GST: 36AAACT4053B3ZR

भारतीय कपास निगम लिमिटेड

एक मिनी रत्न कंपनी (भारत सरकार का उपक्रम – वस्त्र मंत्रालय के अंतर्गत)

THE COTTON CORPORATION OF INDIA LIMITED

A Mini Ratna Company (Government of India Undertaking - Ministry of Textiles)

शाखा कार्यालय: मंगलमूर्ति टावर, पहली मंजिल, सिनेमा रोड, आदिलाबाद - 504 001, तेलंगाना

Branch Office, Mangalmurthy Tower, 1st Floor, Cinema Road,
Adilabad – 504 001, Telangana.
Ph: 08732-226538/226708, E-mail: adilabad@cotcorp.com

क्रमांक: **CCI/ADB/Mktg./Job Work (Godown)/2026-27/** दिनांक: **21** अगस्त **2026**

कपास सीजन **2026-27** हेतु गोदामों में जॉब वर्क के लिए निविदा सूचना

भारतीय कपास निगम लिमिटेड, शाखा कार्यालय आदिलाबाद (तेलंगाना) द्वारा कपास सीजन 2026-27 के लिए प्रतिष्ठित जॉब वर्क ठेकेदारों से विभिन्न गोदामों में पूर्णतः प्रेस की गई कपास गांठों से संबंधित विभिन्न कार्यों, जैसे गांठों को ले जाना, डी-स्टैकिंग, वजन करना, नमूना काटना आदि तथा तिरपाल, ग्रे कपड़ा, जूट ट्वाइन एवं लिंट बाउंड्री से संबंधित विविध कार्यों के निष्पादन हेतु सीलबंद निविदाएँ आमंत्रित की जाती हैं। उक्त कार्य तेलंगाना राज्य के आदिलाबाद, कुमारम भीम (आसिफाबाद), जगतियाल, मंचेरियल, निर्मल, कामारेड्डी, निजामाबाद, मेडक, मेडचल, पेद्दापल्ली, संगारेड्डी, रंगारेड्डी एवं सिद्दीपेट जिलों में स्थित विभिन्न गोदामों में किया जाना है।

निविदा प्रपत्र नियम एवं शर्तों सहित शाखा कार्यालय, आदिलाबाद से किसी भी कार्य दिवस में कार्यालयीन समय के दौरान **₹118/-** (रुपये एक सौ अठारह मात्र), जीएसटी सहित, के भुगतान पर **11.09.2026** को प्रातः **10:30** बजे तक प्राप्त किया जा सकता है। निविदा प्रपत्र निगम की वेबसाइट **www.cotcorp.org.in** तथा **www.eprocure.gov.in** से भी डाउनलोड किया जा सकता है। डाउनलोड किए गए निविदा प्रपत्र के साथ **₹118/-** (जीएसटी सहित) का डिमांड ड्राफ्ट/पे-ऑर्डर **'The Cotton Corporation of India Ltd.'** के पक्ष में, आदिलाबाद में देय, संलग्न किया जाना चाहिए। निविदा शुल्क का भुगतान इलेक्ट्रॉनिक फंड ट्रांसफर/डिजिटल माध्यम, जैसे UPI/BHIM-UPI QR Code तथा RTGS/NEFT के माध्यम से भी किया जा सकता है। इलेक्ट्रॉनिक फंड ट्रांसफर द्वारा किया गया भुगतान राशि के प्राप्त/वसूल होने की पुष्टि के अधीन मान्य होगा। भुगतान हेतु बैंक विवरण निम्नानुसार हैं:

लाभार्थी का नाम: THE COTTON CORPORATION OF INDIA LIMITED, ADILABAD
बैंक का नाम: BANK OF BARODA
बैंक खाता संख्या: 52050200001480
बैंक **IFSC** कोड: BARB0ADILAB

सभी प्रकार से विधिवत पूर्ण किया हुआ निविदा प्रपत्र, डिमांड ड्राफ्ट/पे-ऑर्डर अथवा **₹50,000/-** की ईएमडी (**EMD**) के इलेक्ट्रॉनिक फंड ट्रांसफर/डिजिटल माध्यम जैसे BHIM, UPI (UPI/BHIM-UPI QR Code) तथा RTGS/NEFT द्वारा किए गए भुगतान के प्रमाण सहित, प्रत्येक जिले के गोदामों के लिए पृथक रूप से, निविदा नियम एवं शर्तों के खंड संख्या **31** में क्रमवार उल्लिखित गोदाम स्थानों के अनुसार, सीलबंद लिफाफे में प्रस्तुत किया जाना चाहिए। लिफाफे के ऊपर **"कपास सीजन 2026-27** हेतु गोदामों में जॉब वर्क अनुबंध के लिए निविदा" अंकित होना चाहिए तथा इसे शाखा प्रमुख के नाम संबोधित करते हुए उपर्युक्त पते पर दिनांक **11.09.2026** को प्रातः **11:30** बजे तक अथवा उससे पहले पहुँचना चाहिए।

निर्धारित समय के भीतर प्राप्त सीलबंद निविदाओं की तकनीकी बोली उसी दिन अर्थात **11.09.2026** को दोपहर **12:00** बजे उन निविदाकारों की उपस्थिति में खोली जाएगी, जो उपस्थित रहना चाहें। तकनीकी रूप से योग्य पाए गए निविदाकारों की वित्तीय बोलियाँ निविदा प्रपत्रों की जांच के पश्चात उसी दिन तुरंत खोली जाएंगी।

