भा.क.नि.

CCI

THE COTTON CORPORATION OF INDIA LTD.
(A Government of India Undertaking)

KAPAS BHAVAN, CBD BELAPUR, NAVI MUMBAI – 400 614.

Tel No: +91-22-27579217, Fax No: 022- 27576030, 27579219

Website: cotcorp.org.in , E-mail - headoffice@cotcorp.com
Ministry of Textiles (Govt. of India), Web site : www.texmin.gov.in

TENDER NOTICE TO CONDUCT IT SECURITY AUDIT FOR ERP APPLICATION AT CCI HEAD OFFICE, NAVI MUMBAI

The Cotton Corporation of India Ltd. a Govt. of India undertaking under the Ministry of Textiles, Govt. of India is engaged in the business of procurement of raw cotton (Kapas) from the farmers through Agriculture Produce Market Committees (APMC), processing the same into Full Pressed bales (FP bales). The Corporation is doing the marketing operations through a network of 19 branch offices located in different cotton growing State and sale offices in cotton consumption States in the country. The Head Quarter of the Corporation is at CBD Belapur, Navi Mumbai, Maharashtra.

The Cotton Corporation of India Limited invites bids in two bid system to conduct IT Security Audit for ERP Application at CCI Head Office, Navi Mumbai through GeM Portal.

Interested eligible bidders may obtain further information during office hours on all working days and also requested to do a complete study of existing ERP applications.

The minimum eligibility criteria are as under:

Sl. No.	Criteria	Documents to be submitted
1.	The bidder should be a Government Organization/ PSU/ PSE /Public/ Private Limited Company incorporated/ established under Companies Act, 1956/2013 OR registered as a Partnership Firm, Proprietorship Firm, Limited Liability Partnership (LLP), or any other legally recognized entity, engaged in IT / ITES services.	Copies of the Certificate of Incorporation.
2.	The bidder shall be CERT-In Empanelled organisation from at least past 3 years and its current empanelment should be valid/not expired.	Cert-in Document empanelment evidence of the same to be enclosed
3.	The bidder must have three years' experience in IT industry and should have executed at least two contracts of similar nature from Govt./PSU/Leading Commercial Organization.	The details should be supported by copies of completion certificate/ Client Certificates confirming successful implementation.
4.	The bidder must have at least 2 Professionals on Payroll/Partners with relevant industry recognized certifications e.g. CISA (Certified Information Systems Auditor), CISM (Certified Information Securities Manager), CISSP (Certified Information Systems Security Professional) etc.	Details of Professionals alongwith their certifications

5.	The vendor should not have been blacklisted by any PSU/Government Dept. in the past. Self-declaration certificate on letter head by authorized signatory should be submitted.	Self-Declaration on Company's Letter Head
6.	The company must be registered with all Government/statutory authorities such as Sales Tax Department, GST, Income Tax Department, etc. as required in the normal course of business to render providing similar services. The bidder should submit the copy of PAN / GST Registration Certificate	Submit relevant documents • PAN • GST Registration Certificate

In addition to above documents, the bidder is required to submit signed and stamp copy of tender document for accepting all terms and conditions including technical compliance and scope of work.

To,

The Cotton Corporation of India Ltd.,
Kapas Bhavan, Plot No.3A, Sector-10,
CBD, Belapur, Navi Mumbai- 400614

Sub: Submission of Tender in two bid system to conduct IT Security Audit for ERP Application at CCI Head Office, Navi Mumbai

Dear Sir,

I _____ (Name and designation) _____appointed as the authorized signatory of the tenderer, M/s _____ (hereinafter called the tenderer) for the purpose of the Tender documents for the work of _____as per the Tender No. _____of CCI, do hereby solemnly affirm and State on behalf of the tenderer including its constituents as under:

