डी.** के डीडी/पे ऑर्डर या इलेक्ट्रॉनिक फंड ट्रांसफर/डिजिटल मोड ऑफ पेमेंट जैसे BHIM, UPI (UPI / BHIM-UPI QR कोड) और RTGS / NEFT के साथ, सीलबंद लिफाफे में "कपास फसल वर्ष – 2026-27 के लिए गोदाम में जॉब-वर्क के लिए निविदा" अंकित करते हुए उप महा प्रबंधक को संबोधित, उपरोक्त पते पर **10.09.2026 को सुबह 11.00 बजे या उससे पहले** पहुँचना अनिवार्य है ।

निर्धारित समय के भीतर प्राप्त निविदाएं की **तकनिकी निविदाएं उसी दिन सुबह 11.30 बजे** उन निविदाकारों की उपस्थिति में खोली जाएंगी, जो उपस्थित रहना चाहते हैं । तकनीकी रूप से योग्य निविदाओं की **वित्तीय निविदाएं उसी दिन यानि 10-09-2026 को दोपहर 4.00 बजे** उन निविदाकारों की उपस्थिति में खोली जाएँगी जो वहां उपस्थित रहना चाहते हैं ।

MSEs (Micro &Small Enterprises) के तहत आनेवाली और MSE authorities के साथ पंजीकृत फर्मों को तकनीकी बीड के साथ वैध MSE पंजीकृत प्रमाणपत्र प्रस्तुत करने पर निविदा शुल्क (tender fees) और ईएमडी (EMD) से छूट प्रदान की जायेगी। MSE प्रमाणपत्र निविदा के कार्य की प्रकृति के अनुरूप होना चाहिए । **MSEs (Micro & Small Enterprises) फर्मों को वैध MSE पंजीकृत प्रमाणपत्र प्रस्तुत करने पर निविदा शुल्क और ईएमडी से छूट दी गई है। एमएसई प्रमाणपत्र निविदा के कार्य की प्रकृति के अनुरूप होना चाहिए।**

(उप महा प्रबंधक)

Seal & Signature of Authorized Signatory:_____

भारतीय कपास निगम लिमिटेड

THE COTTON CORPORATION OF INDIA LIMITED

एक मिनी रत्न कंपनी (भारत सरकार का उपक्रम, वस्त्र मंत्रलय के अंर्तगत)

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Website: www.cotcorp.org.in E-Mail: mahabubnagar@cotcorp.com

GST NO.: 36AAACT4053B4ZQ CIN : U51490MH1970GOI014733

No.:CCI/MBNR/MKTG/JOB WORK (GODOWNS)/2026-27/ **DT: 20.08.2026**

TENDER NOTICE FOR JOB WORK AT GODOWNS FOR THE SEASON 2026-27

The Cotton Corporation of India Ltd., Branch Office Mahabubnagar invites sealed Tenders from reputed Job Work Contractors for handling various works relating to Fully Pressed Cotton Bales like Carrying, De-stacking, Weighment, Sample cutting etc. and for handling the miscellaneous items like Tarpaulins, Grey cloth, Jute Twine and Lint boundaries in various godown location in Telangana State.

The prescribed tender forms along with the terms & conditions can be obtained from the Branch Office during working hours on any working day, on payment of Rs.118/- (Rupees One Hundred and Eighteen only) including GST up to 10.30 Hrs. on 10-09-2026 and the same is also available at CCI's website: https://www.cotcorp.org.in and Government portal https://www.eprocure.gov.in. Downloaded tenders should be accompanied with Rs. 118/-, DD/Pay Order in favour of "The Cotton Corporation of India Ltd., Payable at Mahabubnagar or by Electronic Fund Transfer/Digital mode of payment such as BHIM, UPI and RTGS/NEFT. Electronic Fund transfer will be valid subject to confirmation of realization. Account details are as under:

Bank Name : Bank of Baroda
Branch Name : Mahabubnagar
Account No. : 51920500002314
IFSC Code : BARB0MAHABU (Note: IFSC code fifth digit is "Zero")

The tender form duly completed in all aspects along with DD/Pay order or by Electronic Fund Transfer/Digital mode of payment such as BHIM, UPI and RTGS/NEFT, for Rs.50,000/- towards E.M.D. for each godown location separately as per the serially listed godown location in tender terms & conditions under clause no.33 should be submitted in sealed cover superscribed as "**Tender for Job Work Contract at Godowns for cotton season 2026-27"** addressed to the Dy. General Manager, should reach to the above address on or before **10-09-2026 upto 11.00 Hrs**.

The technical bid of the sealed tenders received within the stipulated time shall be opened on the same day i.e., on **10-09-2026 at 11.30 HRS**. in the presence of tenderers who may wish to remain present. Financial bids of the Technically qualified tenders will be opened on same day i.e., on **10-09-2026 at 16.00 HRS**, in the presence of tenderers who may wish to present. MSEs (Micro & Small Enterprises) registered with MSEs (Micro & Small Enterprises) authorities and start-up firms are exempted from tender fees and EMD on production of valid latest registration certificate. The MSE certificate should be relevant to nature of work of tender.

Dy. General Manager

Seal & Signature of Authorized Signatory:_____

TECHNICAL-BID

(On the Letter Head of the Tenderer)

Date: _____

To

Dy. General Manager

The Cotton Corporation of India Ltd.,

Branch Office, Mahabubnagar.