एमएसई (सूक्ष्म एवं लघु उद्यम) प्राधिकृत एमएसई प्राधिकारियों के साथ पंजीकृत उद्यम तथा स्टार्ट-अप बोलीदाता, वैध पंजीकरण प्रमाण-पत्र की प्रति तकनीकी बोली के साथ प्रस्तुत करने पर निविदा शुल्क एवं ईएमडी से छूट के पात्र होंगे। एमएसई प्रमाण-पत्र निविदा में वर्णित कार्य की प्रकृति से संबंधित होना चाहिए।

निगम को किसी भी निविदा को स्वीकार अथवा अस्वीकार करने का पूर्ण अधिकार सुरक्षित है। निविदा स्वीकार न किए जाने की स्थिति में, निविदाकार निविदा अस्वीकार किए जाने के कारणों के संबंध में निगम के शाखा कार्यालय से जानकारी प्राप्त कर सकता है।

शाखा प्रमुख

Seal & Signature of Authorized Signatory:_____

GST: 36AAACT4053B3ZR

भारतीय कपास निगम लिमिटेड
एक मिनी रत्न कंपनी (भारत सरकार का उपक्रम – वस्त्र मंत्रालय के अंतर्गत)
THE COTTON CORPORATION OF INDIA LIMITED
A Mini Ratna Company (Government of India Undertaking - Ministry of Textiles)
शाखा कार्यालय: मंगलमूर्ति टावर, पहली मंजिल, सिनेमा रोड, आदिलाबाद - 504 001, तेलंगाना
Branch Office, Mangalmurthy Tower, 1st Floor, Cinema Road,
Adilabad – 504 001, Telangana.
Ph: 08732-226538/226708, E-mail: adilabad@cotcorp.com

No. CCI/ADB/Mktg./Job Work (Godown)/2026-27/ 21st August 2026

TENDER NOTICE FOR JOB WORK AT GODOWNS FOR COTTON SEASON 2026-27

The Cotton Corporation of India Ltd., Branch Office Adilabad (TS) invites sealed Tenders for Cotton Season 2026-27 from reputed Job Work Contractors for handling various works relating to Fully Pressed Cotton Bales like Carrying, De-stacking, Weighment, Sample cutting etc. and for handling the miscellaneous items like Tarpaulins, Grey cloth, Jute Twine and Lint boundaries in various godowns located at Adilabad, Kumrambheem (Asifabad), Jagtiyal, Mancherial, Nirmal, Kamareddy, Nizamabad, Medak, Medchal, Peddapalli, Sangareddy, Rangareddy & Siddipet districts in Telangana State.

Tender form along with terms & conditions can be obtained from Branch Office Adilabad in any working days during working hours on payments of Rs.118/- (Rupees one Hundred and Eighteen only) (including GST) upto 10:30 am till 11.09.2026 and the same can also be downloaded from the website **www.cotcorp.org.in** and **www.eprocure.gov.in.** Downloaded tenderers should be accompanied with Rs.118/- (including GST) by way of DD/pay order in favour of " The Cotton Corporation of India Ltd." payable at Adilabad or tender fess should be paid by Electronic Fund Transfer/Digital mode of payment such as UPI/BHIM-UPI QR Code and RTGS/NEFT. Electronic Fund transfer will be valid subject to confirmation of realization. Bank details for payment are as given below:

Name of the Beneficiary: THE COTTON CORPORATION OF INDIA LIMITED, ADILABAD
Bank Name: BANK OF BARODA
Bank Account No.: 52050200001480
Bank IFSC Code: BARB0ADILAB

Tender form duly completed in all aspects along with DD/Pay order or by Electronic Fund Transfer/Digital mode of payment such as BHIM, UPI (UPI/BHIM-UPI QR Code) and RTGS/NEFT of Rs.50,000/- towards EMD for godowns in each district separately as per the serially listed godown location in tender terms & conditions under clause no.31 should be submitted in sealed cover super scribed as "**Tender for Job Work Contract at Godowns for cotton season 2026-27"** addressed to the Branch Head, should reach to the above address on or before 11:30 am on 11.09.2026.

The technical bid of the sealed tenders received within the stipulated time shall be opened on the same day i.e. 12:00 pm on 11.09.2026 in presence of the tenderers who may wish to remain present. Financial Bids of the technically qualified tenders will be opened immediately after scrutiny of the tender form on the same day. MSEs (Micro & Small Enterprises) registered with MSE authorities and start-up bidders are exempted from tender fees and EMD on production of valid registration certificate along with Technical bid. The MSE certificate should be relevant to nature of work of tender.

The Corporation reserves the right to accept/reject any tender. In case of non-acceptance of tender, the tenderer can seek information for the reason of non-acceptance from the branch office of the Corporation.

Branch Head

 Seal & Signature of Authorized Signatory:_____

TECHNICAL-BID

(On the Letter Head of the Tenderer)

Date: _____

To,

Branch Head,

The Cotton Corporation of India Ltd.,

Adilabad (TS).

Subject : Submission of Technical Bid for "Tender for Job-Work at Godowns".