1) I/We have read and understood all the terms & conditions of the tender and other instructions and hereby undertake to abide by them.
2) I/ We the tenderer (s) also accept all the terms and conditions, technical specifications and scope of work of the tender document and have signed all the pages in confirmation thereof.
3) I/We have filled and signed each page of the tender documents and the same are enclosed herewith.
4) I/ We hereby declare that I/We have received the tender documents from CCI and printed the same. I/We have verified the content of the printed document from the received document and there is no addition, no deletion or no alteration to the content of the tender document. In case of any discrepancy noticed at any stage (i.e. evaluation of tenders & execution of work) the decision of CCI with regard to such discrepancies shall be final and binding upon me/us.
5) I/We declare and certify that I/we have not made any misleading or false representation in the forms, statements and attachments in proof of the qualification requirements.
6) I/We also understand that my/our offer will be evaluated based on the documents/credentials submitted alongwith the offer and same shall be binding upon me/us.
7) I/We declare that the information and documents submitted along with the tender by me/us are correct and I/We are fully responsible for the correctness of the information and documents, submitted by us.

Signature and seal of tenderer:

Name:

Capacity /authority to sign:

Full address:

TENDER NOTICE TO CONDUCT IT SECURITY AUDIT FOR ERP APPLICATION AT CCI HEAD OFFICE, NAVI MUMBAI

Scope of Work

The successful bidder shall carry out the Security Audit of the Oracle E-Business Suite (Version R12.2.10) ERP application hosted on RailTel Cloud. The scope of work shall include the following:

i. Review of application security configuration and security controls.
ii. Review of user management, roles, responsibilities, and access control including Segregation of Duties (SoD).
iii. Review of authentication mechanism, password policy, and privileged user access.
iv. Vulnerability Assessment (VA) of the ERP application and identification of security vulnerabilities.
v. Review of application logs, audit trails, and security monitoring mechanisms.
vi. Review of application patch management and security configurations.
vii. Security review of customizations, interfaces, and application-level controls.
viii. Verification of compliance with Oracle E-Business Suite security best practices and applicable Government of India/CERT-In guidelines.
ix. Submission of Security Audit Report indicating observations, risk ratings, and recommendations for remediation.

General Terms & Conditions of Tender

CCI invites the bidder's attention to the following terms and conditions, which underline this tender. To avoid any confusion tenderer may study the existing ERP Applications before submitting the bid. Bidder has to submit point by point compliance to the technical and commercial compliance and it should be included in the Technical Bid.

1. Contract with the Bidder

   Based on the requirement, the contract with bidder will be extended for another two years on the same commercials and terms and conditions for which separate order will be placed.

2. Proposal Process Management

   CCI reserves the right to accept or reject any or all proposals, to revise the tender, to request one or more clarifications from one or more vendors, or to cancel the process in part or whole. Additionally, CCI reserves the right to alter the specifications, in part or whole, during the Tender process, and without re-issuing the Tender. All claims for functional/technical delivery made by the vendors in their responses to the tender shall be assumed as deliverable within the quoted financials.

   CCI reserves the right to accept or reject any bid and to annul the bidding process and reject all bids at any time prior to award of contract, without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the grounds for the CCI's action.

3. Bidder Authorisation to Bid

   Responses submitted by vendors to this Tender represent a firm offer to contract on the terms and conditions described in the vendors' response. The proposal must be signed by an official duly authorised to bid. An Authorisation Letter in this regard must be attached with the tender.

4. Proposal Ownership

   The proposal and all supporting documentation submitted by the vendors shall become the property of CCI.

5. Effective date of start of contract

   The effective date of start of contract will be reckoned from the date of the work order by the Corporation.

6. Liquidity Damages:

   If the Service Provider fails to complete the ERP Application Security Audit and submit all agreed deliverables, including the audit report, vulnerability assessment findings, recommendations, and any other services specified in the Purchase Order/Work Order, within the stipulated timeline, CCI shall, without prejudice to any other remedies available

under the Purchase Order/Work Order, deduct as liquidated damages a sum equivalent to 0.5% (one-half of one percent) of the Order value for the delayed services for each week or part thereof of delay, until completion of the services, subject to a maximum deduction of 10% of the total Order value. Upon reaching the maximum deduction, CCI may, at its discretion, consider cancellation of the Purchase Order/Work Order.