Subject : Submission of Technical Bid for "Tender for Job-Work at Godowns".

Dear Sir

With reference to your Tender no. **CCI/MBNR/MKTG/JOB WORK (GODOWNS)/2026-27** dated 20.08.2026, I/ we, having examined the Tender Documents and understood their contents, hereby submit my/ our Technical Bid for Job work at Godowns for the Cotton Season 2026-27. The Technical Bid is unconditional and unqualified. We submit our details as under:

Sr No.	Particulars		Details
1.	Name and full postal Address of the Job Contractor with Telephone Number & Mobile No. Email Address	:	…… …… …… ……
2.	Fathers Name (If Individual)	:	
3.	**Name of District / Districts location /s for which tender is submitted**		**a)No. of Districts:_____(Count)** b) District Name/s:
4.	PAN No. (copy of PAN should be enclosed)	:	……
5.	GST No. (copy of GST registration Certificate should be enclosed)	:	……
6.	Details of Provident Fund Code No. (Copy of Certificate from Competent Authority to be enclosed)		……
7.	Name of the Owner/ proprietor/ Partners/ Director with Permanent address and Mobile Number	:	…… ……

Seal & Signature of Authorized Signatory:_____

8.	In case the tenderer being Partnership Firm or a Company, attach Partnership Deed or Certificate of Incorporation	:	…… ……
9.	Name and address of the local person responsible to contact with telephone no.	:	…… ……
10.	Permanent Address with tel. no.		
11.	Whether the contractor is registered as MSE, (If yes please attach self-attested copy of the valid certificate)	:	Yes / No
12.	If MSE under SC/ ST category (If yes please attach self-attested copy of the valid certificate)	:	Yes / No
13.	If MSE is under women entrepreneur category (If yes please attach self-attested copy of the valid certificate)	:	Yes / No
14.	Whether the contractor is under startup category (If yes please attach self-attested copy of the valid certificate)	:	Yes / No
15.	Yearly turnover of the organization during last 3 years (year wise) ending on 31.03.2025 [Enclose copies of Audited balance sheet, profit& loss statement / Certified Balance Sheet, profit& loss statement (by Chartered Accountant) for the years 2022-23, 2023-24 and 2024-25.]	:	FY 2022-23: ₹……. FY 2023-24: ₹……. FY 2024-25: ₹……. Average: ₹……..
16.	Details of Earnest Money Deposit (E.M.D) of Rs. 50,000/- paid for each Pressing Location **(Cheques not accepted)**	:	Instrument No.(DD/P.O of Nationalized Bank/Scheduled Bank)) /RTGS/NEFT/UTR No. /Unique No. / Transaction Number::_____ Date: _____ Name of Bank:_____ Amount:_____ **Attach Copy/Receipt of the above Transaction**
17.	Details of Tender Fee (Rs. 118/-) (If downloaded from website)	:	Instrument No.(DD/P.O of Nationalized Bank/Scheduled Bank)) /RTGS/NEFT/UTR No. /Unique No. /

Seal & Signature of Authorized Signatory:_____

			Transaction Number _____ Date: _____ Name of Bank:_____ Amount:_____ **Attach Copy/Receipt of the above Transaction**
18.	Details of Bank Account of the Bidder: Name of the Account Holder Account No. Name of the Bank Branch &IFSC Code	: 	

1. I/ We acknowledge that the Corporation shall be relying on the information provided in the Technical Bid for selection. I/ we certify that all information provided herein is true and correct.
2. I/ We declare that, I/ We have examined and have no reservations to the Tender Documents, including any clarifications and/ or Addendum issued by the Corporation.
3. I/ We agree and understand that the Bid is subject to the provisions of the Tender Documents. In no case shall I/ we have any claim or right of whatsoever nature if the Scope of Work is not awarded to me/ us or my/ our Bid is not opened or rejected.
4. I/ We agree and undertake to abide by all the terms and conditions of the Tender as mentioned in Annexure- A attached herewith.
5. I/We hereby declare that tender documents have been downloaded from CCI website www.cotcorp.org.in /www.eprocure.gov.in and it is submitted in original without any alterations/modifications/deletions/additions.
6. I/we hereby agree that, in case any particulars are not furnished in the form the application is liable to be rejected. Further the corporation will be at liberty to cancel the tenders submitted and call fresh Tenders and the party will have no right of any nature to dispute or raise any objection to the said facts.

Signature and seal of tenderer

Name

Capacity /authority to sign

Full address:

Encl:

1. Annexure- A
2. Annexure- B
3. Annexure- C

Seal & Signature of Authorized Signatory:_____

TERMS AND CONDITIONS TO THE TENDER NOTICE FOR JOB WORK AT GODOWNS FOR THE COTTON SEASON 2026-27

1. The last date of submission of the tender to this Office is 11.00 HRS on 10-09-2026.

   a) The date of opening Technical bid-I of the tender is on **10-09-2026 at 11.30** HRS
   b) The **Sealed Financial Bid of the Technically qualified Tenders shall be opened on the same day i.e., on 10-09-2026 at 16.00 HRS** in presence of the tenderers who may wish to present.

2. Tenders should be submitted in the prescribed format in form of "Bid-I and Bid-II". The Job contractors should submit these two bids in separate sealed envelopes duly marked as "Bid-I (Technical) or Bid-II (Financial)" and then place the two sealed envelopes into one envelop duly sealed and super scribed as "**Job work contract in Godowns for cotton season 2026-27"**.