Dear Sir

1. With reference to your Tender no. CCI/ADB/Mktg./Job Work (Godown)/2026-27 dated 21/08/2026, I/ we, having examined the Tender Documents and understood their contents, hereby submit my/ our Technical Bid for Job work at Godowns for the Cotton Season 2026-27. The Technical Bid is unconditional and unqualified. We submit our details as under:

Sl. No.	Particulars		Details
1.	Name and full postal address of the Job Contractor with Telephone Number/ & Email Address	:	
2.	Fathers Name (If Individual)	:	
3.	Name of the Godown/ Godowns for which tender is submitted (Please see clause no.31 of tender terms & conditions for proposed godown)		
4.	PAN No. (copy of PAN should be enclosed)	:	
5.	GST No. (copy of GST registration Certificate should be enclosed)	:	
6.	Details of Provident Fund Code No. (Copy of Certificate from Competent Authority to be enclosed)		
7.	Name of the Owner/ proprietor/ Partners/ Director with Permanent address and Mobile Number	:	

Seal & Signature of Authorized Signatory:_____

8.	In case the tenderer being Partnership Firm or a Company, attach Partnership Deed or Certificate of Incorporation	:	
9.	Name and address of the local person responsible to contact with telephone no.	:	
10.	Permanent Address with tel. no.	:	
11.	Whether the contractor is registered as MSE, (If yes please attach self-attested copy of the valid certificate)	:	Yes / No
12.	If MSE under SC/ ST category (If yes please attach self-attested copy of the valid certificate)	:	Yes / No
13.	If MSE is under women entrepreneur category (If yes please attach self-attested copy of the valid certificate)	:	Yes / No
14.	Whether the contractor is under startup category (If yes please attach self-attested copy of the valid certificate)	:	Yes / No
15.	Yearly turnover of the organization during last 3 years (year wise) ending on 31.03.2025 [Enclose copies of Audited balance sheet, profit& loss statement / Certified Balance Sheet, profit& loss statement (by Chartered Accountant) for the years 2022-23, 2023-24 and 2024-25.]	:	FY 2022-23: ₹…… FY 2023-24: ₹…… FY 2024-25: ₹…… Average: ₹……
16.	Details of EMD Deposit **(Cheques not accepted)**	:	DD/PO/RTGS/NEFT/UTR No_____ Date_____ Amount_____ Bank_____

Seal & Signature of Authorized Signatory:_____

17.	Details of Tender form fee (If downloaded from website)	:	DD/PO/RTGS/NEFT/UTR No_____ Date_____ Amount_____ Bank_____
18.	Details of Bank Account of the Bidder: Name of the Account Holder Account No. Name of the Bank Branch &IFSC Code	: :	…… …… ……

2. I/ We acknowledge that the Corporation shall be relying on the information provided in the Technical Bid for selection. I/ we certify that all information provided herein is true and correct.
3. I/ We declare that, I/ We have examined and have no reservations to the Tender Documents, including any clarifications and/ or Addendum issued by the Corporation.
4. I/ We agree and understand that the Bid is subject to the provisions of the Tender Documents. In no case shall I/ we have any claim or right of whatsoever nature if the Scope of Work is not awarded to me/ us or my/ our Bid is not opened or rejected.
5. I/ We agree and undertake to abide by all the terms and conditions of the Tender as mentioned in Annexure- A attached herewith.
6. I/We hereby declare that tender documents have been downloaded from CCI website www.cotcorp.org.in/www.eprocure.gov.in and it is submitted in original without any alterations/modifications/deletions/additions.
7. I/we hereby agree that, in case any particulars are not furnished in the form the application is liable to be rejected. Further the corporation will be at liberty to cancel the tenders submitted and call fresh Tenders and the party will have no right of any nature to dispute or raise any objection to the said facts.

Signature and seal of tenderer
Name
Capacity /authority to sign
Full address:

Encl:

1. Annexure- A
2. Annexure- B
3. Annexure- C

Seal & Signature of Authorized Signatory:_____

Annexure-A

TERMS AND CONDITIONS TO THE TENDER NOTICE FOR JOB WORK AT GODOWNS FOR THE COTTON SEASON 2026-27

1. The last date of submission of the tender to this Office is 11:30 am on 11.09.2026.
    a. The date of opening technical bid-I of the tender is on 11.09.2026 at 12:00 pm
    b. The Financial bid-II of the tenders who qualified for the technical bid may be opened on 11.09.2026 after opening of Technical Bid in presence of the tenderers who may wish to present
2. Tenders should be submitted in the prescribed format in form of "Bid-I and Bid-II". The Job contractors should submit these two bids in separate sealed envelopes duly marked as "Bid-I (Technical) or Bid-II (Financial)" and then place the two sealed envelopes into one envelop duly sealed and super scribed as Job work contract in godowns for cotton season 2026-27.

    - **Bid–I (Technical)** should be submitted along with EMD, tender fee, signed terms & conditions & all other documents desired as per tender.

    - **Bid –II (Financial)** should contain only financial bid. For Each godown location applied, separate Bid-II (Financial) is to be enclosed.