The LD amount shall be recovered by adjustment against payments due to the Service Provider or by recovery through cheque, demand draft, bank guarantee invocation (if applicable), or any other legally permissible means

7. Evaluation and Comparison of Bids

   The evaluation committee, appointed by the CCI will evaluate the proposals on the basis of minimum eligibility / qualifying criteria then compliance to technical bid and scope of work, general terms and conditions and financial bid. The proposal shall be rejected if any of the items mentioned in the Technical Specifications and Scope of Work detailed in Technical bid is not complied / mentioned.

   The bidder should quote in the given prescribed format, the rates and amount tendered by them. The total amount for each item should be worked out and given against each item.

   The financial evaluation will be done on the basis of total cost for technically qualified bidders.

   Tenderers may note that non-compliance of above may lead to rejection of their tender.

8. Payment Terms:

   After successful ERP Systems Security Audit and on submission of Audit Certificate, 100% payment will be released on submission of invoice.

9. Project Schedule:

   The bidder should complete the work within 30 days from the date of work order.

10. Clarification of Bids:

    To assist the examination, evaluation and comparison of bids CCI may at its discretion, ask the bidder for clarification of its bid. The request for clarification and the response shall be in writing and no change in price or substance of the bid shall be sought, offered or permitted.

11. Force Majeure:

    In the event of any unforeseen event directly interfering with the supply of stores arising during the currency of the contract such as war, hostilities, acts of the public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics, quarantine restriction, or acts of God, the supplier shall, within a week from the commencement thereof, notify the

same in writing to the purchaser with reasonable evidence thereof. If the Force Majeure condition(s) mentioned above be in force for a period of 90 days or more at any time, the purchaser shall have the option to terminate the contract on expiry of commencement of such Force Majeure by giving 14 days' notice to the supplier in writing. In case of such termination, no damages shall be claimed by either party against the other, save and expect those which had occurred under any other clause of this contract prior to such termination. However, any strike, lockout or disorder solely restricted to the employees of the supplier or his sub-supplier will not be covered as a Force Majeure Event.

12. Applicable Law:

The Contract shall be interpreted in accordance with the laws of the Union of India.

13. Termination by default:

CCI may, without prejudice to any other remedy for breach of Contract, by written notice of default sent to vendor, terminate the Contract in whole or part:

a) If the vendor fails to deliver, install and provide the required services within the time period specified in the Contract or any extension thereof granted by the CCI.

b) If the vendor fails to perform any other obligation(s) under the Contract during the period of contract.

14. Sub-Contracting

The bidder shall provide direct support to CCI through his own offices and employees, therefore, sub-contracting is not allowed.

15. Integrity Pact:

An Integrity Pact aims to enhance transparency, accountability, and good governance in public contracting and procurement. The Integrity Pact shall be applicable to this contract and shall be required to be signed between CCI and vendor.
The Corporation has appointed two Independent External Monitors (IEMs) for adoption and implementation of the Integrity Pact. Any matter relating to the Integrity Pact, if so required, may be brought to the notice of the following IEMs:

- Dr. Prasenjit Mukherjee, IEM (Email: prasenjitm@hotmail.com)

- Mr. A. K. Agarwal, IEM (Email: akagarwal253@yahoo.com)

16. Confidentiality, Security and privacy

Successful tenderer must maintain the security criteria as well privacy and confidentiality of the product and the services. Any violation in this regard may be treated as unsatisfactory service and CCI reserves the right to terminate the contract.