   Bid–I (Technical) should be submitted along with EMD, tender fee, signed terms & conditions & all other documents desired as per tender.

   Bid –II (Financial) should contain only financial bid. For Each godown location applied, separate Bid-II (Financial) is to be enclosed.

3. The Job contractor should submit only one technical bid irrespective of number of Godown location for which tender is submitted. However, separate Financial bids should be submitted for each godown location in tender terms & conditions under clause no. 33.

4. All columns in the tender form should be filled in clearly and legibly. Tender form found as incomplete in any respect, is liable to be rejected.

5. **The Technical Bid and Financial Bid should be submitted strictly as per format given in the Tender Document. Bid submitted in other than above format will be disqualified.**

6. **In case if more than one bidder has quoted same rate i.e. more than one L1 tenderer is there, then sealed quotations will be taken on the spot from the tenderers who are present at opening of tenders and L1 rates will be finalized on the spot.**

7. The Contractor having legal dispute continuing /pending with the Cotton Corporation of India Ltd as well due payable by the Contractor is not eligible to participate.

8. Contractor has to pay Rs. 50,000/- towards EMD for each each godown location in tender terms & conditions under clause no. 33 along with the tender by way of Demand Draft/Pay Order of any Nationalized/Scheduled Bank drawn in favour of The Cotton Corporation of India Ltd., payable at "Mahabubnagar", or the EMD of Rs. 50,000/- for each godown/centre may be paid through Electronic Fund Transfer/Digital mode of payment such as UPI/BHIM-UPI QR Code and RTGS/NEFT. Electronic Fund Transfer shall be considered valid subject to confirmation of realization. The successful bidder shall deposit Security Deposit of Rs. 50,000/- for each godown/centre separately at the Branch Office within 10 days from the date of issuance of the Work Order through Demand Draft/Online Payment alternatively the EMD paid by the successful bidder at the time of submission of tender can also be converted into Security Deposit.

   However, eligible MSE bidders shall be exempted from payment of EMD as well as from deposit. of such Security Deposit of Rs.50,000/- on submission of a valid MSE Registration Certificate. No interest shall be paid on the EMD/Security Deposit. The EMD/Security Deposit may be released after satisfactory completion of work by the Job Work Contractor or on expiry of the contract and satisfactory completion of the service, whichever is earlier.

Seal & Signature of Authorized Signatory:_____

9. Old/Previous year's EMD/Security Deposit will not be adjusted for this Tender.

10. For Making Online payments bidders can deposit amount in below bank account details.

    Bank Name : Bank of Baroda

    Branch Name : Mahabubnagar

    Account Number : 51920500002314

    IFSC Code : BARB0MAHABU (Note: IFSC code fifth digit is "Zero")

11. The Contractor shall abide by all terms & conditions prescribed by the Cotton Corporation of India Ltd. The Contractor also agree to abide by all Rules, Acts, Provisions for employing labourers to do the work related to FP bales as per Minimum Wages Act, Provision of Provident Fund Act, Payment of wages Act, provisions relating to employing children & women, workmen compensation Act, Bonus Act, Shops and Establishment Act, Factories Act and all other rules and acts not specified hereunto. Violation of any such rules will invoke penal action on the contractor as per laws.

12. The applicant must have P.F Code No, PAN No and GST No. The certified copies of all the Certificates must be attached with Technical Bid.

13. The Contractor has to submit the certified copy of the Challan to CCI every Month, establishing payment of P.F deposited with P.F Department. In case of non-payment / less payment of P.F, the contractor will be wholly responsible for all liabilities due to P.F Dept.

14. The rates once finalized will be inclusive of any probable increase that may be made by the Government in Minimum wages Act and contractor shall not demand any proportionate increase or revision in the finalized rates till the period under the agreement is completed.

15. Other things being equal and meeting the requirements of the Corporation, preference will be given to tenderer who has quoted the lowest Job work rates. However, rates shall not be the sole criteria for appointment of contractors and other factors like quality of work by the contractor and having clean track record and no pending disputes with CCI and past performance etc., shall also be considered

16. Corporation will consider appointing such contractors those who have required infrastructure.

17. The Job Work Contractor will raise bill and forward it through concerned Godown Incharge to Branch Office on monthly basis latest by 5th of every month along with all supporting documents, P.F. Challan etc. duly acknowledged by Center Incharge/Godown Incharge. The Job work Contractor should submit the Bills to B.O., for the month of March 2027 is to be submitted by 7TH April 2027. Bill of financial year 2026-27 received after 7**TH April 2027**, may not be considered by Branch Office for payment.

18. The bills submitted by the party as mentioned in Point No.17 shall be processed by the Corporation at the earliest and the payment against the same shall be released within maximum period of 45 days from the date of receipt of bill after making deductions towards TDS,TDS on GST, 10% security deposit etc.. The security deposit may be released at the end of the season/contracted period on satisfactory completion of work by JOB WORK CONTRACTOR or on expiry of contract and satisfactory completion of service whichever is earlier. However no interest will be paid on such security deposit. Satisfactory completion certificate to be obtained from concerned Godown-in-charge.

19. The payment will be made through e-payment (RTGS/NEFT etc.)

Seal & Signature of Authorized Signatory:_____

20. The rates once finalized shall be valid till **30-09-2027.** and in case of necessity the Corporation may extend the contract period by 3 months with same rate and Terms and Conditions which is agreed by the Job Work contractors.