3. Job contractor should submit only one technical bid irrespective of number of Godown location for which tender is submitted. However, separate financial bids should be submitted for each godown location (As given in clause no.31).
4. All columns in the tender form should be filled in clearly and legibly. Tender form found as incomplete in any respect, is liable to be rejected.
5. In case if more than one bidder has quoted same rate i.e. more than one L1 tenderer is there, then sealed quotations will be taken on the spot from the tenderers who are present at opening of tenders and L1 rates will be finalized on the spot.
6. The Contractor having legal dispute continuing /pending with the Cotton Corporation of India Ltd as well due payable by the Contractor is not eligible to participate.
7. Contractor has to pay Rs. 50,000/- towards EMD for godowns in each district separately along with the tender by way of Demand Draft/Pay Order of any Nationalized/Scheduled Bank drawn in favour of The Cotton Corporation of India Ltd., payable at "Adilabad (TS)", or the EMD of Rs. 50,000/- for godowns in each district separately may be paid through Electronic Fund Transfer/Digital mode of payment such as UPI/BHIM-UPI QR Code and RTGS/NEFT. Electronic Fund Transfer shall be considered valid subject to confirmation of realization. The successful bidder shall deposit Security Deposit of Rs. 50,000/- for godowns in each district separately at the Branch Office within 10 days from the date of issuance of the Work Order through Demand Draft/Online Payment alternatively the EMD paid by the successful bidder at the time of submission of tender can also be converted into Security Deposit. However, eligible MSE bidders are exempted from payment of EMD as well as from deposit of Security Deposit on submission of a valid MSE Registration Certificate. The EMD/Security Deposit may be released after satisfactory completion of work by the Job Work Contractor or on expiry of the contract and satisfactory completion of the service, whichever is earlier. However, no interest shall be paid on the EMD/Security Deposit. **Old/Previous year's EMD/Security Deposit will not be adjusted for this Tende**

Seal & Signature of Authorized Signatory:_____

8. For Making Online payments bidders can deposit amount in below bank account details.

Bank Name	: BANK OF BARODA
Branch Name	: ADILABAD
Account Number	: 52050200001480
IFSC Code	: BARB0ADILAB

9. The Contractor shall abide by all terms & conditions prescribed by the Cotton Corporation of India Ltd. The Contractor also agree to abide by all Rules, Acts, Provisions for employing labourers to do the work related to FP bales as per Minimum wages Act, Provision of Provident Fund Act, Payment of wages Act, provisions relating to employing children & women, workmen compensation Act, Bonus Act, Shops and Establishment Act, Factories Act and all other rules and acts not specified hereunto. Violation of any such rules will invoke penal action on the contractor as per laws.

10. The applicant must have P.F Code No, PAN No and GST No. The certified copies of all the Certificates must be attached with Technical Bid.

11. The Contractor has to submit the certified copy of the Challan to CCI every Month, establishing payment of P.F deposited with P.F Department. In case of non-payment / less payment of P.F, the contractor will be wholly responsible for all liabilities due to P.F Dept.

12. The rates once finalized will be inclusive of any probable increase that may be made by the Government in Minimum wages Act and contractor shall not demand any proportionate increase or revision in the finalized rates till the period under the agreement is completed.

13. Other things being equal and meeting the requirements of the Corporation, preference will be given to tenderer who has quoted the lowest Job work rates. However, rates shall not be the sole criteria for appointment of contractors and other factors like quality of work by the contractor and having clean track record and no pending disputes with CCI and past performance etc., shall also be considered

14. Corporation will consider appointing such contractors those who have required infrastructure.

15. The Job Work Contractor will raise bill and forward it through concerned Godown Incharge to Branch Office on monthly basis latest by 5th of every month along with all supporting documents, P.F. Challan etc. duly acknowledged by Centre Incharge. Bill of financial year 2026-27 received after 7th April 2027, may not be considered by Branch Office for payment.

16. The bills submitted by the party as mentioned in Point No.15 shall be processed by the Corporation at the earliest and the payment against the same shall be released within maximum period of 45 days from the date of receipt of bill after making deductions towards TDS, TDS on GST, 10% security deposit etc. The security deposit may be released after satisfactory completion of work by JOB WORK CONTRACTOR or on expiry of contract and satisfactory completion of service whichever is earlier. However, no interest will be paid on such security deposit.

17. The payment will be made through e-payment (RTGS/NEFT etc.)

18. The rates once finalized shall be valid till 30.09.2027 and may be extended by the corporation for a further period if necessary.

Seal & Signature of Authorized Signatory:_____

19. The Job work contractor shall compensate the corporation in the event of any delay in work on account of insufficient number of labourers supplied by the contractor. In this regard, the decision of the Godown-in-charge shall be final & binding on the contractor.
20. In case of any dispute on any term's interpretation etc. the decision of the Branch Head Adilabad (TS) shall be final and binding on both the parties.
21. The rates quoted by the party should inclusive of all levies, charges, taxes etc. but excluding GST.
22. The applicable statutory deductions, such as Income Tax, GST TDS, and TDS surcharges, will be deducted from the bills at the prevailing rates as prescribed by the Income Tax Act and the GST Act 2017.
23. The contractor will ensure proper safety of the goods/stock of Corporation. The contractor shall undertake to compensate the corporation for any loss arising out of wilful act of the contractor/labours or cause any kind of damage to the corporation's property. Also, contractor will be penalized for any kind of mishandling of Corporation's stock resulting in damage to quality/packing as determined by Corporation
24. The contractor shall obtain worker's Insurance policy with the Insurance Company and pay the premium and shall not claim any amount from the Corporation. The contractor shall pay compensation if any in case of accidents and Corporation will not be responsible.
25. In case of any legal suit filed against the Corporation by any workmen, the Corporation is authorized to recover the loss/expenses if any from the contractor.
26. Whenever the labour department demands to furnish the records or documents pertaining to labourers, the contractor shall produce the same to their best satisfaction.
27. The Loss sustained by the Corporation due to the negligence / non supply of labour by the concerned contractor, Corporation shall carry out the work through other contractor and loss if any suffered by the Corporation shall be recovered from the bills / EMD's / Security Deposits of original contractor. Such contractor shall be debarred for doing business with Corporation for the next two cotton seasons.
28. The job Contractor shall charge the same rate as finalized in tender for loading of bales from cotton buyers to whom the cotton bales were sold by CCI at the time of loading of bales. The Job Contractor has no right to enhance the said rates under any circumstances.
29. The job Contractor shall ensure to provide sweeper as and when required by CCI for cleanliness of godown. The job contractor shall ensure that godown is cleaned after loading/sample cutting/unloading etc. work.
30. Eligibility criteria for qualify: -
    i. The tenderer must pay the EMD amount as per tender terms by way of of DD/pay order of any nationalized/scheduled bank drawn in favour of The Cotton Corporation of India Ltd, Payable at Adilabad (TS) or by way of Electronic Fund Transfer /Digital mode of payment through UPI/BHIM-UPI QR Code / RTGS / NEFT. The Electronic Fund transfer will be considered as valid on submission of proof of payment with tender and subject to confirmation of its' realization in bank. MSE bidders are exempted from EMD on production of valid MSE certificate.