a. Supplier/ Service Provider shall keep confidential and shall not disclose or make available directly or indirectly to any third party all information and material of

whatever nature and in whatever medium which is communicated, or becomes available to, or accessible by in the course of this Agreement ("Confidential Information"). Similarly, CCI should not disclose any information regarding technology, tools and knowledge being used by to anybody outside the scope of the Agreement.

b. Supplier/ Service Provider acknowledges that the Confidential Information is the valuable property of CCI and that any disclosure of it could give rise to considerable damage to CCI and vice – versa.

c. Supplier/ Service Provider shall not use or access the Confidential Information for any reason except as is necessary to perform this Agreement.

d. Supplier/ Service Provider shall not misuse or share the access privileges which have been given by CCI during the course of this agreement.

e. Supplier/ Service Provider shall not permit any employee to have access to the Confidential Information until such time as that employee, agent shall have entered into a confidentiality agreement with in a form approved by CCI.

f. Supplier/ Service Provider shall immediately notify CCI of any information which comes to its attention regarding any actual breach of confidentiality, disclosure or unauthorized use of Confidential Information. Shall co-operate with CCI in any investigation, prosecution, litigation or other action taken by CCI regarding the subject of any such information.

g. In the event of any actual or alleged breach of confidentiality, disclosure or unauthorized use of Confidential Information by any future, existing or former employee, of Supplier/ Service Provider, shall enforce its rights to injunctive or other relief to the fullest extent possible or, if requested by CCI assign such rights to CCI. Shall assist CCI in every way in enforcing those rights.

h. Upon termination or completion of this Agreement, shall deliver to CCI any Confidential Information in Supplier/ Service Provider's possession which is capable of being delivered. Shall delete, erase, or otherwise destroy any Confidential Information contained in computer memory, magnetic, optical, laser, electronic, or other media in its possession or control which is not capable of delivery to CCI.

i. Supplier/ Service Provider shall maintain the confidentiality of the Confidential Information and protect it from unauthorized access or use. Remote access to CCI Network, however, shall not be provided to until CCI approves in writing the method of access as providing suitable access controls security features to prevent unauthorized access. Such consent may be conditional and may be withdrawn at any time at CCI's discretion.

j. Supplier/ Service Provider shall comply with all CCI security and other procedures and will permit and co-operate with any additional security or other precautions which CCI may wish to implement in respect of the Services or Supplies provided by under this Agreement.

k. Supplier/ Service Provider shall assist in its evaluation, investigation, or implementation of security measures including (but not limited to) providing CCI with any information which might be relevant to CCI's assessment of whether it should approve access to the Confidential Information by an employee of Supplier/ Service Provider.

l. Within the bounds of its obligations under this Contract, shall take reasonable steps to protect CCI property, staff and customers from any loss or damage.

m. These provisions are in addition to (and not in substitution for) all security or confidentiality obligations between the parties.

n. Neither party shall publicize the existence of this Agreement or any of its terms nor any other matter related to it (including the business relationship between the parties) without first obtaining the written approval of the other party.

o. The provisions of this Clause 22 shall remain in force during contract period as well as after the expiry or termination of the contract.

TENDER NOTICE TO CONDUCT IT SECURITY AUDIT FOR ERP APPLICATION AT CCI HEAD OFFICE, NAVI MUMBAI

FINANCIAL BID

Sr. No.	Particulars	Total Cost for a period of one year (exclusive taxes) (Rs.)	Tax (% & Rs.)	Total Cost a period of one year (inclusive taxes) (Rs.)
		1	2	3=1+2
A.	IT Security Audit for ERP Application at CCI Head Office Navi Mumbai for a period of one year			
B.	**Total Cost for a period of one year**			

Note: Bidder should quote fix firm price including of Travel, Accommodation and Logistics for CCI Corporate Office Visit or any other stationary/ materials/ any other expenses or any equipment etc. (All inclusive) required to carry out above work for the audit period for a period of one year on GeM Portal.

Signature of the Tenderer:

Name of the Tenderer :

Address & Seal :