21. The Job work contractor shall compensate the corporation in the event of any delay in work on account of insufficient number of labourers supplied by the contractor. In this regard, the decision of the Godown-in-charge shall be final & binding on the contractor.

22. In case of any dispute on any term's interpretation etc. the decision of the Dy. General Manager, CCI Ltd., Mahabubnagar shall be final and binding on both the parties.

23. The rates quoted by the party should be inclusive of all levies, charges, taxes etc. but excluding GST.

24. The applicable statutory deductions, such as Income Tax, GST TDS, and TDS surcharges, will be deducted from the bills at the prevailing rates as prescribed by the Income Tax Act and the GST Act 2017.

25. The contractor will ensure proper safety of the goods/stock of Corporation. The contractor shall undertake to compensate the corporation for any loss arising out of wilful act of the contractor/labours or cause any kind of damage to the corporation's property. Also, contractor will be penalized for any kind of mishandling of Corporation's stock resulting in damage to quality/packing as determined by Corporation

26. The contractor shall obtain worker's Insurance policy with the Insurance Company and pay the premium and shall not claim any amount from the Corporation. The contractor shall pay compensation if any in case of accidents and Corporation will not be responsible.

27. In case of any legal suit filed against the Corporation by any workmen, the Corporation is authorized to recover the loss/expenses if any from the contractor.

28. Whenever the labour department demands to furnish the records or documents pertaining to labourers, the contractor shall produce the same to their best satisfaction.

29. The Loss sustained by the Corporation due to the negligence / non supply of labour by the concerned contractor, Corporation shall carry out the work through other contractor and loss if any suffered by the Corporation shall be recovered from the bills / EMD's / Security Deposits of original contractor. **Such contractor shall be debarred for doing business with Corporation for the next two cotton seasons.**

30. The job Contractor shall charge the same rate as finalized in tender for loading of bales from cotton buyers to whom the cotton bales were sold by CCI at the time of loading of bales. The Job Contractor has no right to enhance the said rates under any circumstances.

31. **The job Contractor shall ensure to provide sweeper as and when required by CCI for cleanliness of godown. The job contractor shall ensure that godown is cleaned after loading/sample cutting/unloading etc. work.**

32. Eligibility criteria for qualify: -

    i. a) The tenderer should make payment of requisite amount of tender fees.
       b) The tenderer should make payment of EMD for each district,

    as per tender terms by way of of DD/pay order of any nationalized/scheduled bank drawn in favour of The Cotton Corporation of India Ltd, Payable at **Mahabubnagar** or by way of Electronic Fund Transfer /Digital mode of payment through UPI/BHIM-UPI QR Code / RTGS / NEFT. The Electronic

Seal & Signature of Authorized Signatory:_____

Fund transfer will be considered as valid on submission of proof of payment with tender and subject to confirmation of its' realization in bank. MSE bidders are exempted from EMD on production of valid MSE Registration certificate.

ii. The tenderer must have Provident fund Number allotted by P.F. department.(Copy of same should be enclosed with tender document).

iii. The tenderer must have PAN allotted by Income tax department. (Copy of same should be enclosed with tender document).

iv. The Tenderer/bidder has paid tender fees of Rs 118 /- except in case of MSE and startup bidders.

v. The bidder should have a minimum average annual turnover of **Rs. 5.00 Lakh** for the last three years (as on 31-03-2025). Audited / Certified Balance Sheet and Profit & Loss Statement (by Chartered Accountant) for the FINANCIAL years 2022-23,2023-24 and 2024-25 establishing turnover criteria should be submitted.

vi. The tenderer must have GST No. (Copy of GST registration Certificate should be enclosed).