 Seal & Signature of Authorized Signatory:_____

ii. The tenderer must have Provident fund Number allotted by P.F. department. (Copy of same should be enclosed with tender document)
iii. The tenderer must have PAN allotted by Income tax department. (Copy of same should be enclosed with tender document)
iv. The Tenderer/bidder has paid tender fees of Rs 118 /- except in case of MSE and startup bidders.
v. The bidder should have a minimum average annual turnover of Rs.5.00 Lakh for the last three years (as on 31-03-2025). Audited / Certified Balance Sheet and Profit & Loss Statement (by Chartered Accountant) for the years 2022-23,2023-24 and 2024-25 establishing turnover criteria should be submitted.
vi. The tenderer must have GST No. (Copy of GST registration Certificate should be enclosed).

31. The name of the proposed godowns is as under:

Sl. No.	Name of the Proposed Godowns
1	CWC owned Godowns located at Adilabad District
2	AMC/ T.S.MARKFED/Co-operative/Corporate/ Private/other Godowns located at Adilabad District.
3	CWC owned Godowns located at Kumrambheem Asifabad District
4	AMC/ T.S.MARKFED/Co-operative/Corporate/ Private/other Godowns located at Kumrambheem Asifabad District.
5	CWC owned Godowns located at Jagtiyal District
6	AMC/ T.S.MARKFED/Co-operative/Corporate/ Private/other Godowns located at Jagtiyal District.
7	CWC owned Godowns located at Mancherial District
8	AMC/ T.S.MARKFED/Co-operative/Corporate/ Private/other Godowns located at Mancherial District.
9	CWC owned Godowns located at Nirmal District
10	AMC/ T.S.MARKFED/Co-operative/Corporate/ Private/other Godowns located at Nirmal District.
11	CWC owned Godowns located at Kamareddy District
12	AMC/ T.S.MARKFED/Co-operative/Corporate/ Private/other Godowns located at Kamareddy District.
13	CWC owned Godowns located at Nizamabad District
14	AMC/ T.S.MARKFED/Co-operative/Corporate/ Private/other Godowns located at Nizamabad District.
15	CWC owned Godowns located at Medak District
16	AMC/ T.S.MARKFED/Co-operative/Corporate/ Private/other Godowns located at Medak District.
17	CWC owned Godowns located at Medchal District
18	AMC/ T.S.MARKFED/Co-operative/Corporate/ Private/other Godowns located at Medchal District.
19	CWC owned Godowns located at Peddapalli District
20	AMC/ T.S.MARKFED/Co-operative/Corporate/ Private/other Godowns located at Peddapalli District.

Seal & Signature of Authorized Signatory:_____

21	CWC owned Godowns located at Sangareddy District
22	AMC/ T.S.MARKFED/Co-operative/Corporate/ Private/other Godowns located at Sangareddy District.
23	CWC owned Godowns located at Rangareddy District
24	AMC/ T.S.MARKFED/Co-operative/Corporate/ Private/other Godowns located at Rangareddy District.
25	CWC owned Godowns located at Siddipet District
26	AMC/ T.S.MARKFED/Co-operative/Corporate/ Private/other Godowns located at Siddipet District.

32. Corporation reserves its right to engage any number of contractors in one / all the Godowns depending upon the volume of work.
33. The successful contractor will have to enter into an agreement before start of the work in the attached format.
34. If any dispute arises this contract will have jurisdiction of Adilabad (TS) only.
35. In case of any dispute arises out of this contract, will be referred to an Arbitrator (not an Employee of the Corporation) whose appointment will be made by the Branch Head, Adilabad (TS). The dispute shall be governed by Arbitration and Conciliation Act 1996. The decision is binding on both the parities.
36. Mere submission of the tender form does not entitle any Job contractor to be engaged by the Corporation. The Corporation reserves the right to accept or reject any tender.
37. In case the tenderer has any query about the tender/bid terms and conditions and/or tender/bid process, he may seek clarification from the Branch office Adilabad (TS). Further, in case tender/bid is rejected tenderer may seek the reasons for rejection from Branch Office Adilabad (TS).
38. Job contractor should ensure the availability of adequate laborers as per requirement and the work should be completed on time.
39. The Job work Contractor shall ensure to provide adequate trollies for stacking & destacking of bales at CWC/AMC/ T.S.MARKFED/Co-operative/Corporate/ Private/any other Godowns.
40. In case the L1 tenderer refuses to work at the rates quoted by him, such Job work tenderer shall be debarred for the next 2 cotton seasons.
41. If any tenderer quotes Zero/NIL, then the tender bid will be treated as unresponsive & the bid will not be considered.
42. The quoted rates will be accepted up to two decimals and the rest will be ignored.
43. Tenders received after the due date and time are liable for rejection.
44. Tenderers shall fill in all the required particulars in the blank space provided for this purpose in the tender documents and also sign & stamp in each and every page of the tender document before submitting tender.
45. No alterations or additions are to be made by the bidders to the tender document.
46. CCI is registered on RXIL TReDS platform. Hence, MSME units can alternatively use this platform as the transaction settlement for payment of the supplies."