33. The name of the proposed godowns is as under:

Sr. No.	**PARTICULARS OF EXISTING & PROPOSED GODOWN**
	CWC /SWC GODOWN
1	CWC/SWC GODOWN LOCATED AT MAHABUBNAGAR DISTRICT
2	CWC/SWC GODOWN LOCATED AT JOGULAMBA GADWAL DISTRICT
3	CWC (Chityal) /SWC GODOWN LOCATED AT NALGONDA DISTRICT
4	CWC/SWC GODOWN LOCATED AT YADADRI BHONGIR DISTRICT
5	CWC/SWC GODOWN LOCATED AT MEDAK DISTRICT
6	CWC/SWC GODOWN LOCATED AT JANAGAON DISTRICT
7	CWC (Nampally / Sanathnagar/Kukatapally)/ SWC GODOWN LOCATED AT HYDERABAD DISTRICT
8	CWC/SWC GODOWN LOCATED AT SIDDIPET DISTRICT
9	CWC/SWC GODOWN LOCATED AT SURYAPET DISTRICT
10	CWC/SWC GODOWN LOCATED AT NIZAMABAD DISTRICT
11	CWC/SWC GODOWN LOCATED AT KARIMNAGAR DISTRICT
12	CWC/SWC GODOWN LOCATED AT PEDDAPALLI DISTRICT
	AMC/INSTITUTIONAL/PRIVATE OR ANY OTHER GODOWN
1	ALL AMC/INSTITUTIONAL/PRIVATE OR ANY OTHER GODOWN HIRED BY CWC/CCI/SWC IN MAHABUBNAGAR DISTRICT
2	ALL AMC/INSTITUTIONAL/PRIVATE OR ANY OTHER GODOWN HIRED BY CWC/CCI/SWC IN JOGULAMBA GADWAL DISTRICT
3	ALL AMC/INSTITUTIONAL/PRIVATE OR ANY OTHER GODOWN HIRED BY CWC/CCI/SWC IN NAGARKARNOOL DISTRICT
4	ALL AMC/INSTITUTIONAL/PRIVATE OR ANY OTHER GODOWN HIRED BY CWC/CCI/SWC IN NALGONDA DISTRICT
5	ALL AMC/INSTITUTIONAL/PRIVATE OR ANY OTHER GODOWN HIRED BY CWC/CCI/SWC IN NARAYANPET DISTRICT
6	ALL AMC/INSTITUTIONAL/PRIVATE OR ANY OTHER GODOWN HIRED BY CWC/CCI/SWC IN RANGAREDDY DISTRICT
7	ALL AMC/INSTITUTIONAL/PRIVATE OR ANY OTHER GODOWN HIRED BY CWC/CCI/SWC IN YADADRI BHONGIR DISTRICT
8	ALL AMC/INSTITUTIONAL/PRIVATE OR ANY OTHER GODOWN HIRED BY CWC/CCI/SWC IN VIKARABAD DISTRICT
9	ALL AMC/INSTITUTIONAL/PRIVATE O R ANY OTHER GODOWN HIRED BY CWC/CCI/SWC IN MEDAK DISTRICT
10	ALL AMC/INSTITUTIONAL/PRIVATE O R ANY OTHER GODOWN HIRED BY CWC/CCI/SWC IN MEDCHAL DISTRICT
11	ALL AMC/INSTITUTIONAL/PRIVATE O R ANY OTHER GODOWN HIRED BY CWC/CCI/SWC IN JANAGAON DISTRICT
12	ALL AMC/INSTITUTIONAL/PRIVATE O R ANY OTHER GODOWN HIRED BY CWC/CCI/SWC IN WANAPRATHI DISTRICT
13	ALL AMC/INSTITUTIONAL/PRIVATE O R ANY OTHER GODOWN HIRED BY CWC/CCI/SWC HYDERABAD DISTRICT
14	ALL AMC/INSTITUTIONAL/PRIVATE OR ANY OTHER GODOWN HIRED BY CWC/CCI/SWC IN SURYAPET DISTRICT
15	ALL AMC/INSTITUTIONAL/PRIVATE OR ANY OTHER GODOWN HIRED BY CWC/CCI/SWC IN SANGAREDDY DISTRICT

Seal & Signature of Authorized Signatory:_____

16	ALL AMC/INSTITUTIONAL/PRIVATE OR ANY OTHER GODOWN HIRED BY CWC/CCI/SWC IN SIDDIPET DISTRICT
17	ALL AMC/INSTITUTIONAL/PRIVATE OR ANY OTHER GODOWN HIRED BY CWC/CCI/SWC IN KAMAREDDY DISTRICT
18	ALL AMC/INSTITUTIONAL/PRIVATE OR ANY OTHER GODOWN HIRED BY CWC/CCI/SWC IN JAGTIAL DISTRICT
19	ALL AMC/INSTITUTIONAL/PRIVATE OR ANY OTHER GODOWN HIRED BY CWC/CCI/SWC IN NIZAMABAD DISTRICT
20	ALL AMC/INSTITUTIONAL/PRIVATE OR ANY OTHER GODOWN HIRED BY CWC/CCI/SWC IN KHAMMAM DISTRICT
21	ALL AMC/INSTITUTIONAL/PRIVATE OR ANY OTHER GODOWN HIRED BY CWC/CCI/SWC IN PEDDAPALLI DISTRICT
22	ALL AMC/INSTITUTIONAL/PRIVATE OR ANY OTHER GODOWN HIRED BY CWC/CCI/SWC IN KARIMNAGAR DISTRICT
23	ALL AMC/INSTITUTIONAL/PRIVATE OR ANY OTHER GODOWN HIRED BY CWC/CCI/SWC IN NIRMAL DISTRICT

34. Corporation reserves its right to engage any number of contractors in one / all the Godowns depending upon the volume of work.

35. The successful contractor will have to enter into an agreement before start of the work in the attached format.

36. If any dispute arises this contract will have jurisdiction of Mahabubnagar only.

37. In case of any dispute arises out of this contract, will be referred to an Arbitrator (not an Employee of the Corporation) whose appointment will be made by the Dy. General Manager, Mahabubnagar. The dispute shall be governed by Arbitration and Conciliation Act 1996. The decision is binding on both the parities.

38. Mere submission of the tender form does not entitle any Job contractor to be engaged by the Corporation. The Corporation reserves the right to accept or reject any tender without assigning any reason thereof.

39. In case the tenderer has any query about the tender/bid terms and conditions and/or tender/bid process, he may seek clarification from the Branch office Mahabubnagar. Further, in case tender/bid is rejected tenderer may seek the reasons for rejection from Branch Office Mahabubnagar.

40. Job contractor should ensure the availability of adequate laborers as per requirement and the work should be completed on time.

41. The Job work Contractor shall ensure to provide adequate trollies for stacking & destacking of bales at all godowns hired by Corporation

42. In case the L1 tenderer refuses to work at the rates quoted by him, such Job work tenderer shall be debarred for the next 2 cotton seasons.