Seal & Signature of Authorized Signatory:_____

47. Any addendum/corrigendum as well as clarification thus issued shall be a part of the tender documents and it will be assumed that the information contained in the amendment would have been taken into account by the tenderer in its tender submission.
48. The contractor should submit copy of PF challans and ECR (monthly return) for previous month along with Bill.
49. The minimum age of the labour employed shall not be below 18 years.

Seal & Signature of the Job Contractor.

Seal & Signature of Authorized Signatory:_____

Annexure-B

DECLARATION

I/We hereby confirm that the above clauses have been read and noted and we agree to abide by all the above Terms and Conditions.

Place:
Date:

Signature: _____

Name & Seal of the contractor: _____
Address Stamp

Witness:

Signature of Witness 1	Name of the Witness: Aadhar No. (Copy to be enclosed): Full Address: Mobile No.
Signature of Witness 2	Name of the Witness: Aadhar No. (Copy to be enclosed): Full Address: Mobile No.

Seal & Signature of Authorized Signatory:_____

Annexure-C

Checklist for Tenderers:

Sl. No.	Details	Yes/No
1	Whether the tenderer enclosed demand draft of requisite amount of Rs.118/- or made Online Payment	
2	Whether the tenderer enclosed demand draft of requisite amount of Rs50,000/- or made Online Payment	
3	Whether the tenderer enclosed Copy of Provident fund Number allotted by P.F. department.	
4	Whether copy of copy of PAN enclosed (Name of job contractor/firm and name on PAN should match)	
5	Xerox copy of GST No enclosed (Name of job contractor/firm and name on GST Should match)	
6	Whether xerox copy of Latest valid MSE Registration Certificate enclosed, if registered	
7	Audited / Certified Balance Sheet and Profit & Loss Statement (by Chartered Accountant) for the years 2022-23, 2023-24 and 2024-25 establishing turnover criteria	

Seal & Signature of Authorized Signatory:_____

FINANCIAL BID

(the Letter Head of the Party)

TENDER FORM FOR JOB WORK AT GODOWN FOR COTTON SEASON 2026-27

From: ----------

To,
The Branch Head,
The Cotton Corporation of India Ltd.,
Adilabad (TS).

Dear Sir/Madam,

Sub: Submission of Financial Bid/s for Tender for Job work at Godowns- reg.

1. With reference to your tender dated 21.08.2026, I/ we, having examined the Tender Documents and understood their contents, hereby submit my/ our Financial Bid for the same. The Financial Bid is unconditional.
2. I/ We hereby quote as under: -

Name of the Godown Location: _____

Sl. No.	**Description of work**	**Unit**	**Quoted Rate per unit In Rs. inclusive of all expenses but Excluding GST**	**Weightage for each work**
(i)	**Bales de-stacking charges**	Per bale		42
(ii)	**Rolling of bales at the time of delivery**	Per bale		42
(iii)	**Bales weighment charges**	Per bale		1
(iv)	**Sample cutting charges**	Per bale		3
(v)	**Unloading from truck or trolley and stacking of tarpaulins (including rolling)/ destacking and loading of tarpaulins in to truck or trolley (including rolling)**	Per Tarpaulin		1
(vi)	**Unloading from truck or trolley and stacking of grey cloth bales (including rolling)/ destacking and loading of grey cloth bales in to truck or trolley (including rolling)**	Per bale		1
(vii)	**Loading charges for FP Bales to Container Truck/ Any other transport vehicle (For Exports)**	Per bale		5
(viii)	**Loading charges for FP Bales to CCI/CCI Buyer**	Per bale		5

Note:

- **L-1 will be decided on the basis of weighted average of all the above rates.**
- **For Each Godown location applied, separate Bid-II (Financial) is to be enclosed. For example, if 4 godowns are applied as per clause no.31, then 1 technical bid and 4 Separate Financial Bids should be submitted.**

1. In case of point No. III, if the bales are weighed in weighbridge, then the bale weighment charges will not be given.
2. If any tenderer quotes Zero/NIL, then the tender bid will be treated as unresponsive & the bid will not be considered.
3. The quoted rates will be accepted up to two decimals and the rest will be ignored.

Seal & Signature of Authorized Signatory:_____

I agree to all the terms and conditions appended to the tender and declare to abide by the same. As provided in the terms, I shall sign the written agreement for execution of all job work assigned to me by the Corporation.

Date:

Place:

Signature: _____

Name of the Contractor: _____

Phone No:_____

Address Stamp_____

Seal & Signature of Authorized Signatory:_____

.