43. **If any tenderer quotes Zero/NIL charges consideration, the tender bid shall be treated as unresponsive and will not be considered.**

44. **The rates quoted will be considered upto two decimal places only. If quoted rate contains more than two decimal places then first two decimal places only will be considered and further digits after 2 decimal places will be ignored.**

45. **Tenders received after the due date and time will not be considered.**

46. **Tenderers shall fill in all the required particulars in the blank space provided for this purpose in the tender documents and also sign & stamp in each and every page of the tender document before submitting tender.**

47. **No alterations or additions are to be made by the bidders to the tender document.**

Seal & Signature of Authorized Signatory:_____

48. **CCI is registered on RXIL TReDS platform. Hence, MSME units can alternatively use this platform as the transaction settlement for payment of the supplies."**

49. **Any addendum/corrigendum as well as clarification thus issued shall be a part of the tender documents and it will be assumed that the information contained in the amendment would have been taken into account by the tenderer in its tender submission.**

50. **The contractor should submit copy of PF challans and ECR (monthly return) for previous month along with Bill.**

51. **The minimum age of the labour employed shall not be below 18 years.**

Seal & Signature of the Job Contractor.

Seal & Signature of Authorized Signatory:_____

Annexure-B

DECLARATION

I/We hereby confirm that the above clauses have been read and noted and we agree to abide by all the above Terms and Conditions.

Place: Signature: _____
Date:

Name & Seal of the contractor: _____
Address Stamp

Witness:

Signature of Witness 1	**Name of the Witness:** **Aadhar No. (Copy to be enclosed):** **Full Address:** **Mobile No :**
Signature of Witness 2	**Name of the Witness:** **Aadhar No. (Copy to be enclosed):** **Full Address:** **Mobile No :**

Seal & Signature of Authorized Signatory:_____

Checklist for Tenderers:

S.No.	Details	Yes/No
1	a) Whether the tenderer enclosed demand draft of requisite amount of Rs 50,000/- or made Online Payment b) Whether the tenderer enclosed demand draft of requisite amount of Rs. 118/- or made Online Payment	Yes/No Yes/No
2	Whether the tenderer enclosed xerox Copy of Provident fund Number allotted by P.F. department.	Yes/No
3	Whether xerox copy of PAN enclosed (Name of job contractor/firm and name on PAN should match)	Yes/No
4	Whether xerox copy of GST No enclosed (Name of job contractor/firm and name on GST Should match)	Yes/No
5	Whether xerox copy of Latest valid MSE Registration Certificate enclosed, if registered	Yes/No
6	Whether certified copy of audited balance sheet and Profit & Loss statement by Chartered Accountant for the financial years 2022-23, 2023-24 & 2024-25 has been attached.	Yes/No

Seal & Signature of Authorized Signatory:_____

FINANCIAL BID

(the Letter Head of the Party)

TENDER FORM FOR JOB WORK AT GODOWN FOR COTTON SEASON 2026-27

From: ----------

To
The Dy. General Manager,
The Cotton Corporation of India Ltd.,
Mahabubnagar.

Dear Sir/Madam,

Sub: Submission of Financial Bid/s for Tender for Job work at Godowns- reg.

1. With reference to your tender dated **tender dated 20-08-2026**, I/ we, having examined the Tender Documents and understood their contents, hereby submit my/ our Financial Bid for the same. The Financial Bid is unconditional.
2. I/ We hereby quote as under: -

Name of the Godown Location: _____

(As per tender terms & conditions under clause no. 33)

S.No.	Description of work	Unit	Quoted Rate per unit In Rs. inclusive of all expenses but Excluding GST	Weightage for each work
(i)	**Bales de-stacking charges**	Per bale		42
(ii)	**Rolling of bales at the time of delivery**	Per bale		42
(iii)	**Bales weighment charges**	Per bale		1
(iv)	**Sample cutting charges**	Per bale		3
(v)	**Unloading from truck or trolley and stacking of tarpaulins (including rolling)/ destacking and loading of tarpaulins in to truck or trolley (including rolling)**	Per Tarpaulin		1
(vi)	**Unloading from truck or trolley and stacking of grey cloth bales (including rolling)/ destacking and loading of grey cloth bales in to truck or trolley (including rolling)**	Per grey cloth bale		1
(vii)	**Loading charges for FP Bales to Container Truck (For Exports)**	Per bale		5
(viii)	**Loading charges for FP Bales to CCI/CCI Buyer**	Per bale		5

Seal & Signature of Authorized Signatory:_____

N.B.:- For Each Godown location applied, separate Bid-II (Financial) is to be enclosed. For example, if 4 godowns are applied as per Annexure-A, then 1 technical bid and 4 Separate Financial Bids should be submitted.

Note:- L1 will be decided on the basis of weighted average of all the above rates.

1. In case of point No. iii, if the bales are weighed in weighbridge then the bale weighment charges will not be given.
2. **Rate should be mentioned for all the above items i.e. (i) to (viii), if rates are not quoted for one or more items or if any tenderer quotes Zero/Nil, then the tender bid will be treated as unresponsive & the bid will not be considered.**
3. **The quoted rates will be accepted upto two decimals and the rest will be ignored.**

(For Calculation of L1 rate quoted for sample cutting charges will be divided by 50, and then weighted average rate will be calculated.)

4. The above rates are inclusive of all expenses but excluding GST.

I agree to all the terms and conditions appended to the tender and declare to abide by the same. As provided in the terms, I shall sign the written agreement for execution of all job work assigned to me by the Corporation.