AGREEMENT FOR JOB WORK CONTRACTORS AT GODOWNSFOR COTTON SEASON 2026-27

An agreement made at ……. on this _____ day of _____ 20_____between the Cotton Corporation of India limited, a company registered under the companies act, 2013 having its registered office at Mumbai 400 021 (herein after for brevity's sake, called the "Corporation" which expression shall unless repugnant to the context or meaning thereof include its successors and assigns) of the first part and a Proprietorship Firm / Partnership / Co-operative society M/s_____ _____representated by it Proprietor/Partner _____ Job Work Contractor (herein after for brevity's sake called the "Job Work Contractor" which expression shall unless repugnant to the context or meaning thereof include its successors and assigns) of the second part and whereas the job works contractor has agreed to do the work of job work at godowns for the corporation during the cotton season 2026 -27 (i.e. 01-10-2026 to 30-09-2027) on contract basis.

AND WHEREAS, the Job Work Contractor has offered to undertake the Job work at Godowns for the Corporation during the Cotton Season 2026-27.

AND WHEREAS, the Corporation has accepted the offer on the terms & conditions contained as follows: -

I/ we Shri/ M/s_____ **Job Work Contractor** to do the job work, according to the specification and satisfaction of the Corporation at various godowns nominated by the Cotton Corporation of India ltd. BO Adilabad (TS). Our provident fund code no. is _____ and income tax pan no. is _____

Seal & Signature of Authorized Signatory:_____

TERMS & CONDITIONS

1. The terms and conditions of Job work tender no. CCI/ADB/Mktg./Job Work (Godown)/2026-27 dated 21.08.2026 are integral part of this agreement and shall be read as part of this agreement except herein below or otherwise amended or modified.
2. The rates for Job work are as per Annexure-A enclosed.
3. I/We, the Job Work Contractor agree to the deduction of 10% from every bill submitted by us towards security deposit which will be released at the end of the season on completion of work, satisfactorily. Completion certificate to be obtained from concerned Centre/Godown incharge of the Corporation. However, no interest will be paid on such security deposit.
4. I/We, the Job Work Contractor also agree to abide by all terms & conditions mentioned in the tender no. CCI/ADB/Mktg./Job Work (Godown)/2026-27 dtd. 21.08.2026 issued by the Cotton Corporation of India Ltd, B.O. Adilabad (TS). I/We, the Job Work Contractor also agree to abide by all Rules, Acts, Provisions including minimum Wages Act, Payment of Wages Act, Provisions relating to employing children and women, workmen compensation Act, Provident Fund Act, Bonus Act, Shops and Establishment Act, Factories Act and all other rules and acts not specified hereunto. for employing laborers to do the work of handling of bales and Misc. Items such as Tarpaulins, Lint boundaries, grey cloth and Jute twin etc.,
5. I/ We, the Job Work Contractor agree to submit the certified copy of the P.F. Challan to Corporation every Month, establishing the payment of P.F. deposited with P.F Department. In case of non - payment / less payment of P.F., I / We will be wholly responsible for all liabilities due to P.F Department.
6. I / We, the Job Work Contractor also give an undertaking that the Corporation will not be responsible for non-payment of any dues directly to the laborers and we shall be held responsible for making all legal and lawful payments to be made to the laborer and the rate mentioned above covers all such payments.
7. The rate as per Annexure-A enclosed for bales and Misc. items such as tarpaulins, lint boundaries, grey cloth and jute twin etc., handling work entrusted by the Corporation is valid for a period of twelve months from 01.10.2026 to 30.09.2027. In case of necessity, the Corporation may extend the contract period by 3 months with same rate and Terms and Conditions which is agreed by the Job Work Contractor.
8. The Job Work Contractor should ensure the availability of adequate laborers as per requirement and the work should be completed on time.
9. The Job Work Contractor shall ensure to provide adequate trollies for stacking & destacking of bales at CWC/SWC/RMC/Co-operative Godown/any other godown engaged by the Corporation.
10. I / We, the Job Work Contractor agree to sign all the legal documents, contracts and undertakings as prescribed by the Corporation in support of contracts to be entered into with us for the work, for which the quotations are submitted. All expenses / fees to be paid to the labour department/labour court for registration etc. will be borne by me / us.
11. I / We, the Job Work Contractor undertake to compensate the Corporation, in case of any delay in handling work on account of insufficient number of laborers supplied by me to do the Job work and quality of work. In this regard the decision of Godown-in-charge, Corporation is final & binding on me/ us.