Date:
Place:

Signature:_____

Name of the Contractor:_____

Phone No:_____

Address Stamp:

Seal & Signature of Authorized Signatory:_____

AGREEMENT FOR JOB WORK CONTRACTORS AT GODOWNS FOR COTTON SEASON 2026-27

An agreement made at_____on this _____ day of _____ 20_____-between the Cotton Corporation of India Limited, a company registered under the companies act, 2013 having its registered office at , Mumbai 400 021 (herein after for brevity's sake, called the "Corporation" which expression shall unless repugnant to the context or meaning thereof include its successors and assigns) of the first part and a Proprietorship Firm / Partnership / Co-operative society M/s_____representated by it Proprietor/Partner _____job work contractor (herein after for brevity's sake called the " Job Work Contractor" which expression shall unless repugnant to the context or meaning thereof include its successors and assigns) of the second part and whereas the job work contractor has agreed to do the work of job work at godowns for the Corporation during the cotton season 2026-27(i.e., 01-10-2026 to 30-09-2027) on contract basis.

AND WHEREAS, the Job Work Contractor has offered to undertake the Job work at Godowns for the Corporation during the Cotton Season 2026-27.

AND WHEREAS, the Corporation has accepted the offer on the terms & conditions contained as follows: -

I/ We Shri/M/S_____ Job Work Contractor to do the job work, according to the specification and satisfaction of the Corporation at various Godowns nominated by the Cotton Corporation of India Ltd.,, Branch Office, Mahabubnagar. Our Provident Fund Code No. is _____ and Income Tax PAN No. is _____

Seal & Signature of Authorized Signatory:_____

TERMS & CONDITIONS:

1. The terms and conditions of Job work tender No. **CCI/MBNR/MKTG/JOB WORK (GODOWNS)/2026-27 Dated 20-08-2026** are integral part of this agreement and shall be read as part of this agreement except herein below or otherwise amended or modified.

2. **The rates for Job work are as under:**

S.No.	Description of work	Unit	Finalised Rates per unit In Rs.
(i)	**Bales de-stacking charges**	Per bale	
(ii)	**Rolling of bales at the time of delivery**	Per bale	
(iii)	**Bales weighment charges**	Per bale	
(iv)	**Sample cutting charges**	Per bale	
(v)	**Unloading from truck or trolley and stacking of tarpaulins (including rolling)/ destacking and loading of tarpaulins in to truck or trolley (including rolling)**	Per Tarpaulin	
(vi)	**Unloading from truck or trolley and stacking of grey cloth bales (including rolling)/ destacking and loading of grey cloth bales in to truck or trolley (including rolling)**	Per grey cloth bale	
(vii)	**Loading charges for FP Bales to Container Truck (For Exports)**	Per bale	
(viii)	**Loading charges for FP Bales to CCI/CCI Buyer**	Per bale	

3. The rates quoted by the party should inclusive of all levies, charges, taxes etc. but excluding GST.

4. I/We, the Job work contractor agree to the deduction of 10% from every bill submitted by us towards security deposit which will be released at the end of the season on completion of work, satisfactorily. **Completion certificate to be obtained from concerned Center Incharge/Godown Incharge of the Corporation. However, no interest will be paid on such security deposit.**

5. I/We, the Job work contractor also agree to abide by all terms & conditions mentioned in the **Tender No. CCI/MBNR/MKTG/JOB WORK (GODOWNS)/2026-27**; **Dtd.20-08-2026** by the Cotton Corporation of India Ltd,. I/We, the Job contractor also agree to abide by all Rules, Acts, Provisions including minimum Wages Act, Payment of Wages Act, Provisions relating to employing children and women, workmen compensation Act, Provident Fund Act, Bonus Act, Shops and Establishment Act, Factories Act and all other rules and acts not specified hereunto. for employing labourers to do the work of handling of bales and Misc. Items such as Tarpaulins, Lint boundaries, Grey cloth and Jute twin etc.,

6. I/We, the Job work contractor agree to submit the certified copy of the P.F. Challan to Corporation every Month, establishing the payment of P.F. deposited with P.F Department. In case of non-payment / less payment of P.F., I / We will be wholly responsible for all liabilities due to P.F Department.

7. I/We, the Job work contractor also give an undertaking that the Cotton Corporation of India Ltd., will not be responsible for non-payment of any dues directly to the laborers and we shall be held

Seal & Signature of Authorized Signatory:_____

responsible for making all legal and lawful payments to be made to the laborer and the rate mentioned above covers all such payments.

8. The rate quoted by us as per Annexure-1 enclosed for bales and Misc. Items such as tarpaulins, lint boundaries, Grey cloth and jute twin etc., handling work, **loading charges** entrusted by the Corporation is valid for a period of twelve months from **01-10-2026 to 30-09-2027**. In case of necessity, The Corporation may extend the contract period by 3 months with same rate and Terms and Conditions which is agreed by job work contractor.

9. I/We, the Job contractor will ensure the availability of adequate labourers as per requirement and the work should be completed on time.

10. I/We, the job work contractor agree to make arrangement of adequate Trolleys for stacking and de-stacking of bales at all godowns engaged by the Corporation.

11. I/We, the Job work contractor, agree to sign all the legal documents, contracts and undertakings as prescribed by the Corporation in support of contracts to be entered into with us for the work, for which the quotations are submitted. All expenses / fees to be paid to the Labour department/labour court for registration etc. will be borne by me/us.