Seal & Signature of Authorized Signatory:_____

12. I / We, the Job Work Contractor agree that the Corporation is no way concerned in case of any increase in labour wages or any such increase due to amendment of any Government acts and I/We, the Job Work Contractor shall not demand any proportionate increase or revision in the agreed rates till the completion of contract period, mentioned in Annexure –A.
13. In case of dispute, on any term's interpretation etc. the decision of the Branch head, CCI, Adilabad shall be final and binding on both the parties.
14. The applicable statutory deductions, such as Income Tax, GST TDS, and TDS surcharges, will be deducted from the bills at the prevailing rates as prescribed by the Income Tax Act and the GST Act 2017 or any other Act applicable.
15. I/We, the Job Work Contractor will ensure proper safety of the goods/stock of Corporation. The Job Work Contractor shall compensate the Corporation of any loss arising out of willful act of the Job Work Contractor/labours or cause any kind of damage to the Corporation's property. Also, Job Work Contractor will be penalized for any kind of mishandling of Corporation's stock resulting in damage to quality/packing as determined by the Corporation.
16. I/We the Job Work Contractor agree to take worker's insurance policy with the Insurance Company by paying premium and we shall not claim any amount on account of this from the Corporation. Corporation is in no way responsible for any accident, during the contract period and I / we, will also not claim any compensation for the same from the Corporation.
17. I / We, the Job Work Contractor undertake to indemnify the Corporation that in case of any legal suit, filed against the Corporation by any workmen, the Corporation is authorized to recover the same from me / us.
18. I / We, the Job Work Contractor undertake to compensate Corporation any fine / penalty if any imposed by the State Government authorities for non-compliance of provisions of Labour Laws Act, Factory, Shops and Establishment Act, Provident Fund Act, Minimum Wages Act, Work Men Compensation Act, Payment of Bonus Act, provisions relating to employing children and women etc., I/We the Job Work Contractor will be responsible for the same. Violation of any such rules will invoke penal action on the Job Work Contractor as per laws.
19. In case of the loss sustained by the Corporation due to the negligence/non supply of labor by the concerned Job Work Contractor, Corporation shall carry out the work through other job work contractors and loss if any suffered by the corporation shall be recovered from the bills/EMD/Security deposit of the original Job Work Contractor. Such Job Work Contractor shall be debarred for doing business with Corporation for the next two cotton seasons.
20. Whenever labour department or any other Govt. Agencies demands to furnish the records or documents pertaining to laborers. I/We, undertake such responsibility to produce the same to the best satisfaction.
21. I/We, the job Contractor willl ensure to provide sweeper as and when required by CCI for cleanliness of godown. The job contractor shall ensure that godown is cleaned after loading/sample cutting/unloading etc. work.
22. ARBITRATION CLAUSE:
    1. This contract is subject to the Jurisdiction of B. O: Adilabad (TS) at Adilabad (TS), in case of any dispute.

Seal & Signature of Authorized Signatory:_____

2. “Any dispute arises out of this agreement, will be referred to an Arbitrator (not an Employee of the Corporation) whose appointment will be made by the Branch Head, Adilabad (TS). The dispute shall be governed by Arbitration and Conciliation Act 1996.The decision is binding on both the parities”

23. I / We the Job Work Contractor undertake to submit “Clearance Certificate” of all the dues payable to P.F. Department in the year end before claiming the security deposit from the Corporation, If required.
24. I / We the Job Work Contractor shall abide by terms and conditions mentioned above. If any Terms & Conditions violated by me / us, then the Corporation will have a right to cancel the contract after giving three days’ notice and the Corporation will have the right to forfeit the security deposit & EMD lying with the Corporation.
25. The Corporation does not guarantee minimum work to the Job Work Contractor.
26. The Job Work Contractor shall ensure that all tax invoices are duly reported in GSTR-1 and the corresponding GST liability is discharged through GSTR-3B.
27. The contractor should submit copy of PF challans and ECR (monthly return) for previous month along with Bill.
28. Force Majeure Clause:
    1. Force Majeure" means unforeseeable, unavoidable events completely beyond a Contractor's control, strictly limited to acts of God, war, or nationwide riots. It explicitly excludes subcontractor defaults, labour shortages, price hikes, equipment failure, and economic hardship.
    2. Notice & Mitigation-The affected Contractor must notify the Corporation in writing within 48 hours of the event's start, proving its direct impact. The Contractor must immediately take all steps to mitigate the delay at its own expense. Failure to notify within 48 hours waives all rights to relief.
    3. Effects & Contractor Termination-Performance obligations and payments for unperformed work are suspended during a verified event. The Corporation is not liable for any Contractor’s costs resulting from the delay. If the Force Majeure continues for more than 30 days, the Corporation may terminate the Contract immediately without penalty, paying only for successfully completed and accepted work as deemed fit.

Place:

Date:

Signature of Job Work Contractor with seal

Seal & Signature of Authorized Signatory:_____

Signature of Witness 1	Name of the Witness: Aadhar No. (Copy to be enclosed): Full Address: Mobile No.
Signature of Witness 2	Name of the Witness: Aadhar No. (Copy to be enclosed): Full Address: Mobile No.

Seal & Signature of Authorized Signatory:_____

Annexure A

THE COTTON CORPORATION OF INDIA LTD. BO. ADILABAD (TS).

"FINALISED RATES FOR JOB WORK AT GODOWN FOR COTTON SEASON 2026-27"

Name of the Job Work Contractor:_____.

Name of the Godown Location: _____

Sl. No.	Description of work	Unit	Finalised Rates per unit In Rs.
(i)	**Bales de-stacking charges**	Per bale	
(ii)	**Rolling of bales at the time of delivery**	Per bale	
(iii)	**Bales weighment charges**	Per bale	
(iv)	**Sample cutting charges**	Per bale	
(v)	**Unloading from truck or trolley and stacking of tarpaulins (including rolling)/ destacking and loading of tarpaulins in to truck or trolley (including rolling)**	Per Tarpaulin	
(vi)	**Unloading from truck or trolley and stacking of grey cloth bales (including rolling)/ destacking and loading of grey cloth bales in to truck or trolley (including rolling)**	Per bale	
(vii)	**Loading charges for FP Bales to Container Truck/ any other transport vehicle (For Exports)**	Per bale	
(viii)	**Loading charges for FP Bales to CCI/CCI Buyer**	Per bale	

I. In case of point No. III, if the bales are weighed in weighbridge, then the bale weighment charges will not be given.
II. The above rates are inclusive of all but excluding GST.

Seal & Signature of Authorized Signatory:_____