12. I/We, the Job work contractor, undertake to compensate the Corporation, in case of any delay in handling work on account of insufficient number of labourers supplied by me to do the Job work and quality of work. In this regard the decision of Godown-in-charge, Corporation is final & binding on me/us.

13. I/We, the Job work contractor agree that the Corporation is no way concerned in case of any increase in labour wages or any such increase due to amendment of any Government acts and I/We, the Job Work Contractor shall not demand any proportionate increase or revision in the agreed rates till the completion of contract period mentioned in clause no. 2 of this agreement.

14. In case of dispute, on any terms interpretation etc. the decision of the Branch head, CCI, **Mahabubnagar** shall be final and binding on both the parties.

15. The applicable statutory deductions, such as Income Tax, GST TDS, and TDS Surcharges etc., will be deducted from the bills at the prevailing rates as prescribed by the Income Tax Act 1961 and the GST Act 2017 or any other ACT applicable.

16. **I**/We, the Job work contractor will ensure proper safety of the goods/stock of Corporation. The Job work Contractor shall compensate the Corporation for any loss arising out of willful act of the Job work contractor/ labours or cause any kind of damage to the Corporation's property. Also Job Work Contractor will be penalized for any kind of mishandling of Corporation's stock resulting in damage to quality/packing as determined by the Corporation.

17. I/We, the Job Work Contractor agree to take worker's insurance policy with the Insurance Company by paying premium and we shall not claim any amount on account of this from the Corporation. Corporation is in no way responsible for any accident, during the contract period and I / We, will also not claim any compensation for the same from the Corporation.

18. I / We, the job work contractor undertake to indemnify the Corporation that in case of any legal suit, filed against the Corporation by any workmen, the Corporation is authorized to recover the same from me/us.

19. I / We, the job work contractor undertake to compensate Corporation any fine / penalty if any imposed by the State Government authorities for non-compliance of provisions of labour Laws Act, factory, shops and establishment act, provident fund Act, Minimum wages Act, Work men

Seal & Signature of Authorized Signatory:_____

Compensation Act, Payment of Bonus Act, provisions relating to employing children and women etc.,. I/We the Job Work Contractor will be responsible for the same. Violation of any such rules will invoke penal action on the Job Work Contractor as per laws.

20. In case of loss sustained by the Corporation due to the negligence/non supply of labour by the concerned job work contractor, Corporation shall carry out the work through other job work contractor and loss if any suffered by the corporation shall be recovered from the bills/EMD/Security deposit of the original job work contractor. Such Job Work Contractor shall be debarred for doing business with Corporation for the next two cotton seasons.

21. Whenever labour department or any other Govt. Agencies demands to furnish the records or documents pertaining to labourers. I/We, undertake such responsibility to produce the same to the best satisfaction.

22. I/We, the job Contractor willl ensure to provide sweeper as and when required by CCI for cleanliness of godown. The job contractor shall ensure that godown is cleaned after loading/sample cutting/unloading etc. work.

23. ARBITRATION CLAUSE :

    1. This contract is subject to the Jurisdiction of B.O: Mahabubnagar at Mahabubnagar, in case of any dispute.

    2. Any dispute arises out of this agreement , will be referred to an Arbitrator (not an Employee of the Corporation) whose appointment will be made by the Branch Head, Mahabubnagar. The dispute shall be governed by Arbitration and Conciliation Act 1996. The decision of the Arbitrator will be binding on both the parties.

24. I / We, the Job contractor undertake to submit " Clearance Certificate" of all the dues payable to P.F. Department in the year end before claiming the security deposit from the Corporation, If required.

25. I / We the Job Work Contractor shall abide by terms and conditions mentioned above. If any Terms & Conditions violated by me/us, then the Corporation will have a right to cancel the contract after giving three days' notice and the Corporation will have the right to forfeit the security deposit & EMD lying with the Corporation.

26. The Corporation does not guarantee minimum work to the Job Work Contractor.

27. The **Job Work Contractor** shall ensure that all tax invoices are duly reported in GSTR-1 and the corresponding GST liability is discharged through GSTR-3B.

28. The contractor should submit copy of PF challans and ECR (monthly return) for previous month along with Bill.

29. Force Majeure Clause:
    1. Force Majeure" means unforeseeable, unavoidable events completely beyond a Contractor's control, strictly limited to acts of God, war, or nationwide riots. It explicitly excludes subcontractor defaults, labour shortages, price hikes, equipment failure, and economic hardship.

    2. Notice & Mitigation-The affected Contractor must notify the Corporation in writing within 48 hours of the event's start, proving its direct impact. The Contractor must immediately take all steps to mitigate the delay at its own expense. Failure to notify within 48 hours waives all rights to relief.

Seal & Signature of Authorized Signatory:_____

3. Effects & Contractor Termination-Performance obligations and payments for unperformed work are suspended during a verified event. The Corporation is not liable for any Contractor's costs resulting from the delay. If the Force Majeure continues for more than 30 days, the Corporation may terminate the Contract immediately without penalty, paying only for successfully completed and accepted work as deemed fit.

Place:

Date:

Signature of Job Work Contractor with seal

Witness:

Signature of Witness 1	**Name of the Witness:** **Aadhar No. (Copy to be enclosed):** **Full Address:** **Mobile No.**
Signature of Witness 2	**Name of the Witness:** **Aadhar No. (Copy to be enclosed):** **Full Address:** **Mobile No.**

Seal & Signature of Authorized Signatory:_____